

**GOLF MAINE PARK DISTRICT
REGULAR RESCHEDULED BOARD MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

**November 16, 2023
6:00 PM**

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comment
4. Changes or Additions to the Agenda
5. Approval of the Consent Agenda
 - i. Minutes of the August 22, 2023 MNASR Board Meeting – **(Page 1-5)**
 - ii. Minutes of the October 19, 2023 Regular Rescheduled Meeting – **(Page 6-7)**
 - iii. Treasurer’s Report October 2023 – **(Page 8)**
 - iv. Bills Payable October 2023 – **(Page 9-10)**
6. Staff Reports
 - i. Executive Director – **(Page 11-12)**
 - ii. Executive Advisor – **(Page 13)**
7. Unfinished or Continuing Business
 - i. Legislative Update – **(Page 14)**
 - ii. The Issuance of Series 2024 Limited Park Bonds Update
 - iii. IAPD/IPRA Soaring to New Heights Conference (January 25-27, 2024) @ Hyatt Regency Chicago **(P. 15-16)**
8. New Business
 - i. Approval of Resolution 23-04 Truth in Taxation – **(Page 17-19)**
 - ii. Approval of 2024 Regular Board Meeting Schedule – **(Page 20)**
 - iii. Emergency Concrete Repairs (Feldman)
 - iv. Approval of Tree Pruning (D Arbor Professionals) for Dee Park @ \$12,250.00 – **(Page 21-23)**
 - v. Board Member Comments
9. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

10. Adjournment

*Indicates information attached

***Our Mission** - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.*

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING**

6820 W. Dempster St., Morton Grove, IL 60053

August 22, 2023 | 10:00 AM

Board President Michelle Tuft called the August 22, 2023 meeting to order at 10:06 AM.

Board Members in attendance:

Joe Weber, Des Plaines Park District

Jeff Wait, Morton Grove Park District

Tom Elenz, Niles Park District

Gayle Mountcastle, Park Ridge Park District

Michelle Tuft, Skokie Park District

Absent: John Jekot, Golf Maine Park District; Karen Hawk, Village of Lincolnwood

Staff in attendance: Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent; Audra Ebling, Communication and Marketing Manager; Keli Stonitsch, Human Resources Specialist; Vera Kramer, Fundraising and Development Manager; Kelly Brunning, Sr. Operations Manager; Jessie Silva, Inclusion Manager

Changes to Agenda: None

Introduction of Visitors: None

Consent Agenda:

- Minutes of the June 27, 2023 Board Meeting
- Closed Session Minutes of the June 27, 2023 Board Meeting
- Treasurer's Report for the months ending June 30, 2023 and July 31, 2023
- Voucher list of bills in the amount of \$211,702.09

Tom Elenz made a motion to approve the Consent Agenda, seconded by Jeff Wait. The motion passed in a roll call vote as follows:

Des Plaines: Yes

Morton Grove: Yes

Niles: Yes

Park Ridge: Yes

Skokie: Yes

Superintendent Lisa Barrera reviewed the program report and highlighted the "End of Summer" party which had nearly 300 registrants. She also highlighted the athletes that attended the Special Olympics Summer Games in Normal, Illinois. Barrera reported that a new piece of sensory equipment, a light spray funded by a grant for the Day Time Play Time program, has been installed in the sensory room in Des Plaines. The winter and spring brochures will be combined into one brochure for the 2024 seasons. Summer camp ended with 82 individuals registered.

Communications and Marketing Manager Audra Ebling reported she has been working on projects related to the Liponi Mini Golf Outing, the "End of Summer" party and the fall brochure. She has been working on getting the new mission statement visible, including at member park districts, and has also started on a style and standards guide.

Fundraising and Development Manager Vera Kramer updated the Board on the Liponi Foundation's mini golf fundraiser which had its second highest number of registrants at 169. She is now working on the Triviapalooza fundraiser.

The Board reviewed the budget report.

Executive Director Breitlow reported on goals updates, as well as updates to the organizational chart.

Proclamation 2023-1 was presented by President Tuft to Kelly Brunning in recognition of 25 years of service.

Executive Director Breitlow presented the 2024 part-time staff pay scale, starting at \$15.50 per hour. A motion was made by Tom Elenz to approve the 2024 part-time staff pay rates, seconded by Gayle Mountcastle. This passed in a voice vote.

Executive Director Breitlow presented the per diem amount for her attendance at the 2023 National Recreation and Park Association (NRPA) Conference. Tom Elenz made a motion to approve the per diem in the amount of \$310.50 for the Executive Director's attendance at the 2023 NRPA Conference, seconded by Gayle Mountcastle. This passed in a roll call vote as follows:

Des Plaines: Yes
 Morton Grove: Yes
 Niles: Yes
 Park Ridge: Yes
 Skokie: Yes

A motion was made by Joe Weber to approve Resolution 2023-3, authorizing and providing for the conveyance or sale of surplus personal property of the Maine-Niles Association of Special Recreation, seconded by Tom Elenz. This passed in a roll call vote as follows:

Des Plaines: Yes
 Morton Grove: Yes
 Niles: Yes
 Park Ridge: Yes
 Skokie: Yes

Executive Director Breitlow reported that M-NASR needed to change signers on the Card Connect Account as an employee no longer with the agency was still on it. A motion was made by Gayle Mountcastle to approve Trisha Breitlow, Executive Director and Kelly Brunning, Sr. Operations Manager as signers for the M-NASR and M-NASR E-Commerce accounts, seconded by Jeff Wait. This passed in a voice vote.

