

**GOLF MAINE PARK DISTRICT
COMBINED ANNUAL BUDGET AND APPROPRIATION MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

-AGENDA-

**June 26, 2023
5:55pm**

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comments
4. Ordinance No. 23-01; Combined Budget and Appropriation Ordinance 2023/24
5. Adjournment

GOLF MAINE PARK DISTRICT

ORDINANCE 23-01

COMBINED BUDGET AND APPROPRIATION ORDINANCE

**AN ORDINANCE SETTING FORTH THE BUDGET AND
MAKING APPROPRIATIONS OF SUMS OF MONEY FOR
ALL OF THE NECESSARY EXPENDITURES OF THE
GOLF MAINE PARK DISTRICT OF COOK COUNTY,
ILLINOIS, FOR CORPORATE PURPOSES FOR THE
FISCAL YEAR BEGINNING MAY 1, 2023 AND
ENDING APRIL 30, 2024**

WHEREAS, the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois, caused to be prepared in tentative combined form a budget and appropriation ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such budget and appropriations ordinance on the June 26th, 2023, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That the fiscal year of this district be and the same is hereby fixed and declared to be from May 1, 2023 to April 30, 2024.

SECTION 2. That the said Board of Park Commissioners of the Golf Maine Park District hereby budget and appropriate the sum or sums of money hereinafter mentioned and set forth to defray all the necessary expenses connected with the maintenance and operations of the park grounds, buildings, other improvements and other grounds now or to be under the control of the Golf Maine Park District for the fiscal year beginning May 1, 2023 and ending April 30, 2024, and that said sum or sums of money are deemed necessary by said Board of Park Commissioners of Golf Maine Park District to defray said expense and liabilities and that said Board of Park Commissioners of said Golf Maine Park District hereby certifies the objects and purposes for which said budget and appropriations are made, and the amount budgeted and appropriated for each object or purpose as follows:

PART ONE
ESTIMATED REVENUES AVAILABLE

| | |
|--|----------------|
| Estimated Cash on Hand May 1, 2023 | \$2,967,909.20 |
| General Taxes | \$1,600,634.00 |
| Replacement Tax | \$50,000.00 |
| Interest on Investment | \$8,000.00 |
| Grant Proceeds | 0 |
| Bond Proceed | 0 |
| Recreation Fees | \$455,000.00 |
| Estimated Amount Available | \$5,081,543.20 |
| Less: Estimated Expenditures (Budget) | \$2,550,500.00 |
| Estimated Ending Cash Balance April 30, 2024 | \$2,531,043.20 |

PART TWO
ESTIMATED EXPENDITURES

| | BUDGET | APPROPRIATIONS |
|-------------------------------|-----------------------|-----------------------|
| I. Corporate Fund | | |
| Legal & Professional | \$15,000.00 | \$17,250.00 |
| Health Insurance | \$110,725.00 | \$127,333.00 |
| Dues | \$9,000.00 | \$10,350.00 |
| Contractual Agreements | \$55,000.00 | \$63,250.00 |
| Repairs | \$25,800.00 | \$29,670.00 |
| Utilities/Telephone | \$76,700.00 | \$88,205.00 |
| Office Supplies | \$15,000.00 | \$17,250.00 |
| Maintenance Supplies | \$20,000.00 | \$23,000.00 |
| Equipment | \$6,000.00 | \$6,900.00 |
| Motor Fuel | \$6,100.00 | \$7,015.00 |
| Building/Park Improvements | \$10,200.00 | \$11,730.00 |
| Other | <u>\$7,475.00</u> | <u>\$8,596.00</u> |
| Total Corporate Fund: | \$357,000.00 | \$410,550.00 |
| II. Recreation Fund | | |
| Administrative Salaries | \$326,200.00 | \$375,130.00 |
| Recreation Salaries | \$272,000.00 | \$312,800.00 |
| Maintenance Salaries | \$204,900.00 | \$235,635.00 |
| Travel & Training | \$18,000.00 | \$20,700.00 |
| Contractual Agreements | \$75,000.00 | \$86,250.00 |
| Supplies | \$12,930.00 | \$14,869.00 |
| Special Activities | \$4,975.00 | \$5,721.00 |
| Postage | \$1,990.00 | \$2,288.00 |
| Printing | \$14,900.00 | \$17,135.00 |
| Equipment | \$19,900.00 | \$22,885.00 |
| General Park Improvement | \$490.00 | \$563.00 |
| Marketing | \$24,800.00 | \$28,520.00 |
| Wellness Incentives | \$4,975.00 | \$5,721.00 |
| Other | <u>\$18,940.00</u> | <u>\$21,781.00</u> |
| Total Recreation Fund: | \$1,000,000.00 | \$1,150,000.00 |

PART TWO
ESTIMATED EXPENDITURES
(Continued)

| | BUDGET | APPROPRIATIONS |
|---|--------------|----------------|
| III. Liability Insurance Fund | \$30,000.00 | \$34,500.00 |
| IV. Worker's Compensation Insurance Fund | \$9,000.00 | \$10,350.00 |
| V. Unemployment Compensation Insurance Fund | \$30,000.00 | \$34,500.00 |
| VI. Bond & Interest Fund | \$530,000.00 | \$609,500.00 |
| VII. Illinois Municipal Retirement Fund | \$62,500.00 | \$71,875.00 |
| VIII. Social Security Fund | \$58,000.00 | \$66,700.00 |
| IX. Audit Fund | \$8,000.00 | \$9,200.00 |
| X. Paving & Lighting Fund | \$1,000.00 | \$1,150.00 |
| XI. Handicapped Recreation Fund | \$45,000.00 | \$51,750.00 |
| XII. Police Fund | \$20,000.00 | \$23,000.00 |
| XIII. Capital Improvements Fund | \$400,000.00 | \$460,000.00 |

PART THREE - SUMMARY

| | BUDGET | APPROPRIATIONS |
|--------------------------------------|---------------------|---------------------|
| Corporate Fund | \$357,000.00 | \$410,550.00 |
| Recreation Fund | \$1,000,000.00 | \$1,150,000.00 |
| Liability Insurance Fund | \$30,000.00 | \$34,500.00 |
| Worker's Compensation Insurance Fund | \$9,000.00 | \$10,350.00 |
| Unemployment Comp. Insurance Fund | \$30,000.00 | \$34,500.00 |
| Bond and Interest Fund | \$530,000.00 | \$609,500.00 |
| Illinois Municipal Retirement Fund | \$62,500.00 | \$71,875.00 |
| Social Security Fund | \$58,000.00 | \$66,700.00 |
| Audit Fund | \$8,000.00 | \$9,200.00 |
| Paving and Lighting Fund | \$1,000.00 | \$1,150.00 |
| Handicapped Recreation Fund | \$45,000.00 | \$51,750.00 |
| Police Fund | \$20,000.00 | \$23,000.00 |
| Capital Improvement | <u>\$400,000.00</u> | <u>\$460,000.00</u> |
| Total of all Funds | \$2,550,500.00 | \$2,933,075.00 |

SECTION 3. That all expended balances of any item or items of any general appropriation made in this Ordinance be expended in making up any deficiency in any item in the same general purpose, or any like appropriation made by this Ordinance.

SECTION 4. That all unexpended balances from annual appropriations of previous years be and they are hereby re-appropriated for the same or similar purposes.

SECTION 5. That should any clause, sentence, paragraph or a part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not effect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 6. This Ordinance shall be in full force and effect from and after its adoption as provided by law.

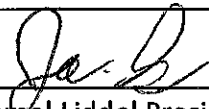
Adopted this 26th day of June 2023 pursuant to a roll call vote as follows:

Ayes: JAMAL LIDDELL, JASHIN ZAHIRUW, JAY SHAH, ZAIN DURRANI, YOGESH DATEL

Nays: _____

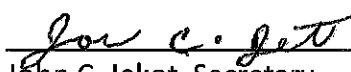
Abstained: _____

Absent & Not Voting: _____



 Jamal Liddel President
 Board of Park Commissioners
 Golf Maine Park District

ATTESTED this 26th day of June 2023:



 John C. Jekot, Secretary
 Board of Park Commissioners
 Golf Maine Park District


CERTIFICATION OF ESTIMATION OF
REVENUES FOR FISCAL YEAR 2023-2024

I, Zain Durrani, do hereby certify that I am the duly qualified and elected Treasurer and chief fiscal officer at the Golf Maine Park District and as such official, I do further certify that the estimated revenues, by source, anticipated to be received by the Golf Maine Park District, Cook County, Illinois, in the fiscal year 2023-2024 are those estimated revenues as set forth in Part I of the attached Combined Budget and Appropriation Ordinance of the Golf Maine Park District, Cook County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024, as adopted by the Board of Park Commissioners at its properly convened meeting held on the 26th day of June 2023 all, as appears from the official records of said Park District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Golf Maine Park District, at 8800 Kathy Lane, Niles, Illinois on this 26th day of June 2023.

(SEAL)





Zain Durrani, Treasurer and Chief Fiscal Officer
Board of Park Commissioners
Golf Maine Park District

**GOLF MAINE PARK DISTRICT
REGULAR RESCHEDULED BOARD MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

**June 26, 2023
6:00 PM**

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comment
4. Changes or Additions to the Agenda
5. Approval of the Consent Agenda
 - i. Minutes of the May 25, 2023 Regular Rescheduled Meeting (1-3)
 - ii. Treasurer's Report May 2023 (4)
 - iii. Bills Payable May 2023 (5-6)
 - iv. Minutes of the April 25, 2023 M-NASR Board Meeting (7-11)
6. Staff Reports
 - i. Interim Executive Director (12-13)
 - ii. Executive Advisor (14-35)
7. Unfinished or Continuing Business
 - i. Legislative Update (36-49)
 - ii. Approval of Ordinance 23-01; Combined Budget and Appropriation Ordinance (50-78)
 - iii. Approval of Revised 2023 Board Meeting Schedule (79)
8. New Business
 - i. Approval of Professional Services for OSLAD Grant Assistance (Design Perspectives) @ \$13,200.00 (80-84)
 - ii. Approval of HVAC Repairs at Feldman (Air Comfort) Not to Exceed \$15,500.00 (85)
 - iii. Approval of Feldman Park Improvement Projects Not to Exceed \$29,000.00
 - iv. Approval of an Ordinance 23-02 Authorizing the Sale of Personal Property Owned (86-87)
 - v. Niles Chamber Golf Outing & Dinner (July 19, 2023 @ Chevy Chaser Country Club) (88-94)
 - vi. NRPA Annual Conference October 10-12 in Dallas, TX (95)
 - vii. Board Member Comments
9. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

10. Action as a result of Closed Session

11. Adjournment

*Indicates information attached

Our Mission - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.

**MINUTES OF THE REGULAR RESCHEDULED MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON MAY 25, 2023**

1. CALL TO ORDER

- a. President Jamal Liddel called the meeting to order at 6:11pm

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddel, Jasmin Zahirovic, Jay Shah

Absent: Jinal Shah

Staff: Kevin Hubka, Interim Executive Director
John Jekot, Executive Advisor
Anthony White, Program Director

3. VISITORS / VISITOR COMMENTS

- a. Zain Durrani, Commissioner Elect

4. APPROVAL OF THE CONSENT AGENDA

- a. Commissioner Jasmin Zahirovic moved to approve the consent agenda.
- b. Seconded by President Jamal Liddel
- c. Roll was called: Ayes: 3 Nays: 0

5. NEW BUSINESS

- a. Proclamation honoring Commissioner Jinal Shah was read by John Jekot as included in Board pack.
- b. Results of April 4, 2023 consolidated general election / canvassing of votes and proclamation was read by John Jekot as included in Board pack

6. APPOINTMENT OF TEMPORARY CHAIRPERSON

- a. John Jekot was appointed temporary chairperson

7. ADJOURNMENT SINE DIE

- a. Meeting was adjourned sine die

8. CALL TO ORDER

- a. John Jekot called the meeting to order

9. ADMINISTRATION OF THE OATH OF OFFICE

- a. John Jekot administered the Oath of Office
 - i. Jay Shah (6-year term)
 - ii. Yogesh N Patel was not present (6-year term)
 - iii. Zain Durrani (4-year term)
 - iv. Jasmin Zahirovic (4-year term)
 - v. Jamal A Liddel (2-year term)

10. APPOINTMENT OF THE OFFICERS

- a. President Jamal A Liddel
- b. Vice President Jasmin Zahirovic
- c. Secretary John C Jekot
- d. Assistant Secretary (*Open*)

- 2
- e. Treasurer Zain Durrani
 - f. Assistant Treasurer Jay Shah

11. APPOINTMENT OF FREEDOM OF INFORMATION ACT OFFICERS

- a. John C Jekot
- b. Kevin Hubka, Deputy

12. APPOINTMENT OF OPEN MEETING ACT DESIGNEES

- a. John C Jekot
- b. Kevin Hubka, Deputy

13. APPOINTMENT OF PARK DISTRICT LEGAL COUNSEL

- a. Tressler, LLP

14. DESIGNATION OF DEPOSITORIES AND AUTHORIZED SIGNER'S

- a. All Fifth Third Accounts
- b. All Wintrust Accounts
- c. President Jamal Liddel moved to approve Jamal Liddel, Zain Durrani, Jay Shah, Kevin Hubka, and John Jekot as the authorized signer's
- d. Seconded by Jay Shah
- e. Roll was called: Ayes: 4 Nays: 0

15. ADJOURNMENT SINE DIE

- a. John adjourned sin die meeting

16. CALL TO ORDER

- a. President Jamal Liddel called the meeting to order

17. STAFF REPORTS

- a. Interim Director
 - i. Report submitted in board pack and was presented to the Board by Kevin Hubka
- b. Executive Advisor
 - i. Report submitted in board pack and was presented to the Board by John Jekot

18. UNFINISHED OR CONTINUING BUSINESS

- a. Legislative Update
 - i. Update was submitted in Board pack
- b. Budget Review
 - i. Review was submitted in Board pack and was presented to the Board by John Jekot
- c. Budget & Appropriation Meeting Announcement
 - i. Legal notice will be posted announcing that the budget is now available for public inspection
- d. Discussion on Revising the Revised 03/13/2023 Board Meeting Schedule
 - i. No action taken as Kevin Hubka will communicate with each Board member individually to determine best time Board could meet,
- e. Resolution Authorizing the Emergency Expenditure of Funds for Tree Trimming at Dee Park
 - i. This action item was requested by John Jekot to be taken off the agenda at this time.
- f. Approval of Shoot-A-Way Basketball Machine Not to Exceed \$9,000.00
 - i. Commissioner Zain Durrani moved to approve

- ii. Seconded by President Jamal Liddel
- iii. Roll was Called: Ayes: 4 Nays: 0
- g. Approval of Outdoor Tables/Seating Area's @ Feldman Not to Exceed \$4,000.00
 - i. Commissioner Zain Durrani moved to approve
 - ii. Seconded by President Jamal Liddel
 - iii. Roll was Called: Ayes: 4 Nays: 0

19. NEW BUSINESS

- a. Resolution Forming a Committee on Local Government Efficiency
 - i. Commissioner Jasmin Zahirovic moved to approve
 - ii. Seconded by Commissioner Jay Shah
 - iii. Roll was called: Ayes: 4 Nays: 0

20. CLOSED SESSION

- a. President Jamal Liddel motioned that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act. at 7:30pm
- b. Seconded by: Commissioner
- c. Roll was called: Ayes: 4 Nays: 0
- d. Out of Executive Session at 7:46pm


21. ACTION AS A RESULT OF CLOSED SESSION

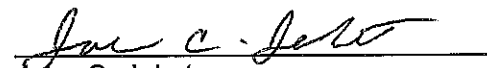
- a. None

22. ADJOURNMENT

- a. President Jamal Liddel moved to adjourn the meeting.
- b. Seconded by Commissioner Jay Shah
- c. Roll was called: Ayes: 4 Nays: 0
- d. Meeting adjourned at 7:47pm

06/26/2023
Minutes Approved


Jamal Liddel
President


John C. Jekot
Secretary

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GOLF MAINE PARK DISTRICT
FISCAL YEAR 2022-23
SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES
May 31, 2023

| MONTHLY CASH POSITION | Cash | April 2023 | May 2022 |
|-----------------------------|-----------------------|-----------------------|-----------------------|
| | Balance | Prior Month | Prior FY Cash Balance |
| Beginning Balance | \$1,250,469.60 | \$895,125.24 | \$1,466,508.53 |
| Cash Receipts | 9,610.00 | 23,136.00 | 15,785.49 |
| RE Taxes | NA | 354,303.21 | 4,045.14 |
| Replacement Taxes | 13,262.57 | 8,174.24 | 14,827.24 |
| Interest | 6,454.44 | 5,933.57 | 1,041.71 |
| Transfer into Cash Accounts | NA | 229,545.54 | 80,000.00 |
| Transfer Out of Investments | NA | (229,545.54) | (80,000.00) |
| Disbursements of Bills | 64,943.98 | (80,845.62) | (61,264.10) |
| Bond Payments | 4,752.50 | NA | 0.00 |
| Other Inc/(Dec) | NA | NA | 0.00 |
| NSF/Fees | (7.35) | (7.35) | 0.00 |
| Month End Balance | \$1,349,485.74 | \$1,205,819.29 | \$1,440,944.01 |

| BANK BALANCES BY ACCOUNT | Bank | Bank | Prior FY |
|----------------------------------|-----------------------|-----------------------|---------------|
| | Balance | Balance | Bank Balance |
| Savings Account - 1407 | \$1,251,632.00 | \$1,250,469.60 | |
| Checking Account - 7604 | 308,136.01 | 355,169.63 | |
| NorthShore - OSLAD - 4331 | 1,524.62 | 1,524.41 | |
| Director's Account | 2,479.35 | 1,079.35 | |
| Liability Account | 1,062.53 | 1,062.53 | |
| Wintrust Savings - BOND - 2537 | \$1,098,075.88 | \$1,093,054.10 | |
| Wintrust Checking - 2216 | \$135,231.62 | \$198,899.06 | |
| Wintrust Scholarship Fund - 3539 | \$3,386.55 | \$4,193.90 | |
| Total Cash Accounts | \$2,801,528.56 | \$2,905,452.58 | \$0.00 |

| INVESTMENTS BY ACCOUNT | Investment | Investment | Prior FY |
|-----------------------------|--------------------|--------------------|--------------------|
| | Balance | Balance | Invest Balance |
| Illinois Funds Money Market | \$62,726.67 | \$62,456.62 | \$60,519.34 |
| IPDLAF+Class | NA | NA | 414.61 |
| Total Investments | \$62,726.67 | \$62,456.62 | \$60,933.95 |

| | | | |
|-----------------------------------|-----------------------|-----------------------|--------------------|
| TOTAL CASH AND INVESTMENTS | \$2,864,255.23 | \$2,967,909.20 | \$60,933.95 |
|-----------------------------------|-----------------------|-----------------------|--------------------|