Joe Weber made a motion to adjourn the August 22, 2023 Board meeting at 10:34 am, seconded by Michelle Tuft. The motion passed in a voice vote.

Michelle Tuft, Board President
Skokie Park District

Date

Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation

Date

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
COMPARATIVE MONTH TREASURER'S REPORT
FOR THE MONTHS OF AUGUST 31, 2023 AND SEPTEMBER 30, 2023**

| | <u>AUGUST</u> | <u>SEPTEMBER</u> |
|--|----------------------------|----------------------------|
| <u>MONTHLY CASH POSITION</u> | | |
| BEGINNING BALANCE | \$ 1,232,590.43 | \$ 1,175,759.59 |
| CASH RECEIPTS | 272,287.74 | 94,766.06 |
| INTEREST | 26.46 | - |
| TRANSFERS INTO CASH ACCOUNTS | | |
| PAYROLL DISBURSEMENTS | (264,795.78) | (97,546.99) |
| DISBURSEMENTS ON LIST OF BILLS | (25,348.31) | (48,098.33) |
| OTHER INCREASES/(DECREASES) * | (39,000.95) | (35,826.51) |
| ENDING BALANCE | <u>\$ 1,175,759.59</u> | <u>\$ 1,089,053.82</u> |
| <u>BANK BALANCES BY ACCOUNT</u> | | |
| GENERAL ACCOUNT | \$ 1,169,092.28 | \$ 1,082,386.51 |
| PAYROLL ACCOUNT | (535.77) | (535.77) |
| IMPREST ACCOUNT | 1,467.08 | 1,467.08 |
| TOTAL CASH ACCOUNTS | <u>\$ 1,170,023.59</u> | <u>\$ 1,083,317.82</u> |
| ILLINOIS FUNDS MONEY MARKET ACCOUNT | <u>\$ 5,736.00</u> | <u>\$ 5,736.00</u> |
| | \$ 5,736.00 | \$ 5,736.00 |
| TOTAL INVESTMENT ACCOUNTS | | |
| TOTAL CASH AND INVESTMENTS | <u>\$ 1,175,759.59</u> | <u>\$ 1,089,053.82</u> |

DETAILED INVESTMENT INFORMATION

ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE

| | | |
|------------------------------|-----------|-----------|
| MONTHLY INTEREST INCOME | \$ 26.46 | \$ - |
| YEAR-TO-DATE INTEREST INCOME | \$ 184.37 | \$ 184.37 |

* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.

"Other increases" may occur when checks written in a prior month are voided in the current month.

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION

BALANCE SHEET

AS OF AUGUST 31, 2023 AND SEPTEMBER 30, 2023

(Unaudited)

| | AUGUST | SEPTEMBER |
|--|-------------------------------|-------------------------------|
| ASSETS | | |
| Cash at bank | 1,170,023.59 | 1,083,317.82 |
| Petty cash | 287.25 | 287.25 |
| Investments | 5,736.00 | 5,736.00 |
| Accounts receivable | 43,071.44 | 18,102.81 |
| Prepaid Expenses | 56,149.89 | 15,619.82 |
| Total Assets | <u>\$ 1,275,268.17</u> | <u>\$ 1,123,063.70</u> |
| LIABILITIES AND EQUITY | | |
| Liabilities | | |
| Payables, accruals and deferred revenues | 43,029.50 | 39,354.84 |
| Total Liabilities | <u>43,029.50</u> | <u>39,354.84</u> |
| Fund Balance | | |
| Beginning of the year | 1,343,310.48 | 1,343,310.48 |
| Current year activity | (111,071.81) | (259,601.62) |
| Total Fund Balance | <u>1,232,238.67</u> | <u>1,083,708.86</u> |
| Total Liabilities and Equity | <u>\$ 1,275,268.17</u> | <u>\$ 1,123,063.70</u> |

**MINUTES OF THE REGULAR RESCHEDULED MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON OCTOBER 19, 2023**

1. CALL TO ORDER

- a. President Jamal Liddell called the meeting to order at 6:06pm

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddell, Jay Shah, Zain Durrani, Yogesh Patel, Jasmin Zaghirovic
Absent: None
Staff: Kevin Hubka, Executive Director
John Jekot, Executive Advisor
Anthony Silmon, Recreation Supervisor
Dina Weymouth, HR/Business Manager
Samir Kurtovic, Building & Grounds Supervisor

3. VISITORS / VISITOR COMMENTS

- a. There were no visitors present

4. AUDIT FYE APRIL 30, 2023 PRESENTATION (Lauterbach & Amen, LLP)

- a. Jasleen Kaur from our Audit firm (Lauterbach & Amen, LLP) presented the results from our audit

5. APPROVAL OF THE CONSENT AGENDA

- a. Commissioner Jasmin Zaghirovic moved to approve the consent agenda.
- b. Seconded by President Jamal Liddell
- c. Roll was called: Ayes: 5 Nays: 0

6. STAFF REPORTS

- a. Kevin Hubka, Executive Director
 - i. Detailed report submitted in Board pack and was presented for questions & answers
- b. John Jekot, Executive Advisor
 - i. Detailed report submitted in Board pack and was presented for questions & answers

7. UNFINISHED or CONTINUING BUSINESS

- a. Legislative Update
 - i. Update was submitted in Board pack.