6/7/2023 15:36
INVOICE REGISTER FOR GOLF MAINE PARK DISTRICT
EXP CHECK RUN DATES 05/01/2023 - 05/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

| Vendor ID | Vendor Name | Invoice # | Description | Inv. Date | Amount | Check Number | Check Date |
|-----------|--------------------------------|---------------------|---|-----------|----------|--------------|------------|
| 00080 | MAINE NILES ASSN OF SPEC. REC. | GMMDC2 | 2ND QTR GEN CONTRIBUTION 2023 | 4/3/2023 | 11025.00 | 3887 | 5/1/2023 |
| 00657 | TOWER HILL STABLES | 03-25-2023 | SPECIAL EVENT AUG 5, 2023-DEPOSIT | 3/25/2023 | 437.50 | 3889 | 5/1/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 14TM-1C1Q-Q1WK | RECREATION SUPPLIES | 4/24/2023 | 32.33 | 3874 | 5/1/2023 |
| 00370 | GROOT, INC. | 10620762T092 | WASTE PICKUP SERVICES-DP | 5/1/2023 | 489.77 | 3885 | 5/1/2023 |
| 00370 | GROOT, INC. | 10620761T092 | WASTE PICKUP SERVICES-FP | 5/1/2023 | 242.02 | 3886 | 5/1/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR49240 | *NEW* I.T. NETWORK SUPPORT & SERVICES | 4/30/2023 | 4027.50 | 3882 | 5/1/2023 |
| 00203 | TEAM SPORT PRO LTD. | 05-01,5420 | HOOPS DISTRICT JERSEYS | 4/25/2023 | 280.00 | 3888 | 5/1/2023 |
| 00662 | ARTISTICALLY A&A | 12 | HOOP DISTRICT JERSEYS | 4/25/2023 | 4021.59 | 3879 | 5/1/2023 |
| 00662 | ARTISTICALLY A&A | 13 | GMPD VOLLEYBALL TEES | 4/25/2023 | 336.00 | 3880 | 5/1/2023 |
| 00634 | CMFP | 621054 | QTR INV F/A RADIO MONITOR/MAIN 4/1/23-6/30/23 | 4/15/2023 | 210.00 | 3881 | 5/1/2023 |
| 00254 | DOOR SYSTEMS, INC. | 924358 | REPAIR MAIN ENTRANCE SLIDING DOORS FP | 4/26/2023 | 1598.03 | 3883 | 5/1/2023 |
| 00516 | AQUA ILLINOIS, INC. | APR 26, 2023-3782 | ACTUAL READING-FP | 4/26/2023 | 129.36 | 3876 | 5/1/2023 |
| 00516 | AQUA ILLINOIS, INC. | APR 26, 2023-3781 | ACTUAL READING - FP | 4/26/2023 | 316.66 | 3877 | 5/1/2023 |
| 00516 | AQUA ILLINOIS, INC. | APR 26, 2023-3737 | ACTUAL READING - DP | 4/26/2023 | 183.86 | 3878 | 5/1/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 11WD-9W1P-9WFJ | RECREATION SUPPLIES | 4/26/2023 | 961.90 | 3875 | 5/1/2023 |
| 00449 | FAST SIGNS | 29-78488 | BANNER | 4/18/2023 | 261.22 | 3884 | 5/1/2023 |
| | FIFTH THIRD MASTERCARD | MAY PAYMENT | OFFICE MASTERCARD | 5/9/2023 | 4813.83 | ONLINE PVMT | 5/3/2023 |
| 00096 | NICOR GAS | 04-17,2023 | GAS AT DP | 4/17/2023 | 646.44 | 3899 | 5/8/2023 |
| 00533 | EXPERT CHEMICAL & SUPPLY, INC. | 957075 | MAINTENANCE SUPPLIES | 4/26/2023 | 374.73 | 3895 | 5/8/2023 |
| 00096 | NICOR GAS | 04-28,2023 | GAS AT FP | 4/28/2023 | 644.91 | 3900 | 5/8/2023 |
| 00116 | PDRMA | 423125 | PROP LAB,WRK COMP,EMPL PRAC. POLL LAB | 4/30/2023 | 1495.92 | 3901 | 5/8/2023 |
| 00116 | PDRMA | 0423125H | MEMBER MONTHLY CONTRIBUTION | 4/30/2023 | 6227.93 | 3902 | 5/8/2023 |
| 00663 | JOHNSTONE SUPPLY | 5101317993,001 | MAINTENANCE SUPPLIES | 5/1/2023 | 46.66 | 3897 | 5/8/2023 |
| 00182 | GLENVIEW PARK DISTRICT | MAY 1, 2023-DEPOSIT | SUMMER CAMP SWIMMING AT FLICK POOL | 5/1/2023 | 1870.00 | 3896 | 5/8/2023 |
| 00351 | AT&T | 04-28,2023 | INTERNET & PHONE/ACCOUNT #129239846 | 4/28/2023 | 226.31 | 3892 | 5/8/2023 |
| 00652 | AT&T | 05-27,2023 | INTERNET 100 - ACCT #320123859 | 4/28/2023 | 100.64 | 3893 | 5/8/2023 |
| 00592 | LAUTERBACH & AMEN, LLP | 78169 | APR 2023 PROFESSIONAL SERVICES | 5/5/2023 | 530.00 | 3898 | 5/8/2023 |
| 00672 | D ARBOR MASTERS | 15 | FINE PRUNE @ DEE PARK | 4/18/2023 | 4300.00 | 3894 | 5/8/2023 |
| 00662 | ARTISTICALLY A&A | 16 | FINE PRUNE @ DEE PARK | 4/28/2023 | 651.00 | 3890 | 5/8/2023 |
| 00662 | ARTISTICALLY A&A | 16 | BASKETBALL COACH POLO SHIRTS | 4/28/2023 | 40.00 | 3891 | 5/8/2023 |
| 00673 | SEGAL | 458381-40 | 6TH-8TH GRADE BASKETBALL LEAGUE JERSEYS | 3/30/2023 | 2500.00 | WIRE PVMT | 5/15/2023 |
| | WINTRUST BANK BOND PAYMENT | #2-06012023 | BASKETBALL COACH POLO SHIRTS | 6/1/2023 | 4752.50 | WIRE PVMT | 5/15/2023 |
| 00661 | APLUS SYSTEM LLC | 3806 | BOND PAYMENT SERIES 2022 | 5/2/2023 | 4950.00 | 3906 | 5/15/2023 |
| 00672 | D ARBOR MASTERS | 3218 | BOND PAYMENT SERIES 2022 | 5/10/2023 | 600.00 | 3910 | 5/15/2023 |
| 00515 | ANDERSON PEST SOLUTIONS | 45046788 | FINE PRUNE TREE @ DEE PARK | 5/7/2023 | 95.70 | 3904 | 5/15/2023 |
| 00515 | ANDERSON PEST SOLUTIONS | 45046845 | PEST CONTROL-FP | 5/10/2023 | 60.90 | 3905 | 5/15/2023 |
| 00254 | DOOR SYSTEMS, INC. | 925177 | PEST CONTROL-DP | 5/10/2023 | 460.00 | 3911 | 5/15/2023 |
| 00052 | HOME DEPOT | 04-28,2023 | REPAIR FP MAIN ENTRANCE | 4/28/2023 | 636.76 | 3912 | 5/15/2023 |
| 00566 | COSTPERCOPY CONSULTANTS, INC. | AR49312 | MAINTENANCE SUPPLIES | 4/30/2023 | 313.08 | 3909 | 5/15/2023 |
| 00534 | COMCAST | 04-26,2023 | FELDMAN COPIER COLOR OVERAGE FEE | 4/26/2023 | 209.90 | 3908 | 5/15/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1X6F-4941-4W6P | HIGH SPEED INTERNET | 5/11/2023 | 299.77 | 3903 | 5/15/2023 |
| 00604 | AMAZON CAPITAL SERVICES | 1X6F-4941-4W6P | RECREATION SUPPLIES | 5/11/2023 | 299.77 | 3903 | 5/15/2023 |

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| | | | | | | |
|-------------------------------------|---------------------|---|-----------|---------|----------|-----------|
| 00645 RECDESK LLC | INV-13548 | .75% VARIABLE CHARGE FOR PERIOD 5/2022-4/2023 | 5/10/2023 | 1353.00 | 3914 | 5/15/2023 |
| 00671 CITI CARDS | 05-10,2023 | CONT AGRMNT,PRK IMPRVMT,REC SUP, RTL SUP | 5/10/2023 | 1098.00 | 3907 | 5/15/2023 |
| 00069 KONE | 1158530955 | REPAIR FELDMAN ELEVATOR | 5/15/2023 | 614.29 | 3913 | 5/15/2023 |
| 00156 COM ED | 05-08,2023 | ELECTRICITY-DP | 5/8/2023 | 634.15 | 3917 | 5/22/2023 |
| 00409 TRESSLER, LLP | 465370 | PROF SERV THRU APR 2023-LITIGATION MATTERS | 5/10/2023 | 748.00 | 3922 | 5/22/2023 |
| 00604 AMAZON CAPITAL SERVICES | 1YR7-KYLI-6DNG | OFFICE SUPPLIES & MAINTENANCE SUPPLIES | 5/11/2023 | 295.75 | 3915 | 5/22/2023 |
| 00339 AT & T | 84297617905 | DP PHONE | 5/4/2023 | 286.73 | 3916 | 5/22/2023 |
| 00531 MONARCH BURGLAR ALARM CO. | JUNE 1-SEPT 1, 2023 | ALARMNET GSM MONITORING & SERVICE | 5/17/2023 | 147.00 | 3920 | 5/22/2023 |
| 00566 COSTPERCOPY CONSULTANTS, INC, | AR49547 | COPIER SUPPLIES-TONER/WASTE TANK | 5/4/2023 | 21.95 | 3918 | 5/22/2023 |
| 00128 RUDIG TROPHIES | 84316 | YOUTH LEAGUE BASKETBALL | 5/17/2023 | 332.09 | 3921 | 5/22/2023 |
| 00640 MBD MARTIAL ARTS, INC. | 13302070 | SPRING SESSION #3 APR 17-MAY 22, 2023 | 4/6/2023 | 540.00 | 3919 | 5/22/2023 |
| 00156 COM ED | 05-10,2023 | ELECTRICITY-FP | 5/10/2023 | 1808.15 | 3926 | 5/30/2023 |
| 00604 AMAZON CAPITAL SERVICES | 11HD-HNCD-MYIL | REC SUPPLIES | 5/19/2023 | 147.74 | 3923 | 5/30/2023 |
| 00604 AMAZON CAPITAL SERVICES | 13F9-33Q3-77H6 | OFFICE SUPPLIES | 5/25/2023 | 84.71 | 3924 | 5/30/2023 |
| 00515 ANDERSON PEST SOLUTIONS | 45046844 | PEST CONTROL @ DP WASP TREATMENT | 5/23/2023 | 185.20 | 3925 | 5/30/2023 |
| | | | | Totals: | 69696.48 | |

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**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
6820 W. Dempster St., Morton Grove, IL 60053
April 25, 2023 | 10:00 AM**

Michele Tuft called the April 25, 2023 meeting to order at 10:04 AM.

Board Members in attendance:

- Joe Weber, Des Plaines Park District
- John Jekot, Golf Maine Park District
- Jeff Wait, Morton Grove Park District
- Tom Elenz, Niles Park District
- Gayle Mountcastle, Park Ridge Park District
- Michelle Tuft, Skokie Park District
- Karen Hawk, Village of Lincolnwood

Absent: None

Staff in attendance: Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent; Audra Ebling, Communication and Marketing Manager; Keli Stonitsch, Human Resources Specialist; Vera Kramer, Fundraising and Development Manager

Changes to Agenda: Breitlow reported there is no Treasurer's Report, and the voucher list of bills which was not listed totals \$47,552.56.

Introduction of Visitors: Vera Kramer, Fundraising and Development Manager, introduced herself to the board.

Consent Agenda:

- Minutes of the February 28, 2023 Board meeting
- Voucher List of Bills in the amount of \$47,552.56

A motion was made by Gayle Mountcastle to approve the Consent Agenda, seconded by John Jekot. This passed in a roll call vote as follows:

- Des Plaines: Yes
- Golf Maine: Yes
- Morton Grove: Yes
- Niles: Yes
- Park Ridge: Yes
- Skokie: Yes
- Lincolnwood: Yes

Superintendent Lisa Barrera reviewed the program report and highlighted that nine (9) M-NASR athletes had qualified for the Special Olympics Summer Games. She also reported that a group of adults just returned from an overnight trip to Lake Geneva, the first such trip since prior to Covid. Barrera reviewed summer training sessions and

speakers scheduled to present at them. Superintendent Barrera reviewed the recreation department's programming philosophy, developed as an initiative of the strategic plan.

Communications and Marketing Manager Audra Ebling reported she has been focusing on updating the mission statement where needed and is reaching out to her marketing counterparts in the member districts. A heavy focus has also been on the recruitment of part-time staff. A new marketing request process was introduced.

Executive Director Breitlow reported that M-NASR had submitted several requests for grants and funding in the last two months. M-NASR has received funding from a private donor for \$15,000 to be used for the Boccia National Tournament. Breitlow reported on the Liponi Foundation Dinner Dance, thanking the Board for their support and attendance. She reported the event netted just over \$55,000 and was within \$850 of the highest year, after three years without the event and 23 less paid attendees than 2020.

Executive Director Breitlow updated the Board on the 2023 goals, which are taken directly from the new strategic plan. Breitlow reported on the new payroll platform; just recently implemented, it is going smoothly. The auditors have completed their work and the report should be ready in time for the June Board meeting. Breitlow reported that in addition to hiring a Fundraising and Development Manager, M-NASR has also hired Rob Henstschel as a Recreation Specialist who will start in May. Breitlow reviewed the open Business Manager position, which is currently being covered by a temp two days a week. Breitlow has reached out to Sikitch and Baker Tilly with no response, Governmental Accounting who is not taking new clients, and has been speaking with Lauterbach & Amen about a proposal to outsource the position. Morton Grove Park District has expressed interest in potentially taking on the role. The Employee Retention Tax Credit (ERTC) funds expected to be received are now approximated to take 8-9 months (originally 8-9 weeks). Breitlow is hopeful to have an update by August. Two staff spoke at the Great Lakes Recreational Therapy Conference in Indiana.

Breitlow reviewed the vehicle bid. She reported the Liponi Foundation has committed to \$85,000 in 2023 (if ERTC funds are not received) and 2024. The balance of the vehicle will be budgeted for 2024 in M-NASR's budget.

A motion was made by Joe Weber to approve the bid from Best Bus Sales, seconded by John Jekot. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes
Lincolnwood: Yes

Breitlow reviewed the personnel policy regarding employee benefits at member districts. As the policy manual is re-written, it will be more generic, allowing each district to choose which benefit to offer full-time M-NASR staff.

Breitlow reported M-NASR and the Liponi Foundation will be moving forward with GiveSmart, the online donor and auction platform.

A motion was made by Jeff Wait to adjourn the April 25, 2023 Board meeting at 10:25 AM, seconded by Joe Weber. This passed in a voice vote.

Michelle Tuft, Board President
Skokie Park District

Date

Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation

Date

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
COMPARATIVE MONTH TREASURER'S REPORT
FOR THE MONTHS OF APRIL 30, 2023 AND MAY 31, 2023**

| | <u>APRIL</u> | <u>MAY</u> |
|---|--------------------------|----------------------------|
| <u>MONTHLY CASH POSITION</u> | | |
| BEGINNING BALANCE | \$ 733,233.13 | \$ 898,827.23 |
| CASH RECEIPTS | 309,431.94 | 711,877.96 |
| INTEREST | 22.47 | 24.37 |
| TRANSFERS INTO CASH ACCOUNTS | | |
| PAYROLL DISBURSEMENTS | (100,941.88) | (109,474.82) |
| DISBURSEMENTS ON LIST OF BILLS | (32,086.38) | (96,648.20) |
| OTHER INCREASES/(DECREASES) * | (10,832.05) | (19,274.87) |
| ENDING BALANCE | <u>\$ 898,827.23</u> | <u>\$ 1,385,331.67</u> |
| <u>BANK BALANCES BY ACCOUNT</u> | | |
| GENERAL ACCOUNT | \$ 889,150.94 | \$ 1,378,787.41 |
| PAYROLL ACCOUNT | 2,573.79 | (535.77) |
| IMPREST ACCOUNT | 1,467.08 | 1,467.08 |
| NOW ACCOUNT | - | - |
| TOTAL CASH ACCOUNTS | <u>\$ 893,191.81</u> | <u>\$ 1,379,718.72</u> |
| ILLINOIS FUNDS MONEY MARKET ACCOUNT | <u>\$ 5,635.42</u> | <u>\$ 5,612.95</u> |
| | \$ 5,635.42 | \$ 5,612.95 |
| TOTAL INVESTMENT ACCOUNTS | | |
| TOTAL CASH AND INVESTMENTS | <u>\$ 898,827.23</u> | <u>\$ 1,385,331.67</u> |

DETAILED INVESTMENT INFORMATION

ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE
FIFTH THIRD BUSINESS NOW ACCOUNT

| | | |
|------------------------------|----------|-----------|
| MONTHLY INTEREST INCOME | \$ 22.47 | \$ 24.37 |
| YEAR-TO-DATE INTEREST INCOME | \$ 83.79 | \$ 108.16 |

* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.
"Other increases" may occur when checks written in a prior month are voided in the current month.

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BALANCE SHEET
AS OF APRIL 30, 2023 AND MAY 31, 2023

(Unaudited)

| | <u>APRIL</u> | <u>MAY</u> |
|--|-------------------------------|-------------------------------|
| ASSETS | | |
| Cash at bank | 893,191.81 | 1,379,718.72 |
| Petty cash | 234.32 | 287.25 |
| Investments | 5,635.42 | 5,659.79 |
| Accounts receivable | 534,343.79 | 38,939.33 |
| Prepaid Expenses | 27,153.97 | 29,135.76 |
| Total Assets | <u><u>\$ 1,460,559.31</u></u> | <u><u>\$ 1,453,740.85</u></u> |
| LIABILITIES AND EQUITY | | |
| Liabilities | | |
| Payables, accruals and deferred revenues | <u>62,452.31</u> | <u>72,610.59</u> |
| Total liabilities | <u>62,452.31</u> | <u>72,610.59</u> |
| Fund Balance | | |
| Beginning of the year | 1,343,310.48 | 1,343,310.48 |
| Current year activity | <u>54,796.52</u> | <u>37,819.78</u> |
| Total fund balance | <u>1,398,107.00</u> | <u>1,381,130.26</u> |
| Total liabilities and equity | <u><u>\$ 1,460,559.31</u></u> | <u><u>\$ 1,453,740.85</u></u> |

BOARD REPORT – JUNE 2023

*IT COMPANY

- *INFRASTRUCTURE CHANGE OVER COMPLETE
- *CURRENTLY WORKING WITH BS&A AND APEX
- *WORKING ON GETTING ALL PARK COMPUTERS ON OUR DOMAIN AND CONNECTED TO PARK DISTRICT PRINTERS.
- *THEY ARE CURRENTLY REVIEWING OUR CURRENT SERVICES TO SEE WHAT WE CAN CUT BACK ON.

*FACILITIES REPORT

- *FELDMAN AND DEE PARK FACILITY SURVEY WILL BE GIVEN TO FIFTY (50) RANDOM CUSTOMERS STARTING IN JULY
- *GATHERING PERIOD WILL START JULY 5-JULY 14

*RECREATION REPORT

- *SUMMER PROGRAMS ARE IN FULL SWING.
- *SUMMER PROGRAM SURVEYS ARE BEING DONE WILL BE GIVEN OUT STARTING IN JULY.
- *GATHERING PERIOD WILL START JULY 5-JULY 14

*AUDIT REPORT

- *PLELIMINARY MEETING HELD ON JUNE 8TH TO GET AUDIT STARTED.
- *WILL RETURN TO COMPLETE FIELD WORK ON JULY 17-21.
- *AUDIT TO BE COMPLETED IN AUGUST, DATE IS TBD.

*MAINTENANCE REPORT

- *WE ARE WELCOMING OUR NEW FULL TIME MAINTENANCE WORKER, ELIJAH HALL STARTING JULY 3, PENDING PHYSICAL.
- *WE WILL BE CUTTING OUR CLEANING COMPANY CONTRACT DOWN SEVERAL DAYS BECAUSE OF THE NEW HIRE.

AIR COMFORT: NOT TO EXCEED \$15,500.00.

(WAITING FOR ADJUSTED QUOTE)

FELDMAN PARK IMPROVEMENT PROJECTS: NOT TO EXCEED \$29,000.00.

(LIST OF PROPOSED IMPROVEMENTS WILL BE PROVIDED AT MEETING)

“In The Know”

The Weekly Communication of Golf Maine Park District

Date: June 26, 2023

Sale of Personal Property Owned

On the June Board meeting agenda, there is an agenda item to approve the sale of personal property owned. Items for sale will be all IT related. Several items have been determined to have little or no value and will not go up for sale and will be disposed. These items include (2) flat screen computer monitors, (1) switch, (1) batter back-up, (1) router, and (1) server. All items to be “swiped” to remove the memory on the item before being sold or disposed.

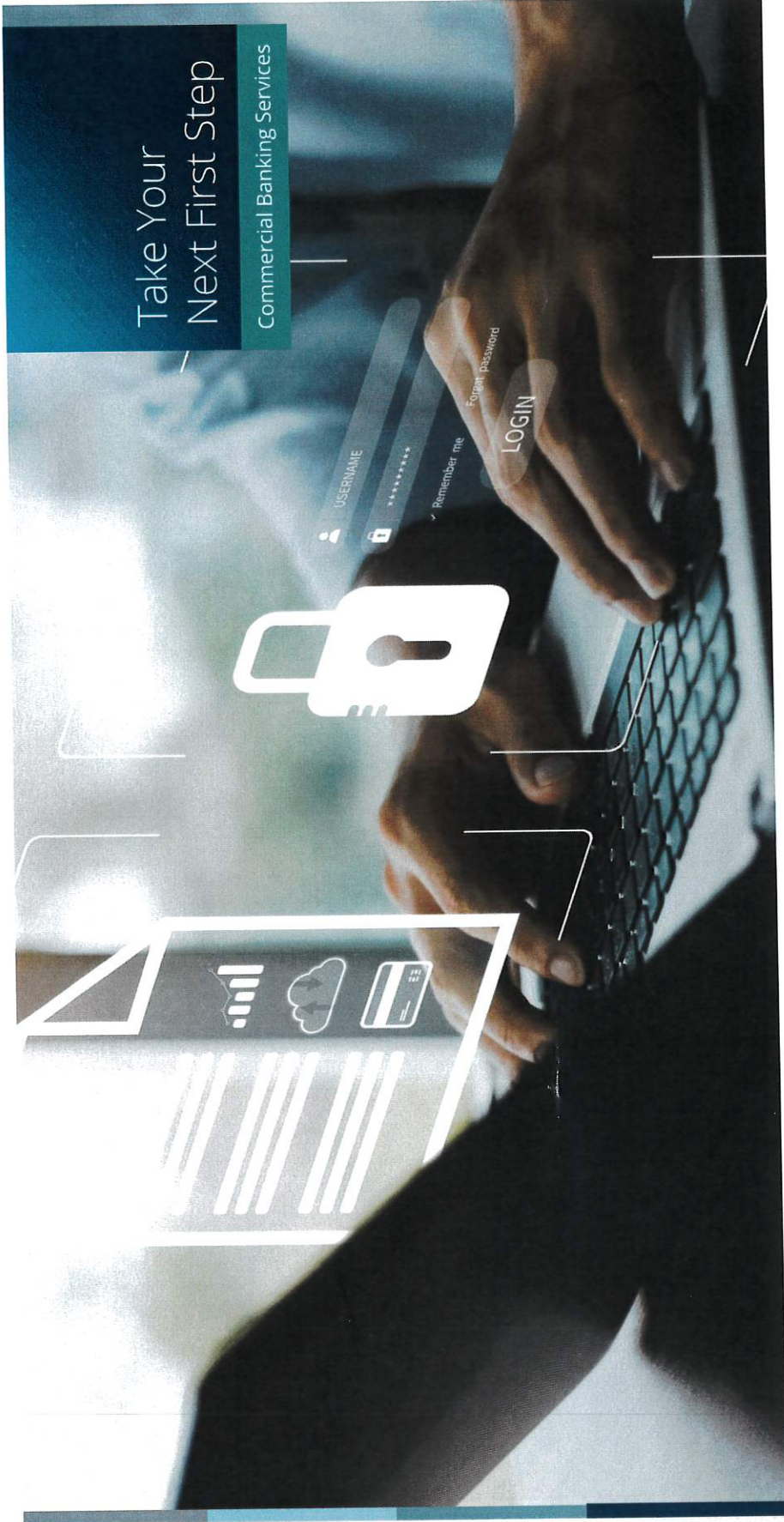
Cybercrime Security

Niles Chamber hosted a workshop titled “Payments Fraud and Cybercrime Security” that took place at the Niles Police Station (attached). The biggest takeaway I got from this is check fraud. With that said I spoke with Dina and we will now begin the process in paying as many of our monthly invoices through e-check and our goal is to eliminate as many of mailed checks as possible.

Miscellaneous Items

Last month I stated I would get a list together regarding completed projects over at Dee Park through OSLAD and PARC Grant funding. As soon as the project close-out binders can be located, I will get this information to you. The rest of my report will be verbal as we go through the June meeting agenda items.

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- Conclusion

Payments Fraud and Cybercrime Security

Protect, Detect, Prevent

June 2023

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Dave Anderson, CTP

Treasury Management Vice President

- Dave Anderson is in his 16th year with First American Bank, with responsibility for the majority of the Treasury Management needs for the banks Not-for-Profit & Commercial portfolios. As a shareholder of the bank, he is personally invested in the bank's commercial relationships.
- Over the past 15 years in Treasury Management, Dave has worked with all sizes and types of organizations and businesses allowing him to understand the unique needs of many different industries.
- Dave's primary focus is to analyze the needs of businesses to provide a comprehensive suite of Treasury Management products and services.



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Check Fraud



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Types

- Check fraud refers to many different types of scams that involve a fake, bad or altered check. Types of check fraud include:
 1. Altered amount or payee name
 2. Counterfeit, forged endorsement
 3. Checks drawn on closed accounts
- These schemes exploit a federal law that requires banks to make money from check deposits available to account holders in just a few days. But it can take weeks to identify a fraudulent check.



Tactics

- Check fraud can take many different forms. Often, the fraudsters will steal checks at some point in the mail system. At times they're stealing checks directly from you or your vendors' mailbox.
- Fraudsters will frequent business and industrial parks as there are many targets in an isolated area.
- Employee theft also exists. Be sure to secure your check stock and restrict access to sensitive information only to employees who require access to perform their job functions.



Targets

- While businesses of any size can be a target of fraud, businesses that issue a higher volume of checks are exposed to fraud on a more regular basis.
- Each check issued and sent through the mail has approximately 10 potential exposures.
- Fraudsters will attempt to process fraudulent checks against any account, but they will typically stop if they run into fraud prevention services. They're targeting unprotected accounts because they are more likely to successfully process multiple fraudulent checks.

Check Fraud Trends



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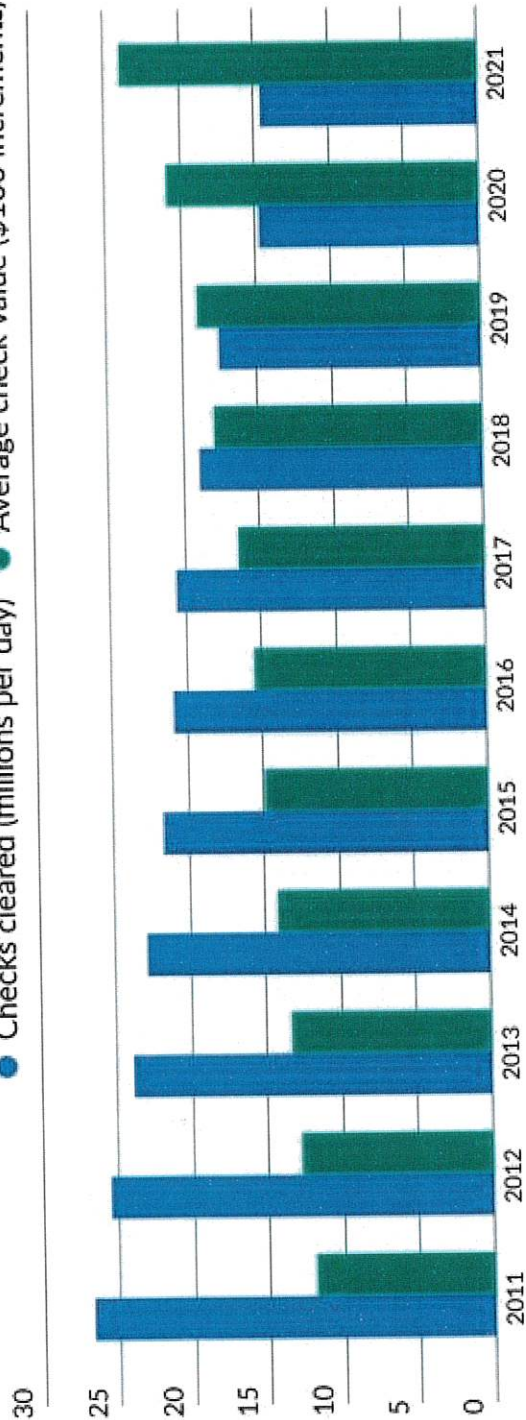
> **Fraud & Prevention**

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Clear and present danger

As the volume of checks being cleared has gone down, the value of the average check has gone up, making checks a ripe target for fraudsters

● Checks cleared (millions per day) ● Average check value (\$100 increments)



Source: Federal Reserve

First American Bank Fraud Statistics

- 90-day history of transactions returned by First American Bank Positive Pay users as potential fraud:
 - Check Fraud Prevented – **82 Items with potential loss of \$535,235**
 - ACH Fraud Prevented – **101 Items with potential loss of \$522,797**



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Question Everything!

Reduce Paper Payments

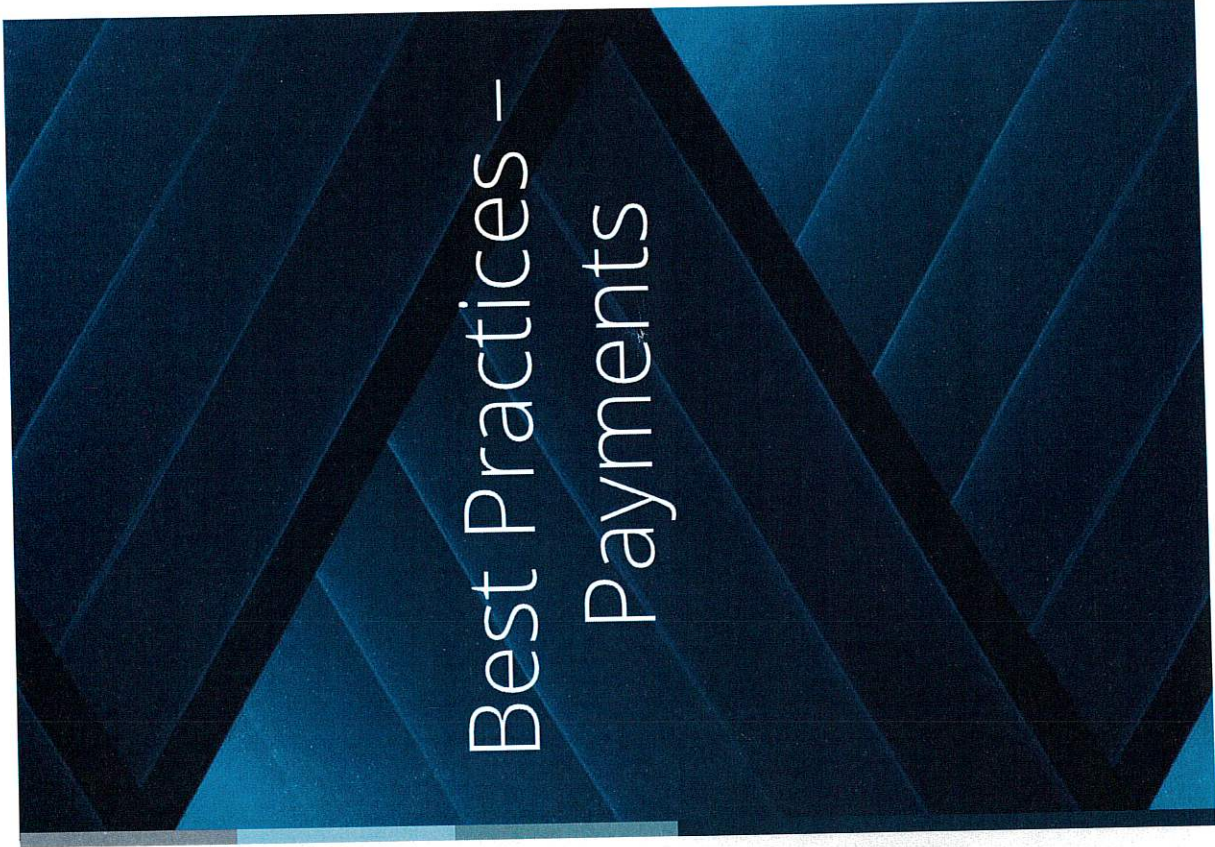
Review Reconciliation Procedures

Establish Ironclad Payment Verification/
Modification Procedures

How to Protect Yourself

- **Implement Payee and ACH Positive Pay**
- Limit access to information and check stock based on job responsibilities
- Set up dual control on ALL external payments, ACH, wires and bill payments
- Control the disbursement process to limit exposure
- Create and test procedures for outbound payments and transmission of account information
- Verbally verify any new or changes to payment instructions

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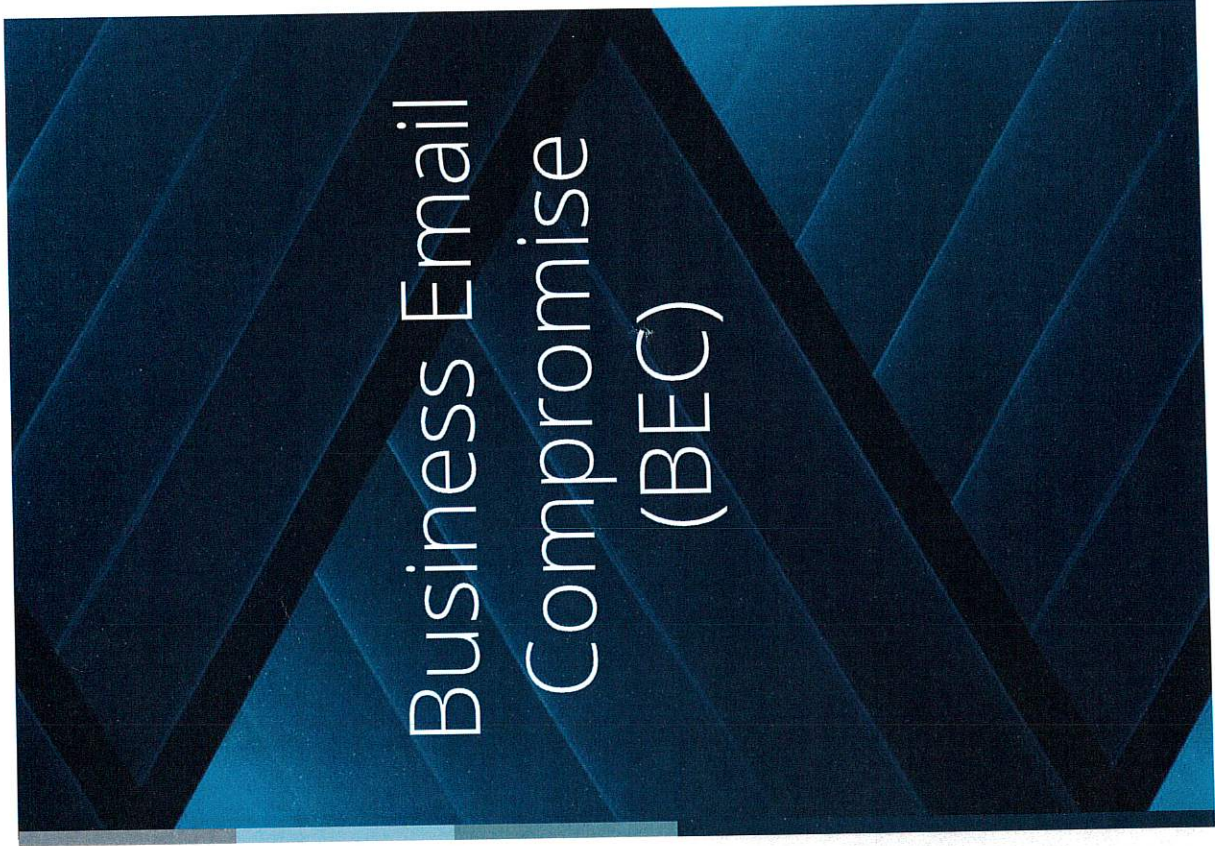
Business Email Compromise (BEC) is not new, and it is not going away. BEC can lead to significantly more than just payments fraud. Think of the sensitive emails sent and received that can be used to hurt your organization. It opens the door to reputational risk to you and can lead to damage to your clients and vendors.

Be on the Lookout

BEC uses the compromised email account, typically CEO/CFO's, or is Spoofing an executive's email address.

- May have "sent from my iPad/iPhone" appended to the email. This suggests that the sender is on the road and/or to excuse typos in the message.
- Scammers research their targets - Executive's names and email addresses are often found on the company website, LinkedIn, or other social media platforms.
- Out of office email response attacks - fraud increases during the holidays when fraudsters know employees in the payables process may not be as familiar with procedures.
- Business email compromises can impact you! What would happen if you received an email from a fraudster who is impersonating your attorney, doctor, accountant, etc.

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Phishing

Phishing is a type of social engineering where an attacker sends a fraudulent message designed to trick a person into revealing sensitive information to the attacker or to deploy malicious software on the victim's infrastructure like ransomware.