8. NEW BUSINESS

- a. Audit FYE April 30, 2023 Formally Received Approval
 - i. Commissioner Jasmin Zaghirovic moved to formally received approval
 - ii. Seconded by President Jamal Liddell
 - iii. Roll was called: Ayes: 5 Nays: 0
- b. Approval of the Amended September 21, 2023 Regular Rescheduled Meeting Minutes
 - i. Commissioner Jasmin Zaghirovic moved to approve
 - ii. Seconded by President Jamal Liddell
 - iii. Roll was called: Ayes: 5 Nays: 0
- c. Energy Providers Renewal
 - i. Oral detailed report was given during John Jekot staff report

- d. 2023 Tax Levy Discussion (Timeline of Events)
 - i. Timeline included in Board pack and oral review done by John Jekot
- e. Consideration to Sell General Obligation Bond Discussion
 - i. Written report submitted in Board pack
 - ii. Oral report given by John Jekot
 - iii. Questions and answers followed report with the consensus of the Board to move forward with getting further information
 - iv. John Jekot to follow-up
- f. IAPD/IPRA Soaring to New Heights Conference (January 25-27, 2024 @ Hyatt Regency Chicago)
 - i. Information included in Board pack
- g. IAPD Delegate Credentials Certificate to the Annual Business Meeting on January 27, 2024 @ 3:30pm
 - i. Information included in Board pack
 - ii. Oral report given by Kevin Hubka
- h. Approval of Staff/Volunteer Recognition Holiday Party @ White Eagle Banquets not to exceed \$8,500
- i. Approval of Money Pool Not to Exceed \$6,800 for Staff Bonuses
- j. Approval of Money Pool Not to Exceed \$1,700 for Volunteer Coaching Gifts
 - i. Agenda items "h.", "i.", "j.", were discussed as a whole
 - ii. Kevin Hubka gave an oral report from the information included in Board pack
 - iii. Questions and answers followed
 - iv. President Jamal Liddell moved to approve
 - v. Seconded by Jay Shah
 - vi. Roll was called: Ayes: 5 Nays: 0
- k. Approval of Feldman Outdoor Signage (DeSign Group) Not to Exceed \$70,500.00
 - i. Information included in Board pack
 - ii. Oral report given by Kevin Hubka
 - iii. Questions and answers followed
 - iv. Consensus of the Board was to purchase the smaller sign (south entrance) not to exceed \$5,000 and to hold off on the larger more expensive sign (east entrance) for another time.
 - v. President Jamal Liddell moved to approve Feldman south entrance signage (DeSign Group) not to exceed \$5,000
 - vi. Seconded by Commissioner Yogesh Patel
 - vii. Roll was called: Ayes: 5 Nays: 0

9. CLOSED SESSION

- a. None

10. ADJOURNMENT

- a. President Jamal Liddell moved to adjourn the meeting
- b. Seconded by Commissioner Jay Shah
- c. Roll was called: Ayes: 5 Nays: 0
- d. Meeting adjourned 7:25pm

11/16/2023
Minutes Approved

Jamal A. Liddell
Jamal Liddell
President

John C. Jekot
John C. Jekot
Secretary

GOLF MAINE PARK DISTRICT
FISCAL YEAR 2023-24
SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES
October 31, 2023

| | | Sept 2023 | October 2022 |
|-----------------------------------|-----------------------|-----------------------|-----------------------|
| MONTHLY CASH POSITION | Cash | Prior | Prior FY |
| | Balance | Month | Cash Balance |
| Beginning Balance | \$889,956.46 | \$889,410.07 | \$1,118,719.09 |
| Cash Receipts | 13,679.00 | 13,630.00 | 15,579.08 |
| RE Taxes | NA | NA | 0.00 |
| Replacement Taxes | 8,887.21 | NA | 14,377.89 |
| Interest | 6,286.33 | 5,707.90 | 3,991.06 |
| Transfer into Cash Accounts | NA | NA | 245,000.00 |
| Transfer Out of Investments | NA | NA | (245,000.00) |
| Disbursements of Bills | (82,964.18) | (33,765.62) | (114,845.52) |
| Bond Payments | NA | NA | 0.00 |
| Other Inc/(Dec) | NA | NA | 0.00 |
| NSF/Fees | NA | (15.00) | 0.00 |
| Month End Balance | \$835,844.82 | \$874,967.35 | \$1,037,821.60 |
| | | | |
| | | | |
| BANK BALANCES BY ACCOUNT | Bank | Bank | Prior FY |
| | Balance | Balance | Bank Balance |
| Savings Account - 1407 | \$890,521.41 | \$889,956.46 | \$874,194.71 |
| Checking Account - 7604 | 264,670.02 | 284,659.07 | 87,025.89 |
| NorthShore - OSLAD - 4331 | 1,525.58 | 1,525.38 | 1,523.29 |
| Director's Account | 779.35 | 1,079.35 | 1,789.35 |
| Liability Account | 1,063.53 | 1,063.53 | 1,062.53 |
| Wintrust Savings - BOND - 2537 | \$1,123,154.55 | \$1,117,733.36 | \$1,295,455.62 |
| Wintrust Checking - 2216 | \$160,127.02 | \$219,448.70 | \$198,932.84 |
| Total Cash Accounts | \$2,441,841.46 | \$2,515,465.85 | \$2,459,984.23 |
| | | | |
| | | | |
| INVESTMENTS BY ACCOUNT | Investment | Investment | Prior FY |
| | Balance | Balance | Invest Balance |
| Illinois Funds Money Market | \$64,159.20 | \$63,859.21 | \$61,143.11 |
| IPDLAF+Class | NA | NA | NA |
| Total Investments | \$64,159.20 | \$63,859.21 | \$61,143.11 |
| | | | |
| TOTAL CASH AND INVESTMENTS | \$2,506,000.66 | \$2,579,325.06 | \$2,521,127.34 |

| Vendor ID | Vendor Name | Invoice # | Description | Due Date | Amount | CK Number | CK Date |
|-----------|-------------------------------------|---------------------|--|-----------|----------|-----------|------------|
| 00096 | NICOR GAS | Aug 29, 2023 | GAS AT @FP | 8/29/2023 | 249.86 | 4175 | 10/2/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 16R6-DT19-MN3Q | REC SUPPLIES | 9/17/2023 | 69.93 | 4156 | 10/2/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 13QX-M1YL-MTCG | REC SUPPLIES, OFFICE SUPPLIES | 9/17/2023 | 88.40 | 4157 | 10/2/2023 |
| 00608 | FOX VALLEY FIRE AND SAFETY | IN00629214 | REPAIR AT DEE PARK | 9/18/2023 | 338.00 | 4171 | 10/2/2023 |
| 00096 | NICOR GAS | Sep 14, 2023 | GAS AT DP | 9/14/2023 | 179.92 | 4176 | 10/2/2023 |
| 00555 | ILLINOIS STATE POLICE | 20230800680 | BACKGROUND CK-DELEON, JOE | 8/31/2023 | 10.00 | 4174 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51772 | TONER FOR COPIER | 9/12/2023 | 18.95 | 4164 | 10/2/2023 |
| 00370 | GROOT, INC. | 113760671092 | WASTE PICKUP SERVICES @ FELDMAN | 10/1/2023 | 242.02 | 4172 | 10/2/2023 |
| 00370 | GROOT, INC. | 113760681092 | WASTE PICKUP SERVICES @ DEE PARK | 10/1/2023 | 533.93 | 4173 | 10/2/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1WLN-9PHM-47Q4 | OFFICE SUPPLIES | 9/12/2023 | 27.46 | 4158 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51903 | IT/TECH MAINT QRTLTY BILLING 9/2/2023-12/1/2023 | 9/12/2023 | 605.00 | 4165 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51902 | PHONES MTHLY BILLING 9/15/2023-10/14/2023 | 9/19/2023 | 211.40 | 4166 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51817 | LEASE FOR PHONE MTHLY BILLING 9/15/2023-10/14/2023 | 9/19/2023 | 68.00 | 4167 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR50604 | REPLACE BATTERY BACKUP UNIT | 9/19/2023 | 185.00 | 4168 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR50604 | ONLINE MONTHLY BACKUP BILLING 6/30/2023-7/29/2023 | 6/30/2023 | 55.00 | 4169 | 10/2/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | 2322616 | ANNUAL INSPECTION-HVAC, PLUMBING, ELEC, BUILDING | 9/5/2023 | 252.00 | 4163 | 10/2/2023 |
| 00460 | COOK COUNTY COLLECTOR | SEPT 26, 2023-3782 | FELDMAN METER READING | 9/26/2023 | 926.48 | 4159 | 10/2/2023 |
| 00516 | AQUA ILLINOIS, INC. | SEPT 26, 2023-3781 | FELDMAN METER READING | 9/26/2023 | 278.78 | 4160 | 10/2/2023 |
| 00516 | AQUA ILLINOIS, INC. | SEPT26, 2023-3797 | DEE PARK METER READING | 9/26/2023 | 506.83 | 4161 | 10/2/2023 |
| 00533 | EXPERT CHEMICAL & SUPPLY, INC. | 988709 | MAINTENANCE SUPPLIES | 9/25/2023 | 2,625.14 | 4170 | 10/2/2023 |
| 00339 | AT & T | 847795986309-2023 | DP PHONE | 9/22/2023 | 117.72 | 4162 | 10/2/2023 |
| 00370 | ROTARY CLUB OF SKOKIE | 2053 | CLUB DUJES JULY-DEC 2023 | 7/19/2023 | 185.00 | 4177 | 10/2/2023 |
| 00679 | SKOKIE VLY ROTARY CHARITABLE FDN. | 8/27/2023 BREAKFAST | ANNUAL PANCAKE BREAKFAST | 10/2/2023 | 100.00 | 4178 | 10/2/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1RPV-CJ1K-4X94 | BUILDING REPAIR, REC SUPPLIES | 9/18/2023 | 358.89 | 4179 | 10/9/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 17JT-1K9X-73NC | OFFICE SUPPLIES | 9/19/2023 | 19.98 | 4180 | 10/9/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1GNF-W3YH-611L | REC & OFFICE SUPPLIES | 9/20/2023 | 292.57 | 4181 | 10/9/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51953 | REPLACEMENT FOR GARAGE COMPUTER | 9/25/2023 | 875.00 | 4188 | 10/9/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR51925 | TONER FOR COPIER | 9/20/2023 | 18.95 | 4189 | 10/9/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR52045 | WIFI FOR DEE PARK GARAGE | 9/29/2023 | 372.00 | 4190 | 10/9/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | 1HHQ-JC1D-F9C9 | MAINTENANCE SUPPLIES | 9/28/2023 | 31.78 | 4182 | 10/9/2023 |
| 00608 | FOX VALLEY FIRE AND SAFETY | IN00631304 | REPAIR FIRE ALARM SYSTEM AT DEE PARK | 9/28/2023 | 790.00 | 4193 | 10/9/2023 |
| 00052 | HOME DEPOT | Sep 29, 2023 | MAINTENANCE SUPPLIES | 9/29/2023 | 413.97 | 4195 | 10/9/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR52080 | COLOR COPY OVERAGE FELDMAN COPIER | 9/29/2023 | 841.23 | 4191 | 10/9/2023 |
| 00126 | QUILL CORPORATION | 34732912 | COPY PAPER | 9/21/2023 | 227.94 | 4198 | 10/9/2023 |
| 00534 | COMCAST | Sep 26, 2023 | HIGH SPEED INTERNET | 9/26/2023 | 199.90 | 4187 | 10/9/2023 |
| 00171 | FSS TECHNOLOGIES | 1-2722 | FIRE SEPT MONITORING N.MAINE 10/1/2023-12/31/2023 | 10/1/2023 | 138.00 | 4194 | 10/9/2023 |
| 00592 | LAUTERBACH & AMEN, LLP | 83145 | PROFESSIONAL SRV SEPT 2023 | 10/5/2023 | 545.00 | 4196 | 10/9/2023 |
| 00647 | NORTH SHORE RHYTHMIC GYMNASTICS CTR | Oct 5, 2023 | SESSION #4 9/6-10/4 | 10/5/2023 | 945.00 | 4197 | 10/9/2023 |
| 00254 | DOOR SYSTEMS, INC. | 930852 | REPAIR DEE PARK MAIN ENTRANCE AUTOMATIC DOOR | 10/4/2023 | 3,796.00 | 4192 | 10/9/2023 |
| 00662 | ARTISTICALLY A&A | 28 | GMPD CAMERA MEDIA SHIRTS | 9/29/2023 | 21.00 | 4183 | 10/9/2023 |
| 00662 | ARTISTICALLY A&A | 29 | BROCHURE RACK MEDIA TOWER CUSTOMIZATION | 9/29/2023 | 54.00 | 4184 | 10/9/2023 |
| 00662 | ARTISTICALLY A&A | 27 | FALL 23' 6TH-8TH BASKETBALL | 10/2/2023 | 814.00 | 4185 | 10/9/2023 |
| 00652 | AT&T | Sep 28, 2023 | INTERNET 100 - ACCT #320123859 | 9/28/2023 | 201.38 | 4186 | 10/9/2023 |
| 00632 | APEX3 SYSTEMS | 2319 | DEE PARK GARAGE & SPRAY PARK CAMERAS DOWN | 10/2/2023 | 900.00 | 4202 | 10/16/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1134-YRYK-QVCW | OFFICE MAINT, REC SUPPLIES | 9/30/2023 | 470.26 | 4199 | 10/16/2023 |
| 00661 | APLUS SYSTEM LLC | 4203 | OCTOBER 2023 CLEANING | 9/29/2023 | 3,490.00 | 4203 | 10/16/2023 |
| 00116 | PDRMA | 923125 | PROP, LIAB, WRK COMP, EMPL, PRAC, POLL, LIAB | 9/30/2023 | 1,495.92 | 4206 | 10/16/2023 |
| 00116 | PDRMA | 0923125H | MEMBER MONTHLY CONTRIBUTION | 9/30/2023 | 6,229.83 | 4207 | 10/16/2023 |