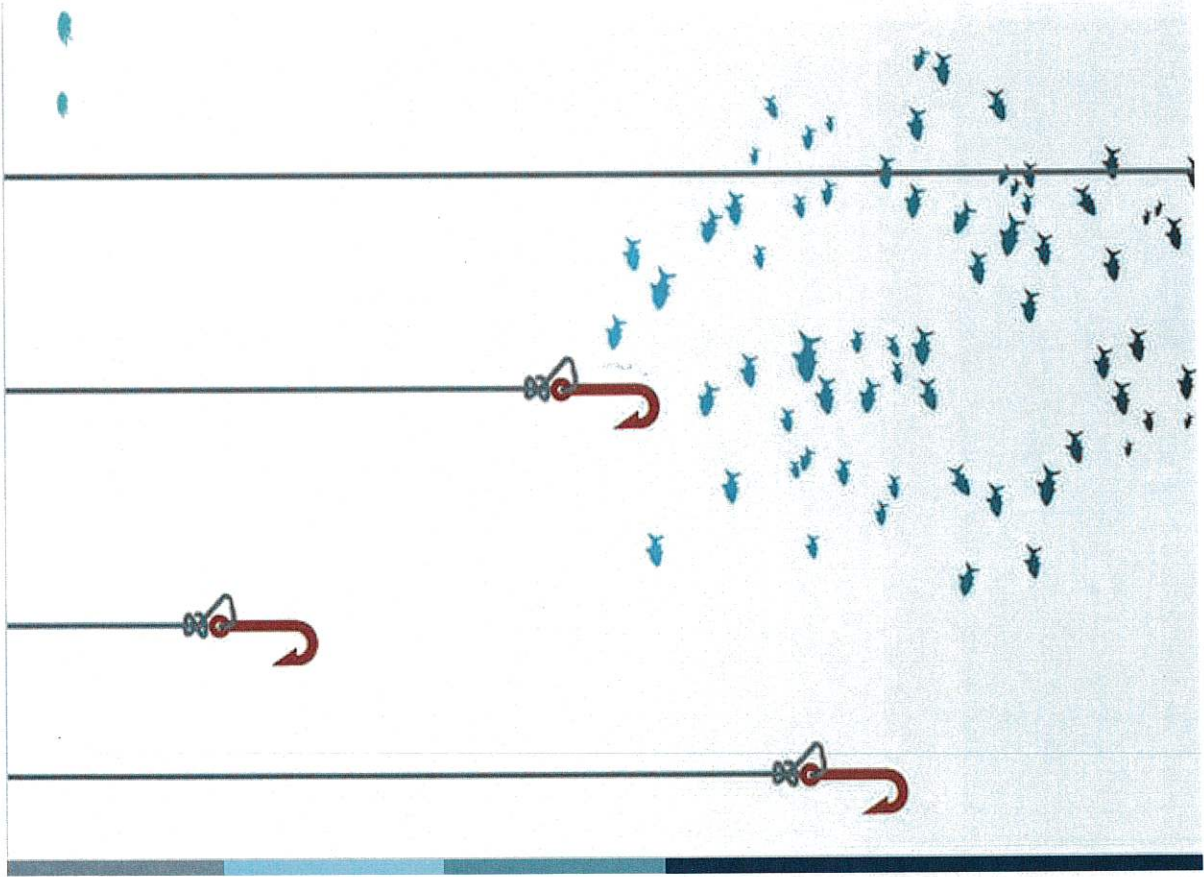
90% of all cyber-attacks start with phishing. Once in our systems, criminals can steal data or deploy a ransom attack taking our business hostage causing financial and reputational harm.

Phishing attacks have become increasingly sophisticated and often transparently mirror the site being targeted, allowing the attacker to observe everything while the victim is navigating the site, and transverse any additional security boundaries with the victim.

How to Spot a Phish

- Phishing emails often have an **impersonal, awkward, unprofessional, or out-of-character tone.**
- Many, but not all, phishing emails contain conspicuous typos, bizarre capitalization, or numbers used in place of letters.
- A prompt to open an **attachment** or **follow a link.**
- Critically examine any email with an attachment, especially an unexpected one.

STOP – THINK – BE SKEPTICAL



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Data Handling Best Practices



Protect What You Have

- Use approved devices to access Company systems and information
- Change your passwords to passphrases - do not share them with anyone, and use different ones for different accounts
- Lock your devices whenever you leave your desk
- Only store what you need on company approved systems to reduce the risk of a breach

Be Careful What You Share

- Double check the recipients, especially when sending sensitive information
- Only post confidential information to private encrypted locations and encrypt sensitive files before sharing them
- Dispose of data appropriately - avoid unnecessary copies of sensitive data
- Inform your IT team if you send data to the wrong recipient accidentally
- Follow company policies and procedures

Always Be Aware

- Phishing emails should be reported using the Phish Alert Button within your email service
- Report suspicious activities to IT
- Stay alert for social engineering attempts
- Educate your team members on handling information appropriately
- Familiarize yourself with the applicable laws, regulations and contractual obligations regarding the data you work with



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Questions & Answers



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For more information or any other business needs
contact your local Client Relationship Officer.

Debbie Manno
847.331.4609
DManno@firststambank.com

Debbie Manno
Client Relationship Officer

Debbie has worked in the community in banking for over 29 years. Her career has been dedicated to helping her clients by providing a unique personalized service and point of contact when assisting them with their banking needs. Debbie has helped many businesses and organizations by offering financial solutions to help them achieve their short- and long-term goals.

In addition to partnering with the Chamber, Debbie serves on the boards of numerous community organizations and affiliations. Debbie's passion is to help in giving back to the community by offering her time and support whenever and wherever she can.



DEBBIE MANN
DEBBIE MANN
DEBBIE MANN

Legislative Update



The Latest Legislative Issues Affecting Parks, Recreation and Conservation

#25-2023 -- May 30, 2023

TO: IAPD Members

**FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO
Jason Anselment, IAPD General Counsel
Mitchell Remmert, Director of Advocacy & Strategic Initiatives**

RE: IAPD Concludes Successful Spring Session

After failing to meet its self-imposed May 19 adjournment date, the General Assembly concluded the Spring Legislative Session when the House adjourned shortly after 3:00 a.m. this past Saturday, May 27.

We are happy to report that IAPD and our member agencies enjoyed another outstanding year of success at the Capitol, and it would not have been possible without your grassroots advocacy, including participation in legislative awareness events like the Legislative Reception, the Legislative Conference, and Legislative Breakfasts.

Five IAPD Legislative Platform Bills Advance to Governor

IAPD's two-year Legislative Platform consisted of eight separate proposals. Five of these Platform bills passed both chambers and now head to the Governor for his signature.

When signed by the Governor, [SB 1840 \(Sims, E., Jr. / Slaughter, J.\)](#) will expand the permissible uses of the park district police system levy by permitting those funds to be used for other public safety and security measures such as security personnel for special events like those with large crowds, emergency call boxes, active shooter trainings, and security lighting and

cameras. This new flexibility will be instrumental in helping park districts protect their patrons in the future.

[HB 2277 \(Moeller, A. / Morrison, J.\)](#) will clarify that part-time special activity or recreation programs provided by park districts do not require a DCFS license if they are offered to children who have attained the age of 3, meet no more than 3.5 continuous hours at a time, and are offered no more than 25 total hours during any week. This legislation will solve the issue many park districts have faced when DCFS representatives confuse periodic programs offered to preschoolers with full-time licensed daycares that are offered by other park districts.

[HB 2192 \(Didech, D. / Ellman, L.\)](#) will allow park districts to enter into solar energy and equipment agreements for up to 20 years, thereby allowing park districts to save taxpayer dollars on utilities while helping to protect the environment. This legislation will solve the issue some park districts have confronted when attempting to enter into solar energy-related contracts, many of which require longer term investments than are currently permitted by the Park District Code.

[HB 2033 \(Stephens, B. / Chesney, A.\)](#) will allow all units of local government, including park districts, forest preserve districts, and conservation districts, to file their bond ordinances electronically with the county clerk. Similar legislation for the filing of tax levies was approved during the 102nd General Assembly.

[SB 2123 \(Morrison, J. / Stuart, K.\)](#) will clarify that if a park board changes the number or length of terms of commissioners after an election cycle has begun, the change does not affect that election cycle. This Platform bill passed the General Assembly as part of this year's omnibus elections bill. Among other numerous provisions in the 143-page bill, these changes are contained on [pages 134-139](#), and will help avoid potential issues for park boards in the future.

All of these bills will now go to the Governor for final approval.

Very few organizations pass five Platform bills in a single session, and we could not have done so without the commitment of our bill sponsors. We are very grateful to each of them for their tremendous leadership in getting these Platform proposals across the finish line.

Work Continues on Three Remaining IAPD Platform Bills

While the three remaining IAPD Platform bills have not yet passed the General Assembly, progress was made for next session.

[SB 1252 \(Johnson, A.\)](#) aims to protect OSLAD funding by providing that these dedicated funds cannot be swept or transferred to another state fund. Throughout the session, IAPD met with our sponsor and other key legislators and legislative staff. In April, IAPD testified at a committee hearing where bipartisan support for OSLAD was clearly evident. While \$56 million for OSLAD was included in this year's state budget (see below), [SB 1252](#) is a Platform bill that will require additional work next session.

Under current law, an election authority is allowed to require units of local government to make their public buildings available as early voting places for nearly six weeks. [SB 1238 \(Aquino, O.\)](#) / [HB 2264 \(Stuart, K.\)](#) would allow units of local government to work cooperatively with county clerks to find an alternative location to serve as a permanent or temporary early voting polling place if the use of the unit of government's building would interfere with scheduled programming. IAPD pursued this legislation to ensure intergovernmental cooperation and in response to incidents where county election authorities have used this provision of the Election Code to displace park district programs, despite the availability of other locations for early voting. IAPD testified at a subject matter hearing on this proposal in the House Ethics and Elections Committee in March and continued to meet with key legislators and staff throughout the session. We remain optimistic about moving this proposal next session.

Finally, [SB 1981 \(Villivalam, R.\)](#) would clarify that park districts, forest preserve districts, and conservation districts may establish reasonable rules related to the recreational use of drones on park property. This proposal was one of nearly a half dozen bills introduced concerning drone usage. Throughout the session, IAPD met with key legislators and legislative staff to move this proposal as a standalone bill or as part of an omnibus drone package. Unfortunately, the session ended prior to an agreement being reached. A separate drone-related proposal, [HB 3902 \(Holmes, L. / Hernandez, B.\)](#), passed both chambers of the General Assembly and grants law enforcement agencies limited authority to use drones for security purposes at special events hosted by the State and units of local government, including park districts, such as parades, walks, races, concerts, and food festivals.

As a reminder, the [2023-2024 IAPD Legislative Platform](#) is a two-year platform that coincides with the length of the General Assembly, so we will continue our efforts to pass these three remaining measures as the 103rd General Assembly continues through January of 2025.

General Assembly Passes New State Budget

The General Assembly approved a new state budget, [SB 250 \(Sims, E., Jr./ Gordon-Booth, J.\)](#) that contains **another \$56 million appropriation for new OSLAD grants!**

IAPD thanks members of the General Assembly and Governor Pritzker for recognizing the critical investment in park and recreation agencies that the OSLAD program represents.

The Illinois Department of Natural Resources' [grant schedule currently indicates](#) that the **next OSLAD grant application cycle will open on July 3, 2023**. We encourage your agency to begin preparing your application.

All other grant appropriations and re-appropriations, including member-initiative projects, are included [in SB 250](#).

IAPD Works to Protect Member Agencies

Throughout the legislative session, IAPD worked behind the scenes on dozens of proposals by seeking amendments to improve legislation, provide clarity to avoid future problems and unintended consequences to our member agencies, and eliminate or reduce exposure to liability.

Several of these bills passed both chambers and now head to the Governor for his signature or veto.

[HB 219 \(Hoffman, J. / Harmon, D.\)](#) will amend the Wrongful Death Act to allow parties to recover punitive damages. As introduced, the legislation exempted the state and state employees but did not offer the same protections to employees of units of local government. Although this legislation was filed and pushed through both chambers in just three days, **IAPD successfully advocated for amendatory language that exempts both units of local government and local government employees.**

[HB 1122 \(Guzzardi, W. / Pacione-Zayas, C.\)](#) will create the Freelance Worker Protection Act which would place numerous mandates on contracts with independent contractors such as requiring written contracts, specific rules regarding pay, and mandated record retainage to name just a few. **As a result of IAPD's advocacy efforts, the bill was amended to exempt units of local government from these requirements**, which was a critical change due to the sheer number of independent contractors that park and recreation agencies utilize.

[HB 1557 \(Williams, J. / Villa, K.\)](#) will require indoor and outdoor music venues with a liquor license and a capacity of more than 1,000 persons to have opioid antagonists on hand and train staff to administer those opioid antagonists.

Because of IAPD's efforts on a similar bill that was introduced in the 102nd General Assembly, **these rules will now only apply to venues where tickets are purchased to benefit a for-profit entity.**

[HB 2518 \(Croke, M. / Turner, D.\)](#) serves as a TIF omnibus bill that extends the estimated dates of completion for redevelopment projects throughout the state. A proposed amendment to the bill would have placed a new requirement in statute for the Governor, Senate President, and Speaker of the House to receive written support from each school district and community college district within a redevelopment project area prior to the TIF receiving an extension. IAPD expressed concerns over the exclusion of other units of local government from this requirement because current practice requires letters of support from all units of local government. A subsequent amendment to the bill removed this language.

Then, as a direct result of IAPD's advocacy, a new amendment was filed to [HB 1109 \(Gillespie, A. / Croke, M.\)](#) that will require a municipality to submit to the Governor and the General Assembly, written support from each school district, community college district, and park district with authority to levy taxes within a TIF as a condition to receiving an extension. In other words, a municipality could not extend a TIF district without the express approval a park district. Despite passing the Senate unanimously, the House did not consider HB 1109 before adjourning.

[HB 2949 \(Scherer, S. / Murphy, L.\)](#) is the culmination of nearly five years of IAPD negotiations on previous bills from the past three General Assemblies, which would have imposed nearly 20 pages of training, administration, and notification requirements on park districts related to asthma medication, epinephrine injectors, and opioid antagonists used by program participants and would have also required park districts to adopt certain emergency response protocols related thereto while exposing them to potential liability.

As a result of IAPD's advocacy efforts, [HB 2949](#) will simply permit, but not require, park district personnel to administer an epinephrine injector to a child whom they believe in good faith is having an anaphylactic reaction if the employee has completed an anaphylaxis training program conducted by a nationally recognized organization experienced in training laypersons in emergency health treatment such as the online program offered by the American Red Cross as listed on the [IDPH website](#). Similarly, the legislation permits, but does not require, personnel to administer asthma medication to any child they believe in good faith to be experiencing respiratory distress. In both cases, the legislation requires program personnel to first inform the child's parents or guardian in writing that the program personnel shall incur no liability for the administration of the injector or asthma medication. The legislation also

provides liability protection for park districts by requiring child's parents or guardian to first sign a statement acknowledging that the personnel shall not be held liable for any injury and indemnifying and hold harmless the park district and its employees and agents against any claims arising out of the administration of the injection or medication unless the conduct was willful or wanton.

[SB 895 \(Halpin, M. / Johnson, G.\)](#) amends the Township Code, the Municipal Code, and the Counties Code to restrict these governments from constructing or otherwise altering or maintaining a highway, road, street, alley, bridge, culvert, drainage structure, sidewalk, bicycle path, parking lot, driveway or other transportation-related facility outside of their corporate boundaries. [SB 895](#) was compromise legislation that was filed **in response to IAPD's opposition to [SB 249 \(Halpin, M.\)](#)**, which would have required employees of a public body be paid the prevailing wage rate when they are performing the construction or demolition of public works on behalf of another public body, thereby impeding intergovernmental cooperation. **As a direct result of IAPD's advocacy efforts, all references to the Prevailing Wage Act are removed in SB 895.**

[SB 1710 \(Simmons, M. / Huynh, H.\)](#) will require local authorities responsible for paved public bicycle trails to erect permanent signage alerting pedestrians and cyclists of highway crossings and would similarly require authorities with jurisdiction over highways to place signage in advance of bicycle trail crossings. Additionally, if local authorities have actual knowledge of emergencies or safety hazards that create a dangerous condition, they would be required to take reasonable steps to erect temporary signage alerting pedestrians or cyclists to the dangerous condition.

As originally introduced, the bill would have required permanent signage in advance of all vehicle crossings and contained ambiguous language relating to signage for temporary hazards. **Because of IAPD's concerns** about the ability of IAPD member agencies to implement the bill due to ambiguity in, and the breadth of, the proposed language, the bill was amended to require temporary signage only where there is actual knowledge of an emergency or safety hazard that creates a dangerous condition and permanent signage only at highway crossings.

Other Bills Impacting IAPD Member Agencies Headed to the Governor

This session **we tracked 903 of the 6,689 bills** that were introduced because of their impact on IAPD member agencies. Below are some of those bills that passed both chambers and are now headed to the Governor for his signature or veto.

[HB 1286 \(Stuart, K. / Villanueva, C.\)](#) will permit, but not require, a multi-occupancy restroom to be designated as an all-gender restroom. Under current law, only single-occupancy bathrooms may be designated for all genders. [HB 1286](#) would provide standards for these optional, all-gender restrooms including requiring floor-to-ceiling stalls and partition privacy covers or strips that ensure no one is able to see through the space between the stall divider and door and prohibiting the installation of urinals.

[HB 1363 \(Guzzardi, W. / Villa, K.\)](#) will clarify that an employer is liable for gender-related violence committed by an employee or agent in the workplace if the employer fails to train, supervise, or monitor the employee, or fails to investigate complaints or reports about the employee and fails to take remedial measures in response to those complaints. Furthermore, the employer is only liable if the interaction giving rise to the gender-related violence arises out of and in the course of employment with the employer, i.e., while the employee was directly performing the employee's job duties and the gender-related violence was the proximate cause of the injury; or while the agent of the employer was directly involved in the performance of the contracted work and the gender-related violence was the proximate cause of the injury.

[HB 1540 \(Lilly, C. / Morrison, J.\)](#) will ban "electronic smoking devices," also known as e-cigarettes, in locations where smoking is prohibited under the Smoke Free Illinois Act.

[HB 2068 \(Mah, T. / Villivalam, R.\)](#) is intended to promote the use of the public transit system of the Regional Transportation Authority (RTA) in Cook and the Collar Counties by employees who work for larger employers near a fixed-route transit service stop. The legislation will require employers with 50 or more full-time employees who work an average of 35-hours-per week to establish a payroll deduction system that permits employees to use pre-tax dollars for the purchase of a transit pass if 1) the employer is located in Cook County or in specified townships in the Collar Counties as detailed on [page 1, lines 10-16 and page 2, lines 1-14, and](#) 2) the employer has 50 or more full-time employees who are employed at an address within one mile of a fixed-route transit service. Employers may comply by participating in a program offered by the RTA or Chicago Transportation Authority (CTA). If the benefit is required, it must be offered to employees starting on the employee's first full pay period after 120 days of employment.

[HB 2086 \(Stava-Murray, A. / Edly-Allen, M.\)](#) will allow restaurants and retailers to fill, or allow a consumer to fill, a consumer-owned container with ready-to-eat or dry bulk foods. County health departments and municipalities are permitted to regulate but not prohibit the use of consumer-owned personal containers. Additionally, the legislation requires the Illinois Department of

Public Health to produce materials for restaurants and retailers indicating that consumer-owned containers are not prohibited for use under Illinois law and specifying best practices for food safety requirements.

[HB 2447 \(Avelar, D. / Loughran Cappel, M.\)](#) will amend the Open Meetings Act to add unexpected childcare obligations to the current list of reasons that a public body member may attend a meeting remotely if a quorum of the members of the public body is physically present and the public body has met the other statutory requirements, including the adoption of a remote attendance policy. If signed by the Governor, public bodies with existing remote attendance policies would need to update those policies in order to avail themselves of this new option.

Under current law, a downstate forest preserve district may only maintain a Landfill Expense Fund for a period of up to 40 years following the closure of a sanitary landfill or pollution control facility on the forest preserve district's property. [HB 2622 \(Mussman, M. / Lewis, S.\)](#) would remove this limitation and allow the fund to be invested beyond 40 years.

[HB 2493 \(Ortiz, A. / Peters, R.\)](#) will amend the Victim's Economic Security and Safety Act (VESSA) to expand the reasons for which an employee may take unpaid leave by allowing up to 10 days of unpaid leave to attend a funeral of, make arrangements for, or grieve the death of a family or household member who is killed in a crime of violence. The unpaid leave must be used within 60 days after the date the employee learns of the death of a family or household member and is subject to exceptions where other leave is applicable. Employees must provide an employer with at least 48 hours' notice of the employee's intention to take the leave unless providing such notice is not practicable.