BOARD REPORT – NOVEMBER 2023

(By: Kevin Hubka, Executive Director)

*UPCOMING EVENTS

- *NOVEMBER 18 - HOLIDAY PARTY FOR STAFF/VOLUNTEERS/COACHES @ WHITE EAGLE
- *TOY DRIVE/FOOD DRIVE (TO START IN NOVEMBER – DATE IS TBD)
- *DECEMBER 9 – BREAKFAST WITH SANTA @ 10AM-11AM @ FELDMAN
- *DECEMBER 9 – UNITY FOR OUR COMMUNITY @ 12PM-2PM @ FELDMAN
- *DECEMBER 15 - DISTRICT 63/207 HOLIDAY CONCERT @ FELDMAN

*PROJECT REPORT

| <u>PROJECT</u> | <u>STATUS</u> | <u>COMENTS</u> |
|--------------------------------------|---------------|---|
| FELDMAN GYM/BUILDING DÉCOR | IN PROGRESS | N/A |
| FELDMAN GYM LOBBY/OFFICE MAKEOVER | IN PROGRESS | IN PROCESS OF MAKING LAYOUT. |
| OUTDOOR SIGNAGE @ FELDMAN | IN PROGRESS | IN PERMIT PROCESS |
| WASHER/DRYER | NOT STARTED | TARGET DATE – FEBRUARY 2024 |
| BADMINTON SLEEVE REPAIR | NOT STARTED | VENDOR TO GIVE OPTIONS ON REPAIR. |
| DEE PARK WEST GAZEBO DEMO | NOT STARTED | VENDOR SCHEDULE BOOKED. WAITING FOR UPDATE. |
| FELDMAN/DEE PARKING LOTS RESURFACING | DELAYED | SPRING 2024 |
| FELDMAN CONCRETE PAD LIFTING | NEW | SAFETY HAZARD |

*RECREATION REPORT

(Year over Year Comparison)

| Revenue Report | OCTOBER (2022) | OCTOBER (2023) | (+/-) |
|----------------|--------------------|--------------------|------------------|
| PROGRAMS | \$12,069.28 | \$13,503.00 | +\$1,433.72 |
| RENTALS | \$24,073.50 | \$25,501.00 | +\$1,427.50 |
| Total | \$36,142.78 | \$39,004.00 | +2,861.22 |

Total: Up 7.9% total revenue in same span over last year.

(6 Month Comparison)

| Revenue Report | MAY-OCT. (2022) | MAY-OCT. (2023) | (+/-) |
|----------------|---------------------|---------------------|-------------------|
| PROGRAMS | \$98,678.24 | \$105,714.15 | +\$7,035.91 |
| RENTALS | \$159,079.90 | \$180,923.00 | +\$21,843.10 |
| Total | \$257,758.14 | \$286,637.15 | +28,879.01 |

Total: Up 11.2% total revenue in same span over last year.

*RECREATION REPORT CONTINUED

- *CURRENTLY WORKING WITH DISTRICT 207 TO START BASKETBALL FEEDER PROGRAM @ MAINE EAST.
 - HAS BEEN APPROVED AND ARE NOW IN PLANNING STAGE. WILL BEGIN IN DECEMBER.
- *GMPD SOCCER TEAMS @ DES PLAINES PARK DISTRICT HAS ENDED.
 - LOOKING FORWARD TO NEXT SEASON.
- *WILL COLLABORATE WITH DES PLAINES PARK DISTRICT FOR SPRING PROGRAMS.

*HR/BUSSINESS REPORT

- *CURRENTLY WORKING ON NEW EMPLOYEE ON-BOARDING PROCESS.

*MAINTENANCE REPORT

- *WAITING ON REPORT FROM VORTEX. (SPRAY PARK REPAIRS)
- *SUPPLIES HAS BEEN ORDER FOR WINTER SEASON, TO BE DELIVERED IN NOVEMBER.
- *WINTERIZING HAS BEGUN.
- *FALL CLEAN-UP IN PROGRESS

*IAPD/IPRA CONFERENCE (CHICAGO)

- *JANUARY 25-27
- *GMPD STAFF TO ATTEND, COMMISSIONERS?

*STAFFING REPORT

- *RECREATION SUPERVISOR INTERVIEWS ARE COMPLETED.
 - *UPDATE TO BE GIVEN AT BOARD MEETING.
- *FACILITY MANAGER POSITION TO BE POSTED IN LATE NOVEMBER.
 - *CURRENTLY WORKING ON JOB DESCRIPTION.

IT REPORT

- *CLOSED ALL FOUR AT&T ACCOUNTS, THREE @ DEE, ONE @ FELDMAN. (INTERNET/LANDLINE SERVICES)
 - SAVINGS OF \$579.67/MONTH
- *CLOSED OUR DIGIUM ACCOUNT (PHONE SERVICE).
 - SAVINGS OF \$336.92/MONTH
- *OPENED COMCAST ACCOUNT AT DEE (INTERNET SERVICES)
 - COSTS \$199.90/MONTH
- *OPENED COST PER COPY ACCOUNT (PHONE SERVICE)
 - COSTS \$339.40/MONTH

TOTAL: SAVINGS OF \$377.29/MONTH

“In The Know”

Communication From Executive Advisor

Date: November 16, 2023

Truth in Taxation Law Resolution

Since the proposed 2023 aggregate levy does not exceed the extension upon the final 2022 aggregate by more than 5%, a public hearing on the proposed 2023 aggregate levy is not required. While working on the Truth in Taxation Law Resolution I came across in the audit that liability insurance fund showed no expenses. I discussed this rather lengthily with our auditors as it may have been paid out of the unemployment compensation fund which may be part of the reason why that fund shows a deficit. I may be coming back to the Board to approve an amended version of the formally received FYE April 30, 2023 that was just approved at our last meeting.

Series 2024 Limited Park Bonds

After consulting with our Bond Brooker (Piper/Sandler) I am recommending that we start up the process again in March for a possible Bond issuance some time around June, 2024. The main reason in waiting is I was under the impression that Bond issuances were under a strict time table but that is not the case. Since there is not a time restriction in the issuance process, it now gives us more lead way as we wait and see if we get the OSLAD grant (should know sometime in December) along with getting the report back and reviewing the options from our consultants who did and elevation of the mechanical condition of our splashpad.

Legislative Update



The Latest Legislative Issues Affecting Parks, Recreation and Conservation

#37-2023 -- October 23, 2022

TO: IAPD Members

**FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO
Jason Anselment, IAPD General Counsel
Mitchell Remmert, Director of Advocacy and Strategic Initiatives**

RE: \$10 Million for Tourism Attractions and Festivals Now Available

[More than \\$10 million in funding is now available through the Tourism Attractions Grant Program.](#)

Grant awards range from \$15,000 to \$500,000 and may be used to attract, develop, and improve new and existing tourism-related projects, events, and festivals.

Applications must be submitted by 5:00 p.m. on December 18, 2023.