[HB 2507 \(Croke, M. / Villanueva, C.\)](#) is an omnibus property tax bill that, among other provisions, will provide a new referendum option for local governments that are subject to tax caps to allow them to ask voters to increase their annual tax extension above PTELL's CPI limits. Currently, taxing districts may only increase their annual levy above these limits via a referendum to increase the district's tax rate (i.e., the limiting rate) or to increase its extension limitation (i.e., the lesser of 5% or the CPI). [HB 2507](#) will alternatively allow the taxing district to ask voters to increase their aggregate extension by a specific dollar amount.

Additionally, the bill will expand the Park District Aquarium and Museum Act to allow a municipality to also levy a tax for aquariums and museums if it has control over the public park in which the aquarium or museum is located. Significantly, the bill would exclude taxes levied under the Act from the aggregate extension under PTELL. The bill will also expand the Disabled

Veteran Homestead Exemption to provide a 100% property tax exemption for veterans of World War II regardless of their level of disability and remove a requirement that a veteran must receive an honorable discharge to qualify for the Disabled Veteran Homestead Exemption so long as the veteran has a service-connected disability and is receiving disability compensation. Furthermore, the bill will clarify that the exemption for a veteran with a service-connected disability of 70% or more, or a surviving spouse of a veteran whose death was service-connected, applies to the first \$250,000 of a qualified property's Equalized Assessed Value, while the rest of the property's value is subject to taxation. The legislation will also establish a new homestead exemption for surviving spouses of fallen police officers and rescue workers in an amount equal to 50% of the EAV of the property so long as the surviving spouse continues to reside at the qualified residence and does not remarry.

[HB 2782 \(Williams, A. / Villivalam, R.\)](#) will require investment managers to disclose to each governmental unit, public agency, pension fund, or retirement system for whom the investment manager is acting as a fiduciary the process through which they prudently integrate sustainability factors into their investment decision-making, investment analysis, portfolio construction, due diligence, and investment ownership in order to maximize anticipated risk adjusted financial returns, identify projected risk, and execute the manager's fiduciary duties prior to the award of a contract.

[HB 2878 \(Hoffman, J. / Castro, C.\)](#) is a procurement omnibus bill that, among other provisions, will increase the threshold for public works contracts that require a surety bond from \$50,000 to \$150,000 under the Public Construction Bond Act until January 1, 2029. However, units of local government would still be permitted to require a bond for projects under \$150,000 by ordinance or resolution. After January 1, 2029, the threshold for contracts requiring a surety bond will decrease back to \$50,000. The legislation caps the amount of retainage that local governments may withhold for public works contracts to no more than 10% prior to the completion of 50% of a public works contracts, and no more than 5% after a project contract is 50% complete. Finally, the legislation will require local governments to consider whether compost products can be used when soliciting and reviewing bids for land maintenance activity projects. Compost products must be used unless 1) the products are not available within a reasonable timeframe, 2) they do not comply with existing purchasing standards, or 3) they do not comply with federal or state health and safety standards. Also, the legislation expands the Public-Private Partnerships for Transportation Act to apply to all public entities, not just transportation agencies.

[HB 3129 \(Canty, M. / Pacione-Zayas, C.\)](#) will amend the Equal Pay Act of 2003 to require employers with 15 or more employees to include the pay scale

and benefits in any job posting. If an employer uses a third party to publish a job posting, the employer must provide the pay scale and benefits to that third party or a hyperlink to the pay scale and benefits. The third party is liable for a failure to include the pay scale and benefits in the job posting unless the third party can show that the employer did not provide the necessary information. The bill also requires employers to announce, post, or otherwise make known all opportunities for promotion to current employees no later than 14 calendar days after the employer makes an external job posting for the position. The bill authorizes the Department of Labor to investigate alleged violations and to impose civil penalties not to exceed \$500 for a first offense if an employer does not cure a violation within 14 days of receiving notice, \$2,500 for a second offense if an employer does not cure a violation within 7 days of receiving notice, and \$10,000 for a third offense.

Note that the legislation does not require an employer to make a job posting, but if they do, they must post the wage/salary or the wage/salary range, along with a general description of the benefits and other compensation the employer reasonably expects to pay. To satisfy the requirement, an employer may include a hyperlink to the pay scale and benefits for a position in any specific job posting and post a relevant and up to date general benefits description in an easily accessible, central, and public location on an employer's website and refer to this location in the posting.

[HB 3301 \(Costa Howard, T. / Halpin, M.\)](#) will add individuals under an independent contractor arrangement to the types of newly hired employees that employers are required to report to the Illinois Department of Employment Security. The legislation is intended to assist the State in locating individuals that use their status as an independent contractor to avoid paying child support.

Three bills amending the Prevailing Wage Act passed the General Assembly. [HB 3370 \(Vella, D. / Castro, C.\)](#) will require that the prevailing wage be paid on public works projects paid for wholly or in part out of public funds that are power washing projects in which steam or pressurized water is used to remove paint or other coatings, oils or grease, corrosion, or debris from a surface or to prepare a surface for a coating. [HB 3792 \(Walsh, L., Jr. / Stadelman, S.\)](#) will require the prevailing wage for construction projects involving fixtures or permanent attachments on light poles owned by a public body unless the project is performed by employees employed directly by the public body. [HB 3491 \(Hanson, M. / Preston, W.\)](#) will provide any laborer, worker, or mechanic employed by a contractor or subcontractor that is paid less than the prevailing wage with a right of action for the difference between the amount paid and the prevailing rates required to be paid.

[HB 3516 \(Syed, N. / Villivalam, R.\)](#) will amend the Blood Donation Leave Act to require employers with 51 or more employees to allow employees to use up to 10 days of paid leave in any 12-month period to serve as an organ donor.

[HB 3733 \(Olickal, K. / Villivalam, R.\)](#) will amend several labor laws that require employers to post notices at their physical workplace to also require employers to provide those notices electronically to employees who do not regularly report to a physical workplace, such as employees who work remotely or travel for work. An employer may fulfill this requirement by email or by posting the information on the employer's website or intranet site if the employer regularly uses these websites to communicate work-related information to employees.

[SB 74 \(Peters, R. / Meyers-Martin, D.\)](#) is intended to address difficulties some homeowners in Cook County have experienced in paying delinquent property taxes. The bill will create the Property Tax Payment Plan Task Force to study and make recommendations for the implementation of payment plan options for delinquent property taxes in Cook County that prevents eligible tax-delinquent owner-occupied properties from being sold at an annual tax sale. The Task Force must take into consideration the impact of the payment plan options on homeowners, taxpayers, local agencies responsible for the collection of property taxes, and local taxing districts and submit a report to the General Assembly no later than November 15, 2023.

[SB 325 \(Cunningham, B. / Didech, D.\)](#) will amend the Freedom of Information Act to provide that none of the records or documents obtained by the Public Access Counselor (PAC) from a public body for the purposes of addressing a request for review may be disclosed to the public by the PAC. Current law only prohibits disclosures of records or documents where a public body has asserted a FOIA exemption.

Federal immigration law currently requires employers to verify that their employees are lawfully authorized to work in the U.S. [SB 1515 \(Cervantes, J. / Delgado, E.\)](#) is intended to address circumstances where an employer has terminated an employee after receiving a "no match" letter from a state or federal agency indicating there is a discrepancy between the agency's records and information provided by the employee to the employer. The legislation requires an employer to notify an employee if it receives such a letter and to provide an employee with 30 days of unpaid leave to allow the employee to correct any discrepancies with the agency's record before terminating the employee. The bill further prevents an employer from basing employment decisions on a corrected discrepancy. However, if the discrepancy is not corrected, the employer may terminate the employee.

[SB 1670 \(Feigenholtz, S. / Evans, M., Jr.\)](#) will amend the Freedom of Information Act to expand the definition of "private information" for a public

body that is a HIPAA-covered entity to exempt electronic medical records and all information, including demographic information, contained within or extracted from an electronic medical records system operated or maintained by a public body in compliance with State and federal medical privacy laws and regulations.

Beginning July 1, 2026, [SB 1715 \(Glowiak-Hilton, S. / Ladisch Douglass, J.\)](#) will require the installation of a filling station for personal use water bottles in new construction in locations where drinking fountains are required under the Illinois Plumbing Code.

[SB 1824 \(Villa, K. / Yang Rohr, J.\)](#) will require new IMRF authorized agents to complete a course of training regarding their duties and responsibilities within 3 months after their appointment. IMRF would be responsible for providing the training online at no cost. The bill also provides that earnings increases that are 1) due to amounts paid as required by federal or state law or court mandate, or 2) due to the participating employee returning to the regular number of hours worked after having a temporary reduction in the number or hours worked, are excluded from an employee's salary increase for purposes of determining whether the employer must make an accelerated payment for annual increases above 6%.

[SB 1883 \(Holmes, L. / Mason, J.\)](#) will prohibit any person from allowing any member of the public to come into direct contact with a bear or nonhuman primate. The bill creates an exemption for certain individuals, including employees of a local agency acting in the course of their official duty, the owner of the animal, the owner of a facility where an animal is kept, a trained professional employee or contractor of the owner of the animal or facility, and veterinarians. Violations of the Act are a Class B misdemeanor.

[SB 2034 \(Villa, K. / West, M., II.\)](#) will create the Child Extended Bereavement Leave Act to provide unpaid leave to employees who experience the loss of child by suicide or homicide. An employee of an employer with 250 or more full-time employees would be entitled to use a maximum of 12 weeks of unpaid leave, and an employee of an employer with more than 50 but fewer than 250 full-time employees would be entitled to use a maximum of 6 weeks of unpaid leave. An individual who uses leave under this new Act would be unable to use leave because of the death of a child under the existing Child Bereavement Leave Act.

[HR 275 \(Meier, C.\)](#) and [SR 319 \(Fine, L.\)](#) designate July 15, 2023, as Unplug Illinois Day and encourage all Illinoisians to take a break from using electronic devices on this date to enjoy local parks, recreation sites, and conservation areas.

Bills Negatively Impacting IAPD Member Agencies that Failed to Pass Both Chambers

IAPD also worked behind the scenes to improve the following measures that failed to advance past both chambers this year, as detailed below. These efforts will be important in future sessions as these bills could still move forward or be refiled with IAPD's changes, as was the case with [HB 2949](#) discussed above.

[HB 1370 \(Tarver, C., II. / Villa, K.\)](#) would require the owner or operator of an event facility that is used for holding public meetings or public events to provide for recycling at these facilities if they have a maximum legal capacity of at least 3,500 persons. **As a result of IAPD's advocacy efforts, the bill was amended to clarify that these requirements apply only to facilities that are structures and not other locations such as open spaces like public parks.** Despite passing the House, the bill was never assigned to a substantive committee in the Senate.

[HB 3526 \(Swanson, D. / Holmes, L.\)](#) would have diverted fees for public access stickers under the Recreational Trails of Illinois Act to fund tick research. Of particular concern, the bill also would have prohibited units of local government from receiving grant funding through the Off-Highway Vehicle Trails Fund and instead diverted those moneys to improvements at state parks. **IAPD opposed this diversion of grant funding.** Despite passing the House, the bill was never called for a vote in the Senate Public Health Committee.

[SB 990 \(Curran, J. / Burke, K.\)](#) would require a school district that intends to sell property to obtain a minimum of 3 appraisals and to first offer the municipality or township in which the property is located the option to purchase the property at the median appraised value. A proposed amendment to the bill that was never filed would have altered existing authority under the Local Government Property Transfer Act and diminished the ability of park districts to work cooperatively with other school districts to acquire and develop property, as has been done successfully in the past. **IAPD worked with the sponsor to preserve authority currently granted under the Local Government Property Transfer Act.** Despite passing the Senate and the House Executive Committee, the bill was not called for a vote before the full House.

[SB 1960 \(Koehler, D. / Evans, M., Jr.\)](#) would provide a regulatory framework for the operation of low-speed electric scooters. **As a result of IAPD's advocacy efforts, the bill that passed the Senate was amended to preserve the authority of park districts, forest preserve districts, and conservation districts to regulate low-speed electric scooters on property they own, manage, or lease** regardless of another government's

regulation. A subsequent House amendment to the bill would have exposed units of local government, including IAPD member agencies, to considerable liability. IAPD opposed this last-minute change. Ultimately, no version of the bill was called in the House.

Lastly, IAPD opposed the following two measures earlier in the session and, as a result, they failed to advance out of their chamber of origin.

[HB 2936 \(Reick, S.\)](#) would have prohibited the use of annual rollover bonds to pay back the debt service on alternate bonds that park districts often use to finance larger capital improvement projects. Had this legislation moved forward, it would have greatly hindered the ability of park districts to complete larger capital improvement projects at the least possible cost to taxpayers by prohibiting these available capital dollars from being used to finance larger projects. Instead, it would force park districts to utilize more expensive financing or ask voters to raise taxes through a referendum. **IAPD was the only organization to testify in opposition to this legislation, and as a result, the bill failed by a vote of 4-5 in the House Counties and Townships Committee.**

[HB 3852 \(Nichols, C.\)](#) would have raised the minimum wage for lifeguards to \$22.50 an hour. This measure initially passed out of the House Labor and Commerce Committee due to the sponsor's commitment that he would not call the bill for a vote until he reached an agreement with IAPD and the Chicago Park District. Following the committee hearing, IAPD asked member agencies to calculate the cost of complying with this new wage, if it were to become law, and to share that information with state representatives and IAPD. **As a result of your calculating and sharing the tremendous economic impact to your agencies, the bill did not advance prior to adjournment.**

The bills discussed above are only a small sample of the hundreds of bills that IAPD has been closely tracking this Spring Session. For a complete list of the status of all of the bills we are tracking, please visit [IAPD's Bill Tracker](#) on the IAPD website, and, as always, please let us know if you have questions concerning any of the bills referenced above or any other specific legislation.

We will continue to update you as the Governor takes action on bills that were approved by the General Assembly during the next few months and keep you updated as additional information regarding grant funding becomes available.

We would like to thank all of you again for your involvement in IAPD and for your support and grassroots advocacy efforts that helped IAPD achieve another successful legislative session!

**Golf Maine Park District
Fiscal Year 2023/24 Budget
Fund Descriptions**

I. REVENUE FUNDS

Fees and Admissions

Fees and Admissions are user fees collected in exchange for participating in a program as well as rental fees collected for private use of our facilities and parks.

Property Tax

Property tax is a tax that is based on a property's value. It is sometimes called an "ad valorem" tax, which means "according to value." The property tax is a local tax imposed by local government taxing districts (e.g., school districts, municipalities, counties) and administered by local officials (e.g. township assessors, chief county assessment officers, local boards of review, county collectors). Property taxes are collected and spent at the local level.

Other Taxes

Replacement Tax (or other taxes), also known as Personal Property Replacement Tax, is a tax imposed as of July 1, 1979, on income of corporations, subchapter S corporations, partnerships, and trusts. This tax replaces money lost by local governments when their power to impose personal property taxes was taken away. Replacement tax is collected from corporations, subchapter S corporations, partnerships, and trusts by the State of Illinois and paid to local governments.

Investment/Misc

Investment revenue is interest earned on a bank account and/or other type of investments (i.e. CD). Miscellaneous revenue may include, but not limited to a donation to the park district or a safety/health incentive offered by risk management provider.

II. EXPENSE FUNDS

Workers Compensation Fund

Illinois workers' compensation insurance, also known as workers' comp insurance or workman's comp, accounts for benefits to your employees if they get hurt or sick from their job. This coverage can help pay for your employee's medical bills and replace most of their lost wages.

Corporate Fund

The Corporate Fund accounts for the general revenues and expenditures of the Park District which are not included in other funds.

Audit Fund

The audit fund accounts for a comprehensive financial analysis of the **Park District's** operations and procedures when it comes to handling public finances.

Recreation Fund

The Recreation Fund accounts for the revenues and expenditures related to a wide variety of programs and facilities within the Golf Maine Park District.

Illinois Municipal Retirement Fund (IMRF)

The IMRF Fund accounts for the employer share of the pension contribution.

Liability Insurance Fund

The General Liability Fund accounts for property, liability and worker's compensation insurance premium expenses.

Social Security Fund

The Social Security Fund accounts for the employer share of the Social Security and Medicare taxes.

Unemployment Insurance Fund

Unemployment insurance accounts for a state-operated insurance program designed to partially replace lost wages when employee(s) are out of work. Like fire, accident, health and other types of insurance, it is for an emergency: when you are temporarily or permanently out of a job, or if you work less than full time because of lack of work.

Capital Improvement Fund

The Capital Projects Fund accounts for financial resources to be used for capital projects and major repairs/renovations not accounted for in other funds. Bond fund proceeds are typically allocated in this fund however can be taken out of operations as well.

Handicapped Recreation Fund

The Maine Niles Association of Special Recreation (MNASR) Fund accounts for the disbursement of funds for the expenses to provide joint recreational programs for the handicapped and costs related to the accessibility of the District's facilities and sites.

Police Fund

This fund shall be used for the organization and maintaining of a police system including the hiring of a regular policeman or police force for the purpose of policing the parks and playgrounds maintained within the district. This can be active duty, retired or possibility a security company.

Bond & Interest Fund

The Bond & Interest Fund accounts for the accumulation of resources for, and the payment of general obligation debt principal and interest.

Paving & Lighting Fund

This fund shall be used for for the purpose of constructing, maintaining, and lighting streets and roadways within the parks and playgrounds maintained by the district.