In order to maximize funding, applicants are required to submit matching funds with the goal of attracting additional visitors to localities and events, thereby supporting local hotels, restaurants, and businesses.

For additional information, including the Notice of Funding Opportunity, please [click here](#).

An informational webinar focused on the Tourism Attraction Grant Program is scheduled from 1:00 to 2:00 p.m. **this Thursday, October 26. Registration for the webinar is available by [clicking here](#).**

2024

PRELIMINARY PROGRAM

January 25-27, 2024 | Hyatt Regency Chicago
151 E. Wacker Drive, Chicago, Illinois



IAPD
Illinois Association of Park Districts

ILLINOIS
ipra
PARK & RECREATION ASSOCIATION

ILparksconference.com

SCHEDULE - AT - A - GLANCE

THURSDAY, JANUARY 25

| | |
|---------------------|-----------------------------------|
| 8:00 am – 5:00 pm | Conference Registration Open |
| 10:00 am – 12:00 pm | Conference Workshops (0.2 CEUs) |
| 10:30 am – 11:30 am | Conference Sessions (0.1 CEUs) |
| 11:00 am – 5:00 pm | Grand Opening of the Exhibit Hall |
| 12:30 pm – 2:30 pm | Conference Workshops (0.2 CEUs) |
| 3:00 pm – 4:00 pm | Conference Sessions (0.1 CEUs) |
| 4:00 pm – 5:00 pm | Exhibit Hall Dedicated Hours |
| 5:15 pm – 7:15 pm | IPRA Section Meetings |
| 6:00 pm – 7:00 pm | Professional Connection |
| 9:00 pm – 11:30 pm | Welcome Social with Hello Weekend |

FRIDAY, JANUARY 26

| | |
|---------------------|---------------------------------|
| 7:00 am – 5:00 pm | Conference Registration Open |
| 8:30 am – 9:30 am | Conference Sessions (0.1 CEUs) |
| 8:30 am – 4:00 pm | Agency Showcase |
| 9:00 am – 12:00 pm | Exhibit Hall Open |
| 10:00 am – 11:00 am | Conference Sessions (0.1 CEUs) |
| 11:00 am – 12:00 pm | Exhibit Hall Dedicated Hours |
| 12:15 pm – 12:45 pm | Conference Speed Sessions |
| 12:15 pm – 2:15 pm | All-Conference Awards Luncheon* |
| 1:00 pm – 2:00 pm | Conference Sessions (0.1 CEUs) |
| 1:00 pm – 3:30 pm | Exhibit Hall Open |
| 2:15 pm – 3:30 pm | Dessert in the Exhibit Hall* |
| 3:45 pm – 4:45 pm | Conference Sessions (0.1 CEUs) |
| 5:00 pm – 6:30 pm | Commissioners' Reception** |
| 5:00 pm – 6:30 pm | IPRA Annual Business Meeting |
| 9:30 pm – 11:00 pm | Leadership Reception** |

SATURDAY, JANUARY 27

| | |
|---------------------|---|
| 7:45 am – 12:00 pm | Conference Registration Open |
| 9:00 am – 10:00 am | Keynote General Session with Charles Clark (0.1 CEUs) |
| 10:30 am – 11:30 am | Conference Sessions (0.1 CEUs) |
| 12:30 pm – 1:30 pm | Conference Sessions (0.1 CEUs) |
| 2:00 pm – 3:00 pm | Conference Sessions (0.1 CEUs) |
| 3:30 pm – 5:00 pm | IAPD Annual Business Meeting |
| 7:00 pm – 10:00 pm | Closing Social* |

* Ticketed Event

** By Invitation

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* Ticketed Event

Event photography provided by JHyde Photography.



OFFICE OF THE COOK COUNTY CLERK
FILING STATEMENT

The following document was filed in the office of the Cook County Clerk.

05-0410-000 : GOLF MAINE PARK DISTRICT

Ordinance/Resolution: Resolution 23-04

Adopted On: 11/16/2023

2023 Truth in Tax

Filed On: 12/20/2023

A handwritten signature in black ink, appearing to read "K. J. ...", is written above a horizontal line.

County Clerk of the County of Cook, Illinois

GOLF MAINE PARK DISTRICT

RESOLUTION 23-04

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":


1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2022 real estate tax levy of the Park District (2023 tax bill) is \$1,095,360.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2023 (2024 tax bill) is \$1,150,128.
3. Based on the foregoing, the estimated percentage increase in the proposed 2023 aggregate levy over the amount of real estate taxes extended upon the final 2022 aggregate levy is 5%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

Passed this 16th day of November, 2023.

AYES: JAY SHAH, ZAIN DURRANE, YOGESH PATEL, JASMIN ZAHEROVIC

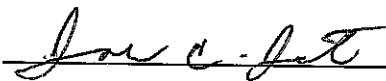
NAYS: NONE

ABSENT: JAMAL LIDDELL



 Jamal Liddell, President
 Board of Park Commissioners
 Golf Maine Park District

Attested and filed this 16th day of November, 2023.



 John Jekot
 Secretary, Board of Park Commissioners
 Golf Maine Park District

Golf Maine Park District
Tax Levy Ordinance Historical Summary

| Fund | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Corporate | 410,500 | 370,000 | 175,000 | 275,000 | 270,200 | 275,200 |
| Recreation | 250,000 | 250,000 | 480,000 | 525,000 | 585,500 | 625,500 |
| Liability Ins. | 22,000 | 21,000 | 27,500 | 25,000 | 22,000 | 22,000 |
| Workers' Comp | 10,500 | 9,000 | 5,500 | 9,000 | 9,000 | 9,000 |
| Unemployment Comp. | 1,000 | 1,000 | 1,000 | 6,000 | 2,000 | 2,000 |
| IMRF | 22,000 | 58,500 | 80,000 | 54,000 | 48,000 | 48,000 |
| Social Security | 40,000 | 50,000 | 56,000 | 53,000 | 51,000 | 51,000 |
| Audit | 6,500 | 6,500 | 8,000 | 9,000 | 7,500 | 7,500 |
| Paving and Lighting | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Special Rec | 80,000 | 80,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Police | 31,000 | 35,000 | 42,000 | 40,000 | 1,000 | 1,000 |
| TOTAL | 874,500 | 882,000 | 877,000 | 998,000 | 998,200 | 1,043,200 |

| Fund | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---------------------|------------------|------------------|-------------|-------------|-------------|-------------|
| Corporate | 344,360 | 400,028 | | | | |
| Recreation | 625,500 | 625,500 | | | | |
| Liability Ins. | 1,000 | 1,000 | | | | |
| Workers' Comp | 9,000 | 9,000 | | | | |
| Unemployment Comp. | 6,000 | 6,000 | | | | |
| IMRF | 48,000 | 48,000 | | | | |
| Social Security | 51,000 | 51,000 | | | | |
| Audit | 7,500 | 7,500 | | | | |
| Paving and Lighting | 1,000 | 1,000 | | | | |
| Special Rec | 1,000 | 1,000 | | | | |
| Police | 1,000 | 1,000 | | | | |
| TOTAL | 1,095,360 | 1,150,128 | | | | |

GOLF MAINE PARK DISTRICT
2024
MEETING SCHEDULE
(Draft)

In accordance with the Open Meeting Act, the following is a list of regular Park Board Meeting dates for the 2024 calendar year. Notification of schedule changes will be made and posted. Special Meeting dates & times will be added to this list as they are scheduled.

Meetings are held at Feldman Recreation Center unless posted otherwise.
8800 W. Kathy Lane, Niles, Illinois 60714
847-297-3000

Board of Commissioners

6:00pm

January 18

February 15

March 21

April 18

May 16

June 20

July 18

August 15

September 19

October 17

November 21

December 19.12

D Arbor Professionals
119 S Emerson St #138
IL US
+1 2243343272
info@darborpros.com
www.darborpros.com



Proposal

ADDRESS

Lynnea Broberg
Golf Maine Park District
929 W Emerson St
Des Plaines, Il 60016

PROPOSAL # 5163
DATE 09/19/2023

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------|-------------------|---|-----|-----------|-----------|
| | Fine Prune | 27 trees total as listed below. Pruning for ground safety and health of the trees. | 1 | 12,250.00 | 12,250.00 |

Honey Locust
NE corner gazebo
Cost \$850

Honey Locust
South of gazebo
Cost \$700

Honey Locust
By entrance. Three on on side of driveway. Two the other.
Cost: \$700, \$600, \$550, \$500, \$600

North lot line starting from fire hydrant.
North of tennis court.

1-5 Dead out only. Cost \$100 per tree. Total \$500

6th full fine pruning. Cost \$550

7th. Dead wood prune
Cost \$100

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------|----------|--|-----|------|--------|
| | | 8th. Raising by removing single branch overhanging parking only. Plus prune out large dead branches Cost \$350 | | | |
| | | 9th full fine prune. Cost \$550 | | | |
| | | 10th. Fine prune. Cost \$600 | | | |
| | | 11th. Prune out multiple dead out Cost \$150 | | | |
| | | 13th. Fine prune. Cost \$650 | | | |
| | | 14th. Fine prune Cost \$650 | | | |
| | | Honey Locust 113-114 South of building Cost \$1000 for both | | | |
| | | Honey Locust 110-112 West of building Cost \$1350 | | | |
| | | Honey Locust SW corner volleyball sand court Full fine prune Cost \$500 | | | |
| | | Silver Maple 140 Fine pruning plus clear light by removing large leader Cost \$800. | | | |
| | | Cut out all dead wood, decayed, weak, interfering, objectionable or crossover limbs and select thinning to lessen wind resistance as well as the elevation of the crown to help promote vigorous lawn growth beneath the tree. (Class A 300 Certified Arborist Standards). Any | | | |

Thank you for your business.

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------|----------|-------------|-----|------|--------|
|------|----------|-------------|-----|------|--------|

limbs or branches larger than 5 inches in diameter (to be removed) will be specified on the proposal and itemized. If the customer wants any specified limbs or branches removed not specified on the proposal there will be an additional charge added to the total of the service performed.

IF DONE IN DORMANT SEASON 10% discount applied to original price

If You have any questions, or if You wish to make any changes to this Proposal please do not hesitate to contact us. Please sign and return as soon as possible for work to begin.

| | |
|--------------|--------------------|
| SUBTOTAL | 12,250.00 |
| DISCOUNT 10% | -1,225.00 |
| TOTAL | \$11,025.00 |

Term of Payment: Payment is due upon completion of work. Returned checks will be assessed \$35 service fee.

Accepted By

Accepted Date