Golf Maine Park District
Fiscal Year 2023/24 Budget
Summary Page

Presented on
June 26, 2023

| FUNDING SOURCES | Amount - \$2,113,634 |
|------------------------|-----------------------------|
| Fees and Admissions | \$455,000 |
| Property Tax | \$1,600,634 |
| Other Taxes | \$50,000 |
| Investment/Misc | \$8,000 |

| EXPENDITURES | Amount - \$2,550,500 |
|---|-----------------------------|
| Workers Compensation Fund | \$9,000 |
| Corporate Fund | \$357,000 |
| Audit Fund | \$8,000 |
| Recreation Fund | \$1,000,000 |
| Illinois Municipal Retirement Fund (IMRF) | \$62,500 |
| Liability Insurance Fund | \$30,000 |
| Social Security Fund | \$58,000 |
| Unemployment Insurance Fund | \$30,000 |
| Capital Improvement Fund | \$400,000 |
| Handicapped Recreation Fund | \$45,000 |
| Police Fund | \$20,000 |
| Bond & Interest Fund | \$530,000 |
| Paving & Lighting Fund | \$1,000 |



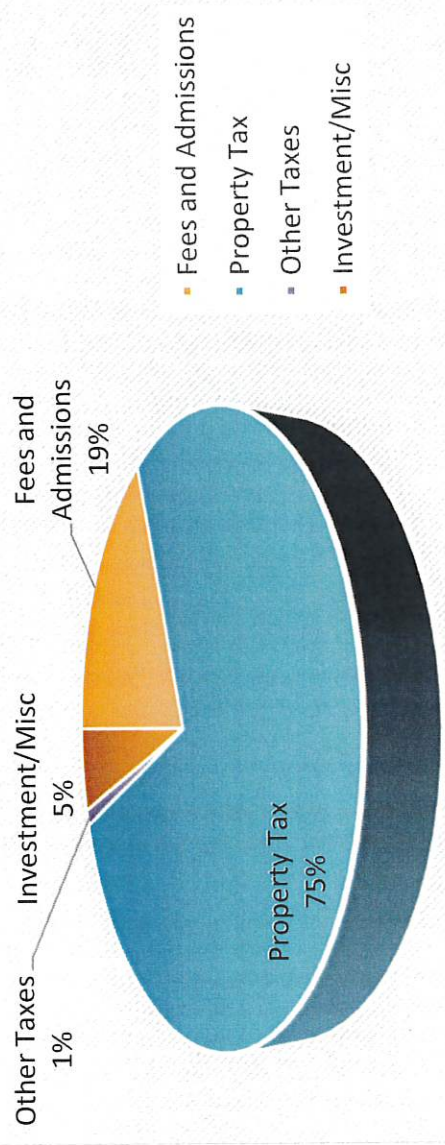
GOLF MAINE PARK DISTRICT
2023/2024 BUDGET

Presented
June 26, 2023



| FUNDING SOURCES | Amount - \$2,085,334 |
|---------------------|----------------------|
| Fees and Admissions | \$455,000 |
| Property Tax | \$1,600,634 |
| Other Taxes | \$50,000 |
| Investment/Misc | \$80,000 |

FISCAL YEAR 2023/2024 BUDGET REVENUE - \$2,113,634



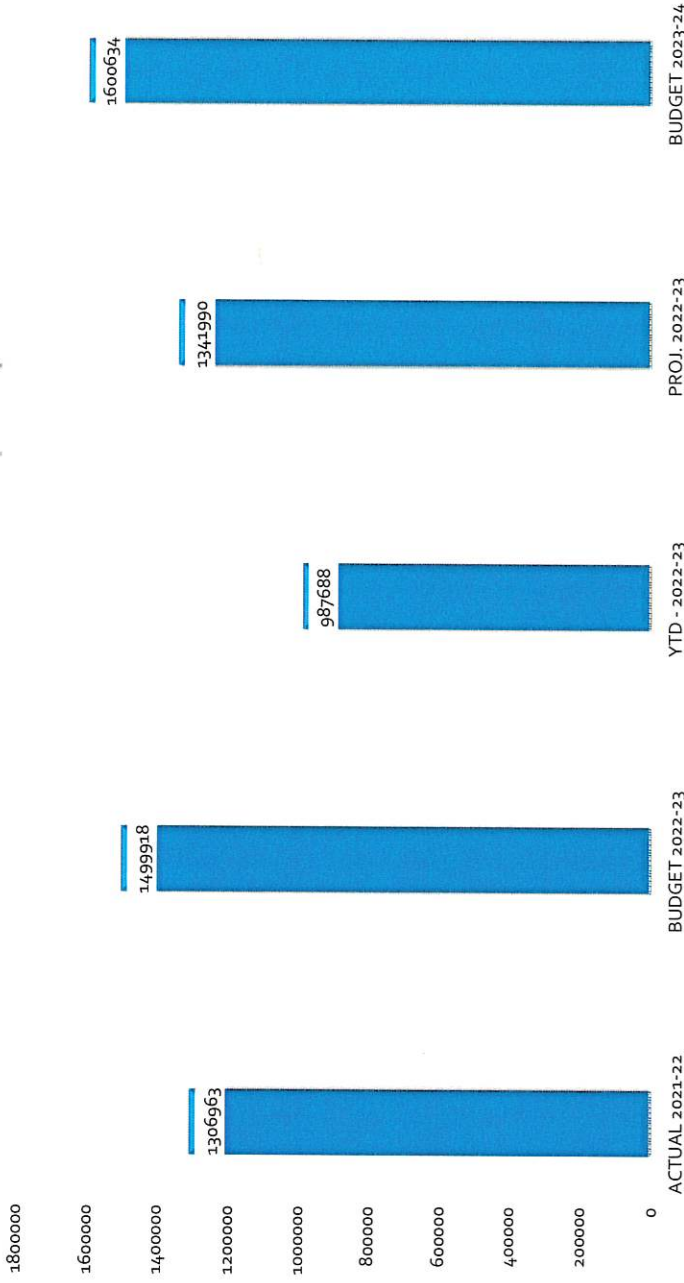
- Fees and Admissions
- Property Tax
- Other Taxes
- Investment/Misc

55

BUDGET (1)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 1306963 |
| BUDGET 2022-23 | 1499918 |
| YTD - 2022-23 | 987688 |
| PROJ. 2022-23 | 1341990 |
| BUDGET 2023-24 | 1600634 |

Revenue - Property Tax



% Increase Over '23 Budget - 6.71%
 \$ Increase Over '23 Budget - \$100,716

COMMENTS

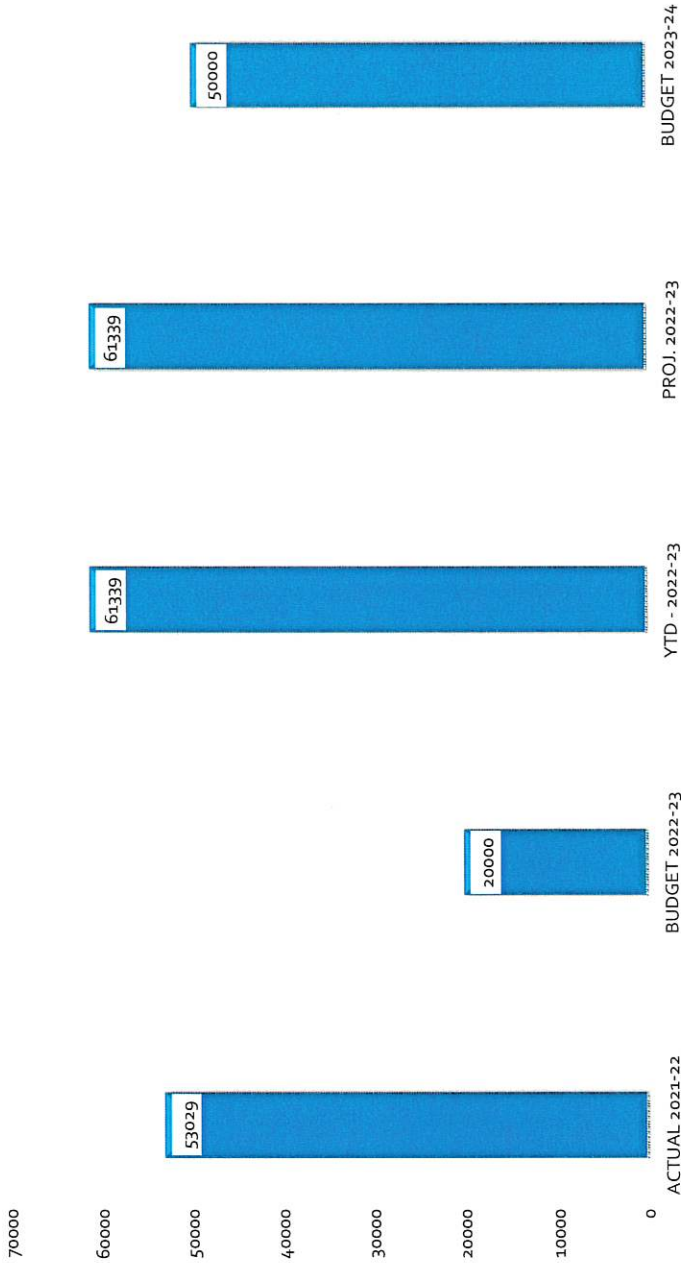
Increase bond payment

55

BUDGET (2)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 53029 |
| BUDGET 2022-23 | 20000 |
| YTD - 2022-23 | 61339 |
| PROJ. 2022-23 | 61339 |
| BUDGET 2023-24 | 50000 |

Revenue - Other Taxes



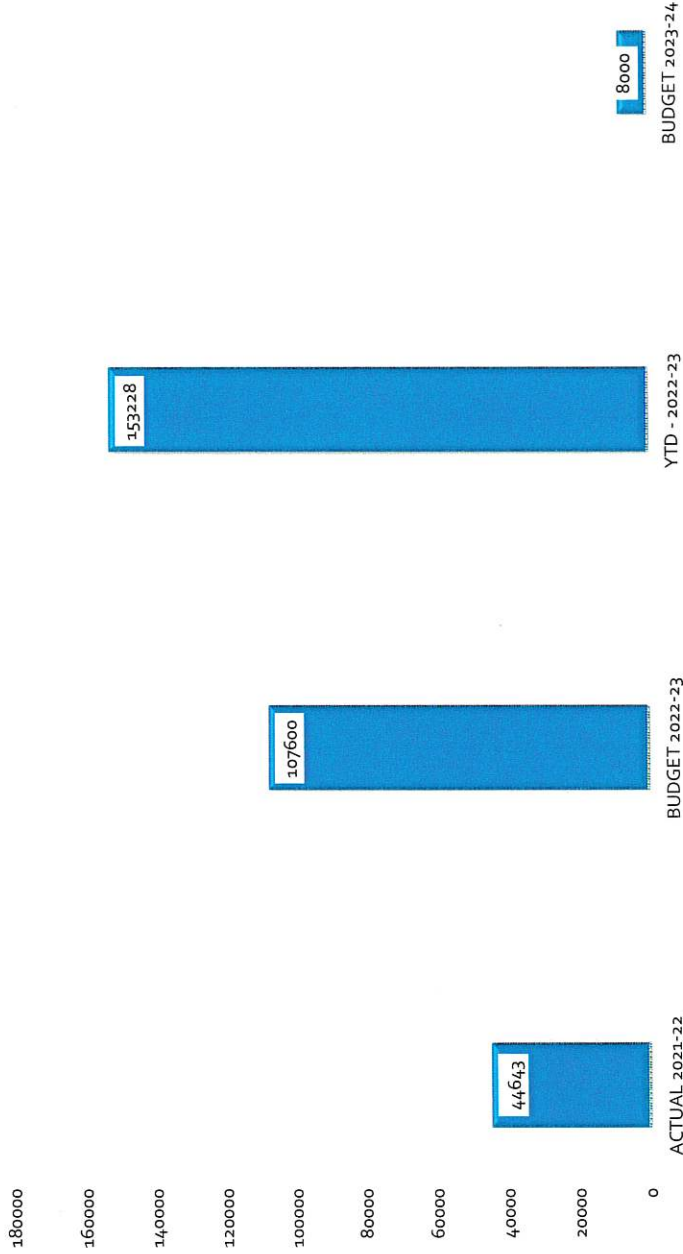
% Increase Over '23 Budget - 150%
 \$ Increase Over '23 Budget - \$30,000

COMMENTS
 Calculation changes in formulas

BUDGET (3)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 44,643 |
| BUDGET 2022-23 | 107,600 |
| YTD - 2022-23 | 153,228 |
| BUDGET 2023-24 | 8,000 |

Revenue - Investment & Misc.



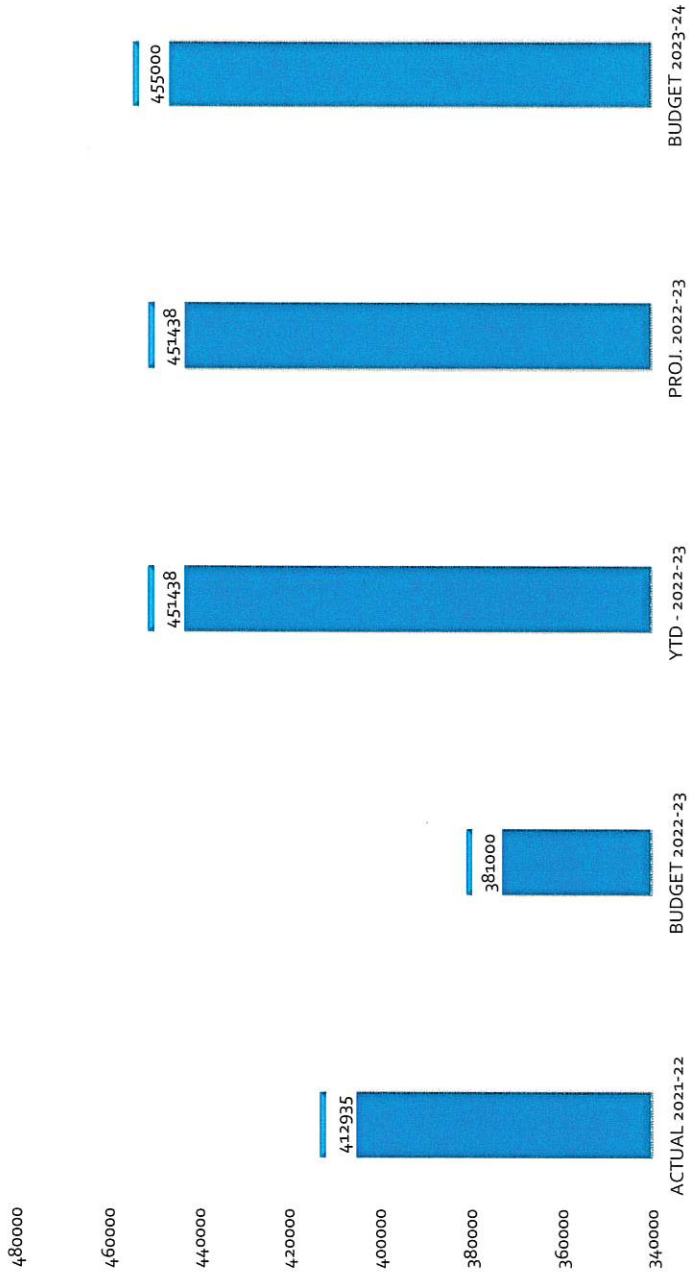
% Increase Over '23 Budget - (92.57%)
 \$ Increase Over '23 Budget - (\$99,600)

COMMENTS
 OSLAD \$100,00 grant received last year

BUDGET (4)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 412935 |
| BUDGET 2022-23 | 381000 |
| YTD - 2022-23 | 451438 |
| PROJ. 2022-23 | 451438 |
| BUDGET 2023-24 | 455000 |

Revenue - Fees & Admissions Fund



% Increase Over '23 Budget - 19.42%

\$ Increase Over '23 Budget - \$74,000

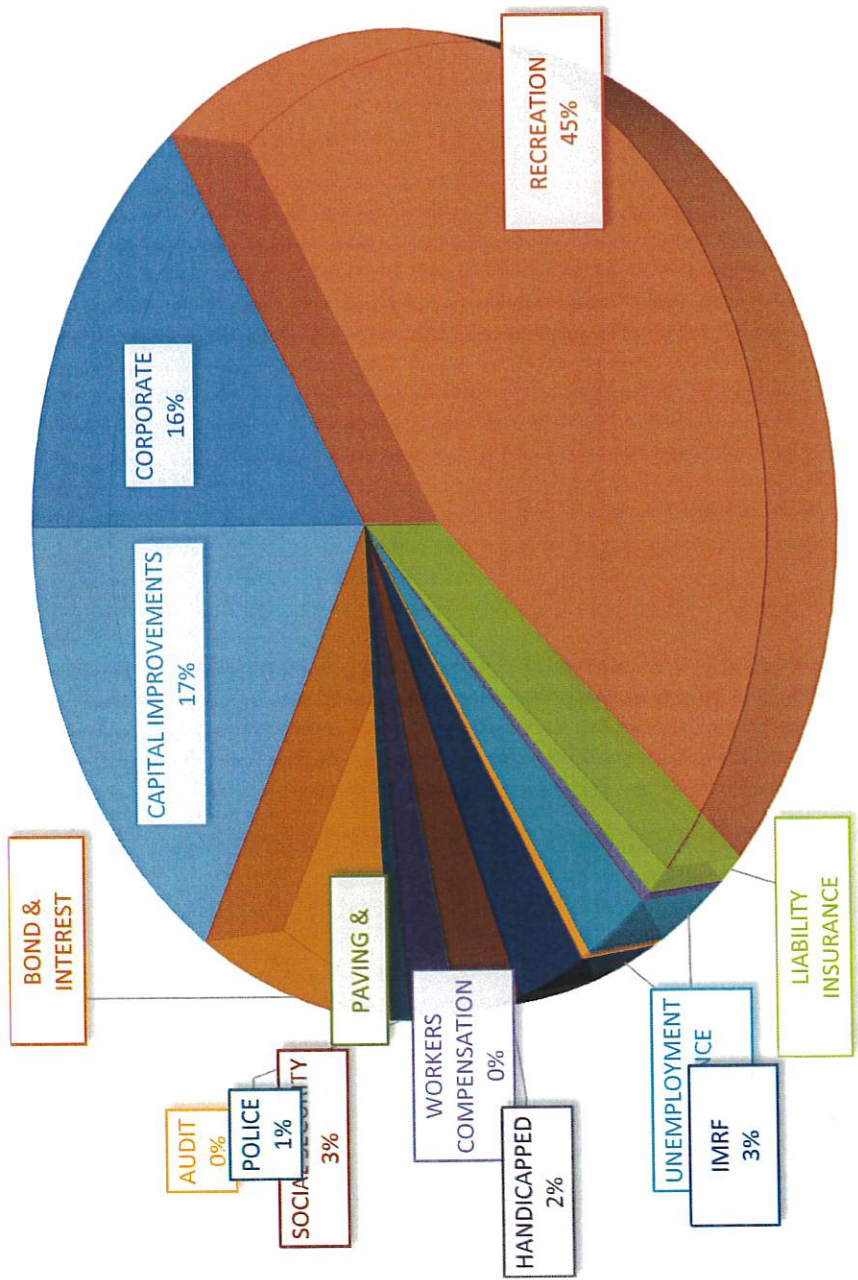
COMMENTS

Programming / Rental Increase

BS



| EXPENDITURES | Amount |
|------------------------------------|--------------------|
| WORKERS COMPENSATION FUND | \$9,000 |
| CORPORATE FUND | \$357,000 |
| AUDIT FUND | \$8,000 |
| RECREATION FUND | \$1,000,000 |
| ILLINOIS MUNICIPAL RETIREMENT FUND | \$62,500 |
| LIABILITY INSURANCE FUND | \$30,000 |
| SOCIAL SECURITY FUND | \$58,000 |
| UNEMPLOYMENT COMP. INSURANCE FUND | \$30,000 |
| CAPITAL IMPROVEMENT FUND | \$400,000 |
| HANDICAPPED RECREATION FUND | \$45,000 |
| POLICE FUND | \$20,000 |
| BOND & INTEREST FUND | \$530,000 |
| PAVING & LIGHTING FUND | \$1,000 |
| | \$2,550,500 |

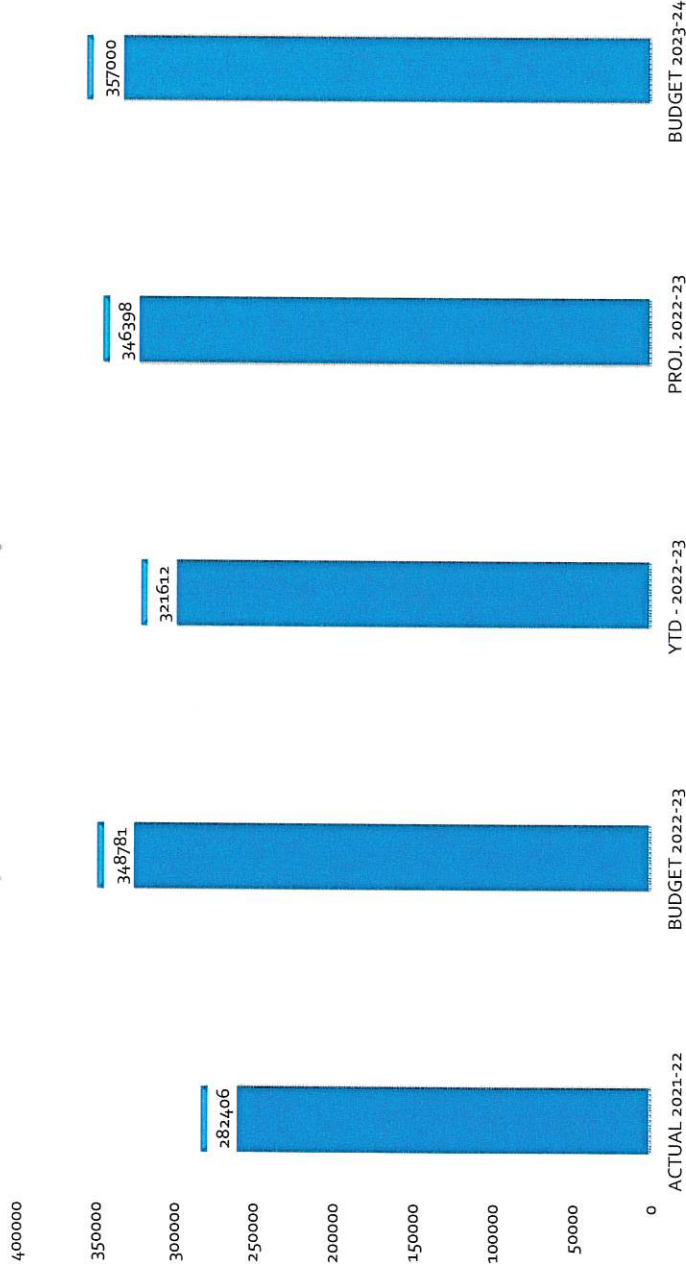


60

BUDGET (5)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 282406 |
| BUDGET 2022-23 | 348781 |
| YTD - 2022-23 | 321612 |
| PROJ. 2022-23 | 346398 |
| BUDGET 2023-24 | 357000 |

Expenditures - Corporate Fund



% Increase Over '23 Budget - 2.36%
 \$ Increase Over '23 Budget - \$8,219

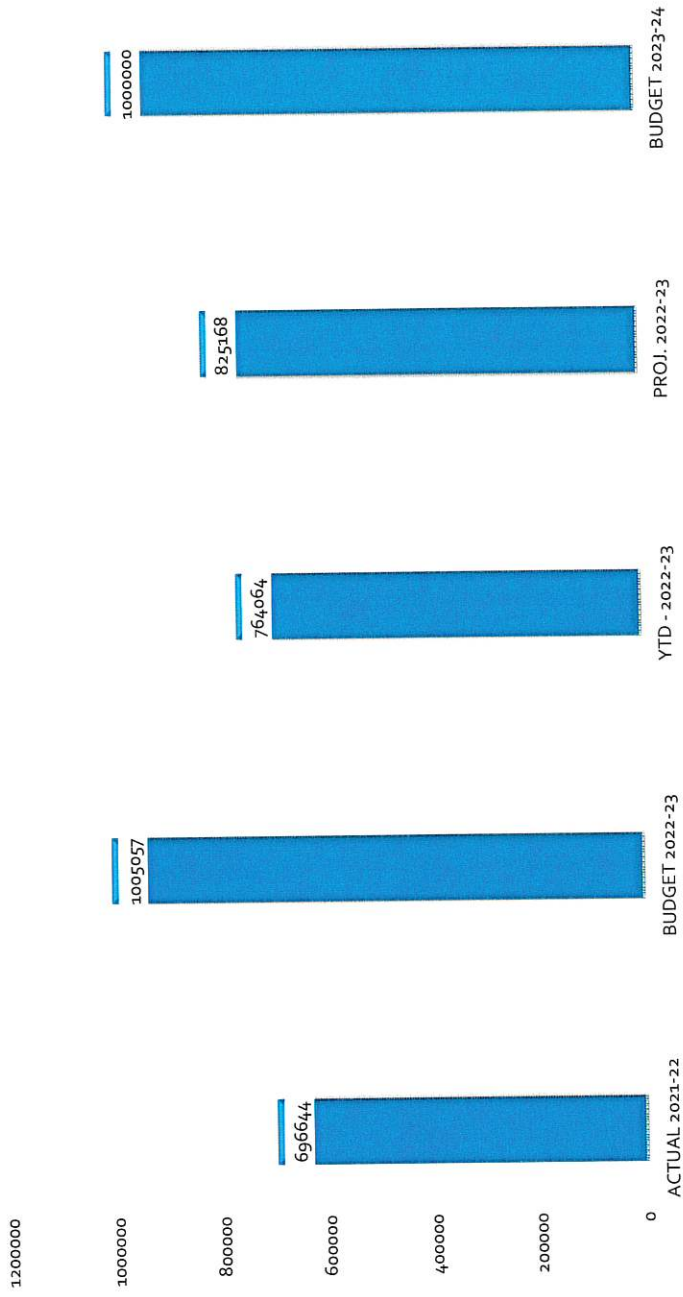
COMMENTS

60

BUDGET (6)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 696644 |
| BUDGET 2022-23 | 1005057 |
| YTD - 2022-23 | 764064 |
| PROJ. 2022-23 | 825168 |
| BUDGET 2023-24 | 1000000 |

Expenditures - Recreation Fund



% Increase Over '23 Budget - (0.5%)
 \$ Increase Over '23 Budget - (\$5,057)

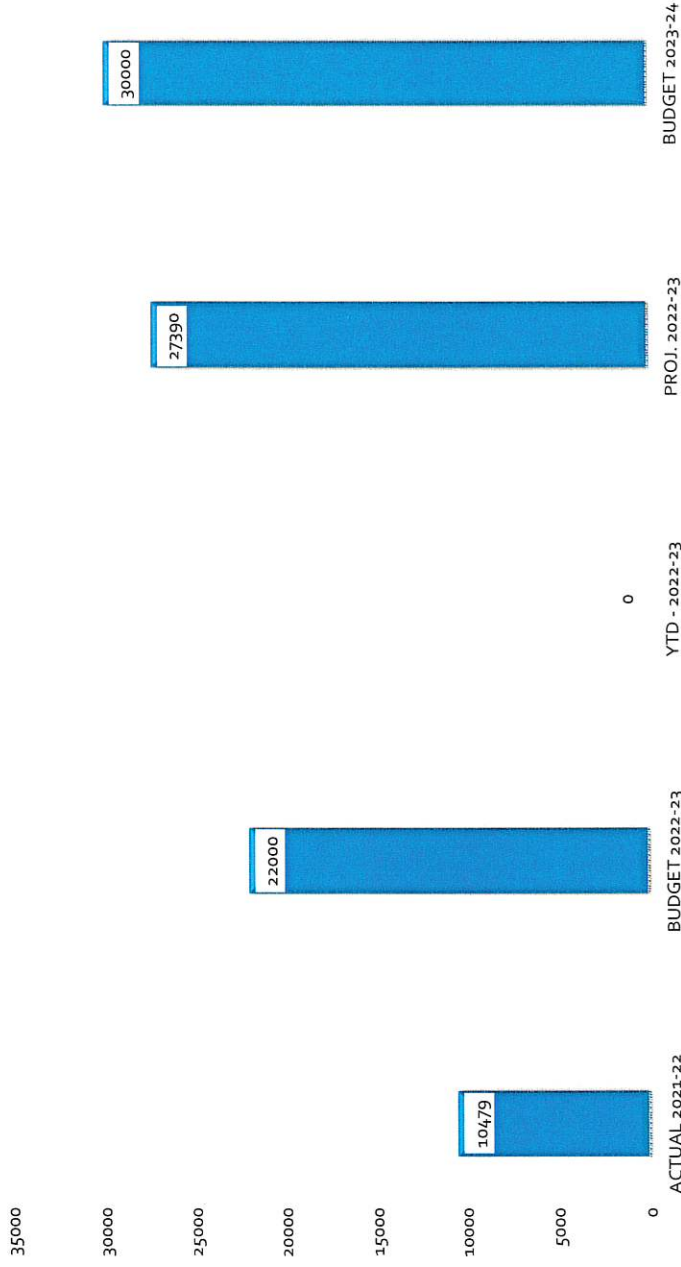
COMMENTS

62

BUDGET (7)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 10479 |
| BUDGET 2022-23 | 22000 |
| YTD - 2022-23 | 0 |
| PROJ. 2022-23 | 27390 |
| BUDGET 2023-24 | 30000 |

Expenditures - Liability Insurance Fund



% Increase Over '23 Budget - 36.36%
 \$ Increase Over '23 Budget - \$8,000

COMMENTS
 Insurance pool increase

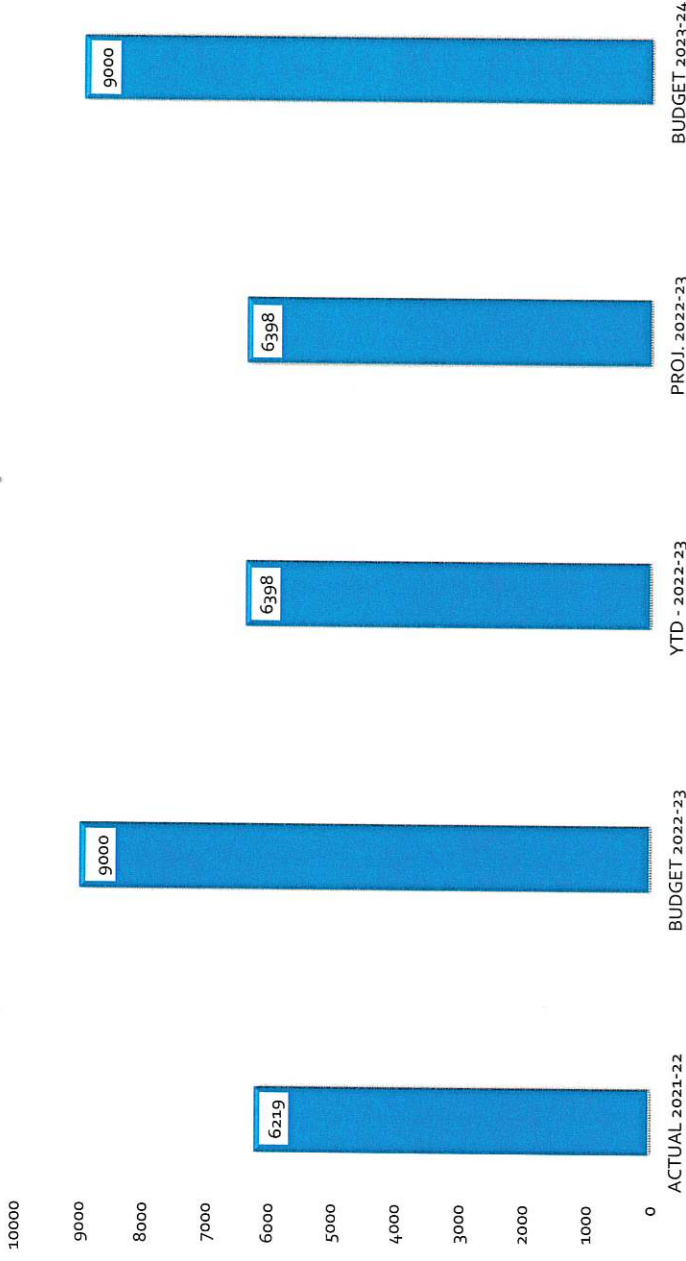
62

63

BUDGET (8)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 6219 |
| BUDGET 2022-23 | 9000 |
| YTD - 2022-23 | 6398 |
| PROJ. 2022-23 | 6398 |
| BUDGET 2023-24 | 9000 |

Expenditures - Workers Compensation Fund



% Increase Over '23 Budget - \$0
 \$ Increase Over '23 Budget - \$0

COMMENTS

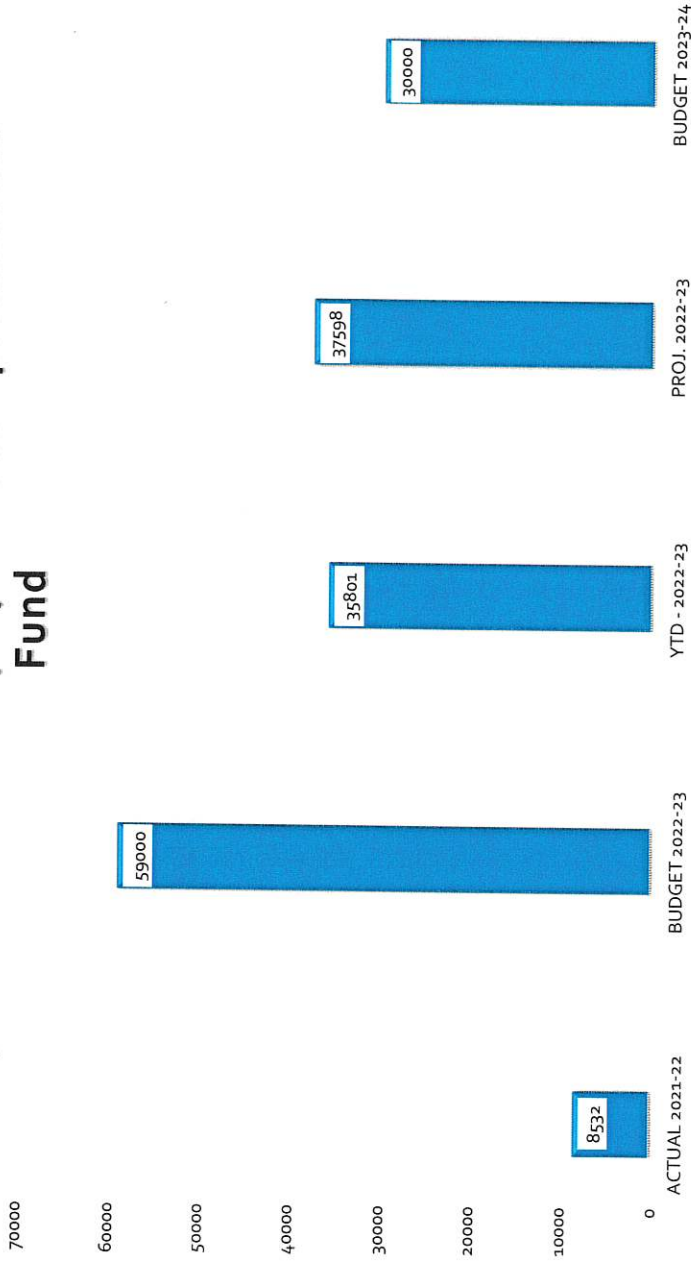
63

64

BUDGET (9)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 8532 |
| BUDGET 2022-23 | 59000 |
| YTD - 2022-23 | 35801 |
| PROJ. 2022-23 | 37598 |
| BUDGET 2023-24 | 30000 |

Expenditures - Unemployment Comp. Insurance Fund



% Increase Over '23 Budget - (-\$49.15%)
 \$ Increase Over '23 Budget - (\$29,000)

COMMENT
 COVID claims complete

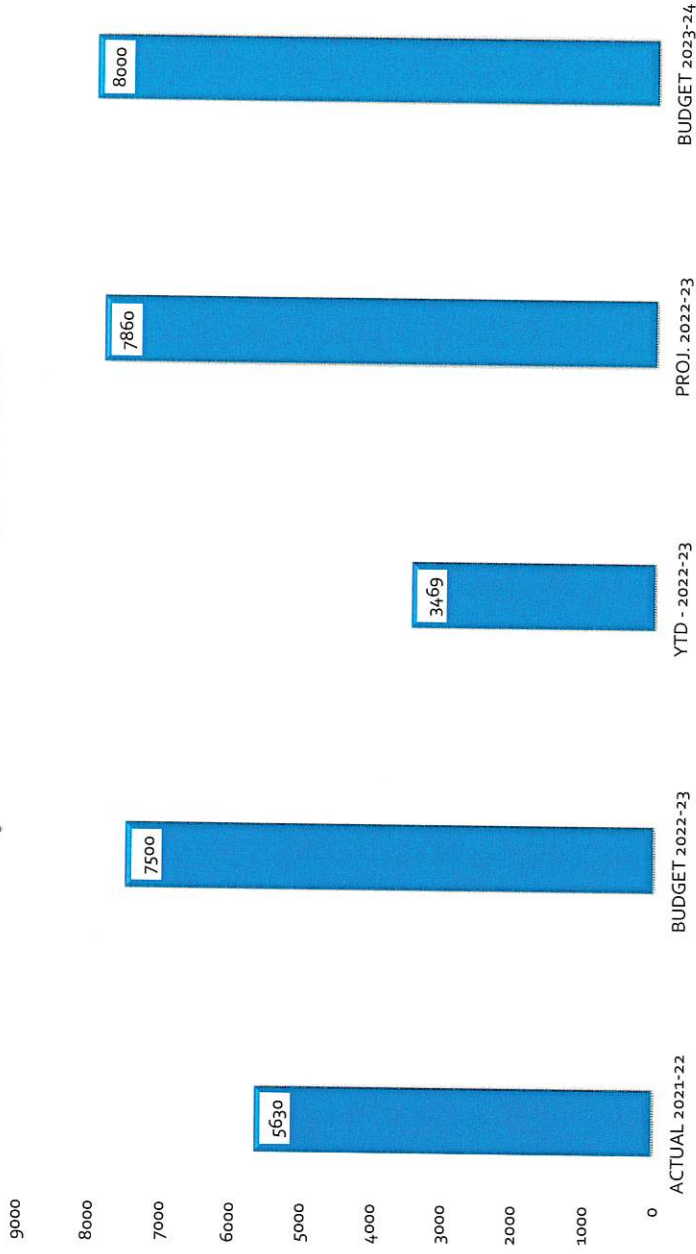
64

65

BUDGET (10)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 5630 |
| BUDGET 2022-23 | 7500 |
| YTD - 2022-23 | 3469 |
| PROJ. 2022-23 | 7860 |
| BUDGET 2023-24 | 8000 |

Expenditures - Audit Fund



% Increase Over '23 Budget - 6.67%
 \$ Increase Over '23 Budget - \$500

COMMENTS
 Additional contracted services (capital assets)

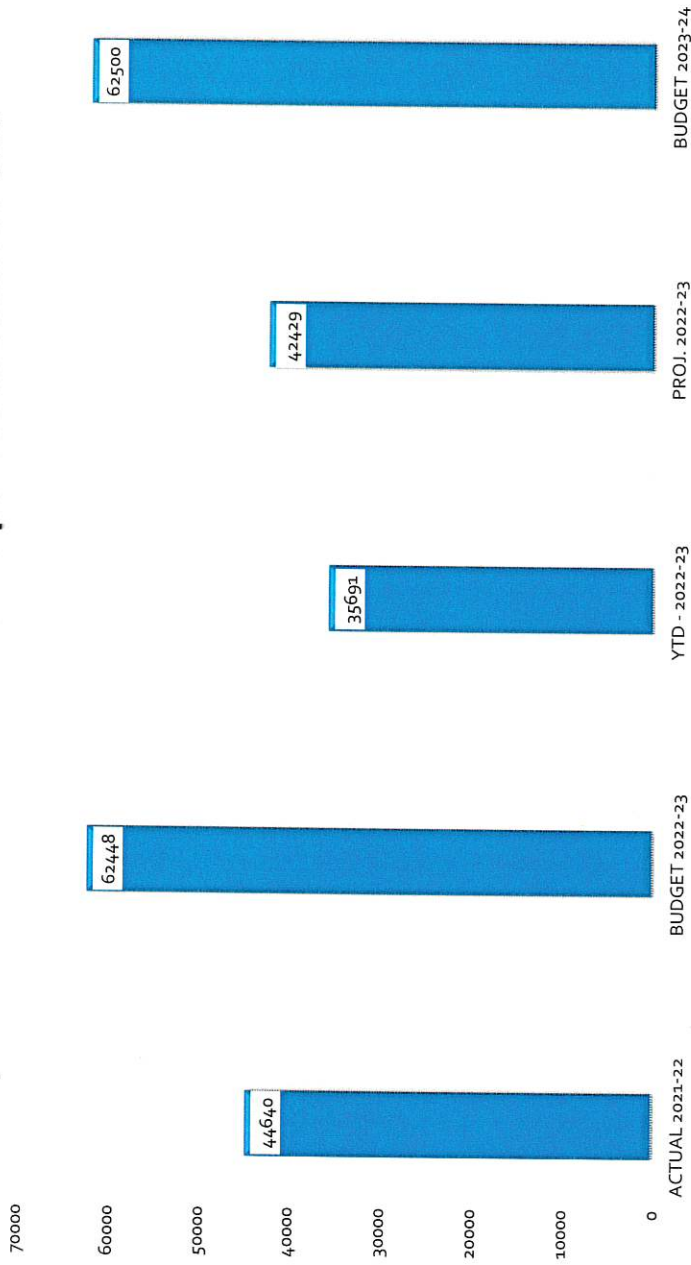
65

66

BUDGET (11)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 44640 |
| BUDGET 2022-23 | 62448 |
| YTD - 2022-23 | 35691 |
| PROJ. 2022-23 | 42429 |
| BUDGET 2023-24 | 62500 |

Expenditures - Illinois Municipal Retirement Fund



% Increase Over '23 Budget - .08%
 \$ Increase Over '23 Budget - \$52

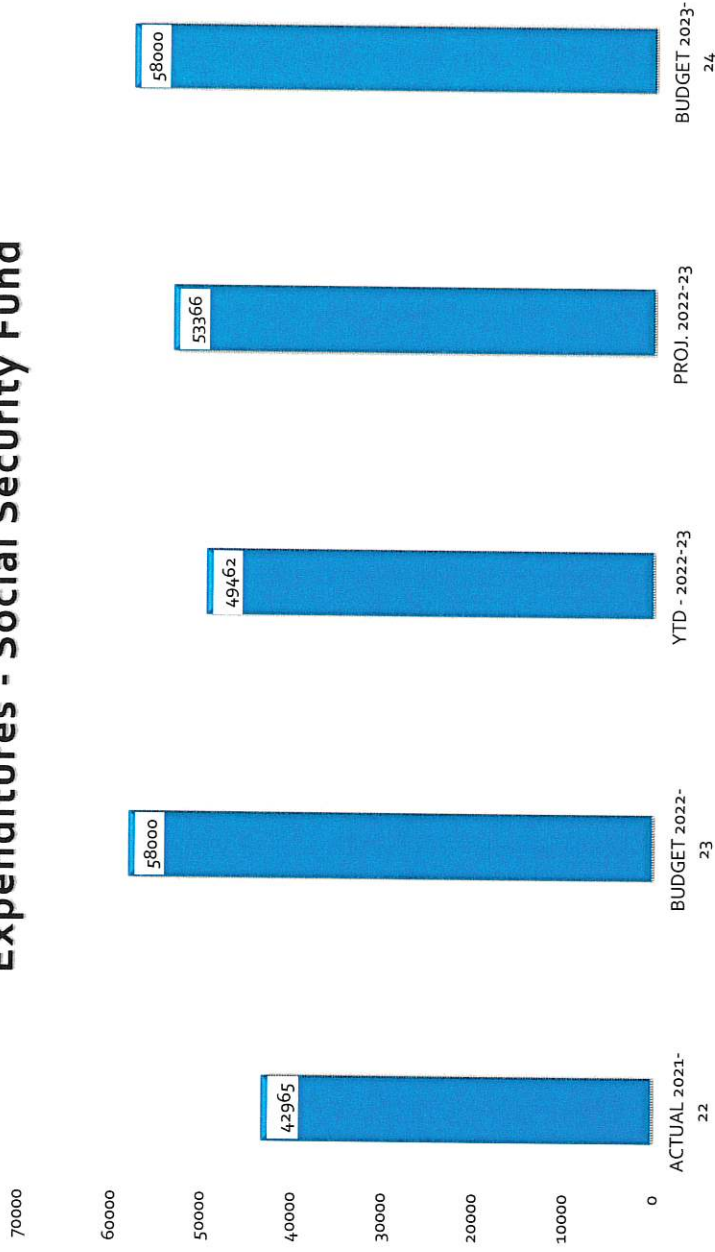
COMMENTS

66

BUDGET (12)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 42965 |
| BUDGET 2022-23 | 58000 |
| YTD - 2022-23 | 49462 |
| PROJ. 2022-23 | 53366 |
| BUDGET 2023-24 | 58000 |

Expenditures - Social Security Fund



% Increase Over '23 Budget - \$0
 \$ Increase Over '23 Budget - \$0

COMMENT

67

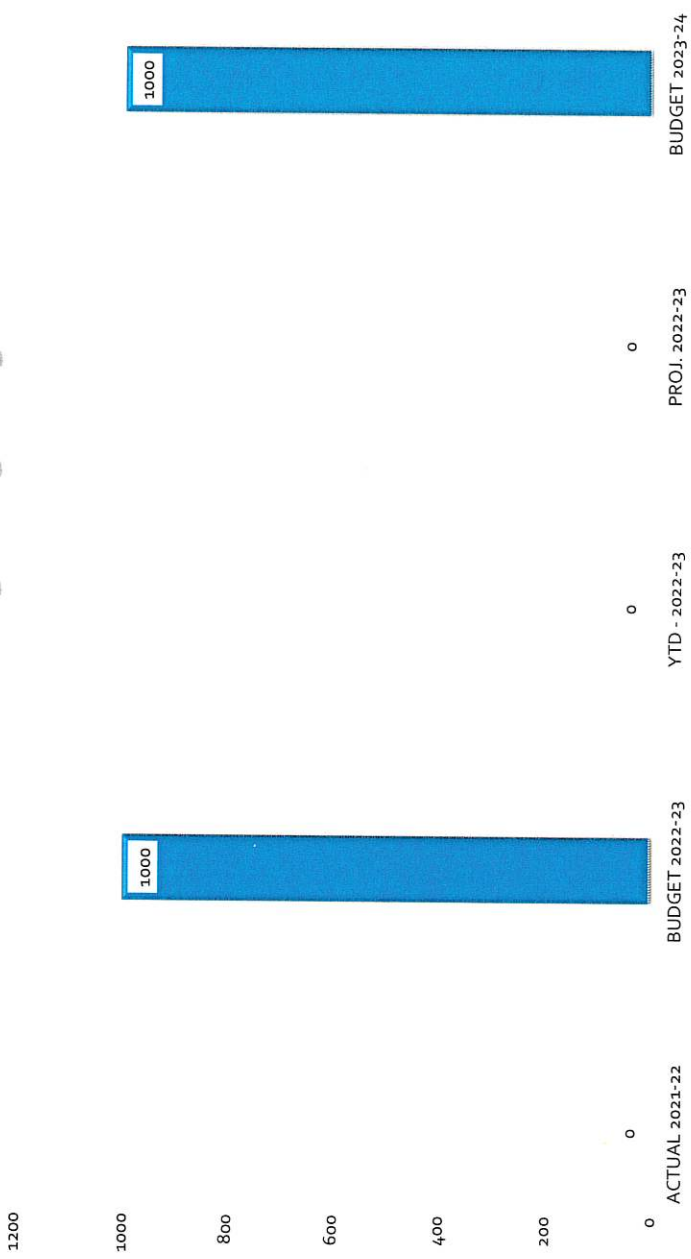
67

CB

BUDGET (13)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 0 |
| BUDGET 2022-23 | 1000 |
| YTD - 2022-23 | 0 |
| PROJ. 2022-23 | 0 |
| BUDGET 2023-24 | 1000 |

Expenditures - Paving & Lighting Fund



% Increase Over '23 Budget - \$0
 \$ Increase Over '23 Budget - \$0

COMMENTS

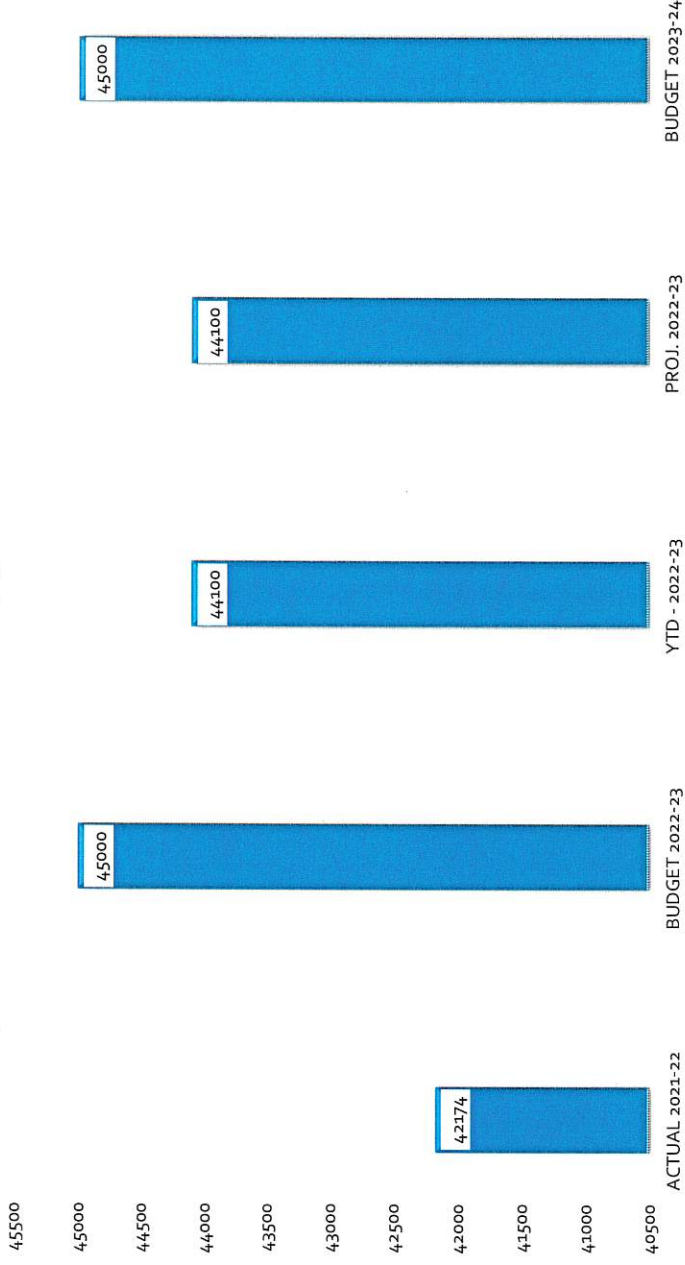
CB

69

BUDGET (14)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 42174 |
| BUDGET 2022-23 | 45000 |
| YTD - 2022-23 | 44100 |
| PROJ. 2022-23 | 44100 |
| BUDGET 2023-24 | 45000 |

Expenditures - Handicapped Recreation Fund



% Increase Over '23 Budget - \$0
 \$ Increase Over '23 Budget - \$0

COMMENTS

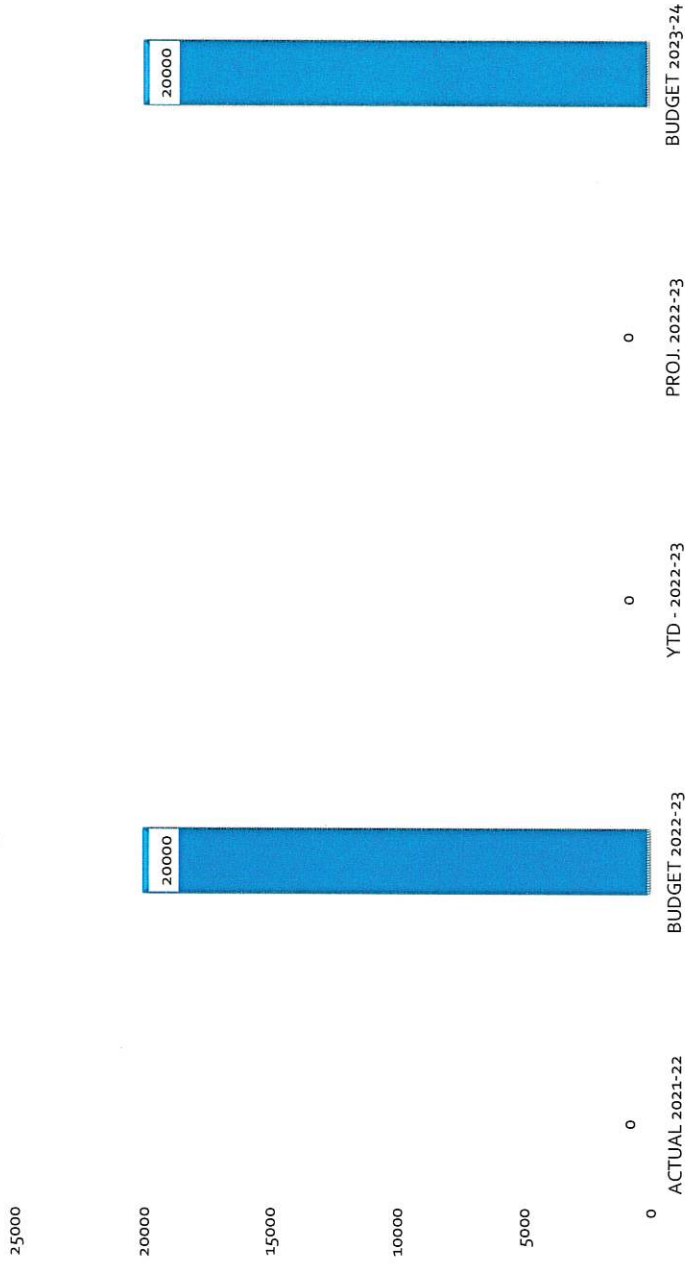
69

70

BUDGET (15)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 0 |
| BUDGET 2022-23 | 20000 |
| YTD - 2022-23 | 0 |
| PROJ. 2022-23 | 0 |
| BUDGET 2023-24 | 20000 |

Expenditures - Police Fund



% Increase Over '23 Budget - \$0
 \$ Increase Over '23 Budget - \$0

COMMENTS

70

71

BUDGET (16)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 501406 |
| BUDGET 2022-23 | 191500 |
| YTD - 2022-23 | 199353 |
| PROJ. 2022-23 | 505513 |
| BUDGET 2023-24 | 530000 |

Expenditures - Bond & Interest Fund



% Increase Over '23 Budget - 176.76%
 \$ Increase Over '23 Budget - \$338,500

Comments
 Bond payments

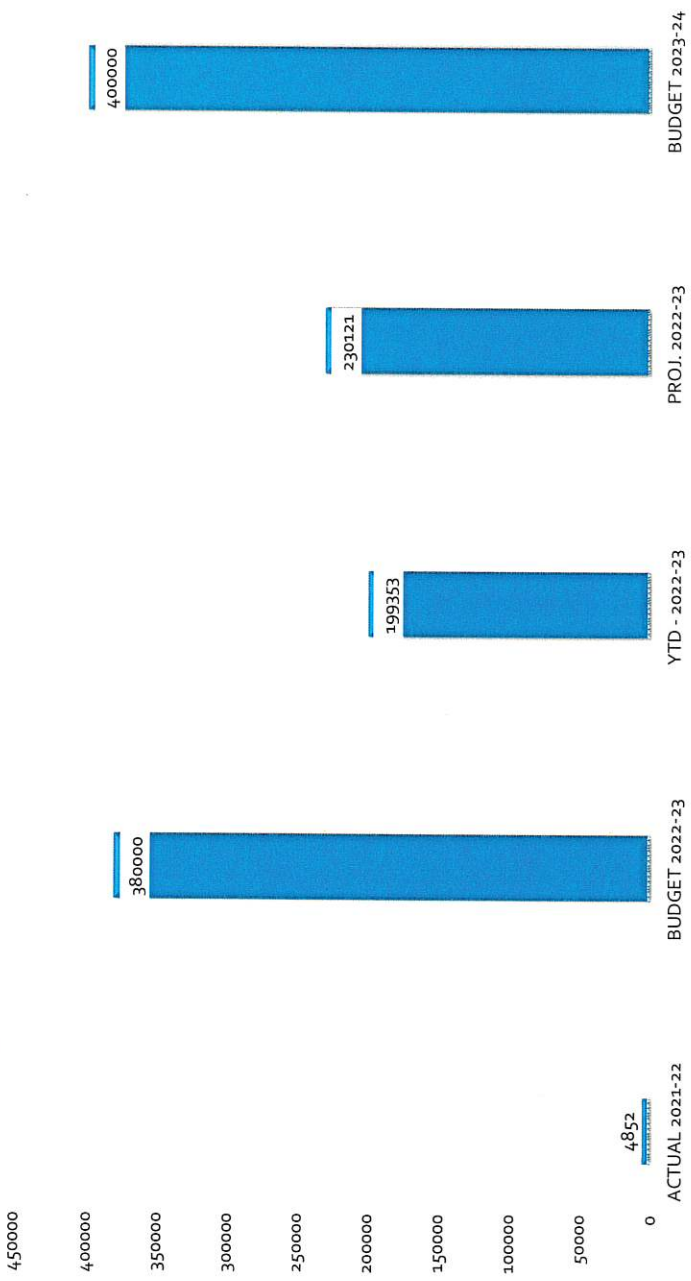
71

72

BUDGET (17)

| YEAR | \$ AMOUNT |
|----------------|-----------|
| ACTUAL 2021-22 | 4852 |
| BUDGET 2022-23 | 380000 |
| YTD - 2022-23 | 199353 |
| PROJ. 2022-23 | 230121 |
| BUDGET 2023-24 | 400000 |

Expenditures - Capital Improvement Fund



% Increase Over '23 Budget - 5.26%
 \$ Increase Over '23 Budget - \$20,000

COMMENTS

72

Submission Confirmation:

Submission Date:

7/14/2023 4:41:32 PM

Submitted by:

John Jekot

Username:

john@gmpd.org

For Agency:

GOLF MAINE PARK DISTRICT

Documents Submitted:

Budget_Appropriation_Ordinance_23_01.pdf - Budget Ordinance

From: noreply@cookcountyil.gov

Sent: Tuesday, July 18, 2023 9:03 AM

To: john@gmpd.org

Subject: Update on your document submitted to the office of the county clerk



Your Budget Ordinance was accepted by the Cook County Clerk's office on: Tuesday, July 18, 2023 at 9:03:20 AM.

DO NOT REPLY TO THIS EMAIL

If you have questions, please contact us at:

tax.delinquent@cookcountyil.gov

[\(312\) 603-5656](tel:(312)603-5656)

This email was sent to: john@gmpd.org

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GOLF MAINE PARK DISTRICT

**ORDINANCE 23-01
COMBINED BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE SETTING FORTH THE BUDGET AND
MAKING APPROPRIATIONS OF SUMS OF MONEY FOR
ALL OF THE NECESSARY EXPENDITURES OF THE
GOLF MAINE PARK DISTRICT OF COOK COUNTY,
ILLINOIS, FOR CORPORATE PURPOSES FOR THE
FISCAL YEAR BEGINNING MAY 1, 2023 AND
ENDING APRIL 30, 2024**

WHEREAS, the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois, caused to be prepared in tentative combined form a budget and appropriation ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such budget and appropriations ordinance on the June 26th, 2023, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That the fiscal year of this district be and the same is hereby fixed and declared to be from May 1, 2023 to April 30, 2024.

SECTION 2. That the said Board of Park Commissioners of the Golf Maine Park District hereby budget and appropriate the sum or sums of money hereinafter mentioned and set forth to defray all the necessary expenses connected with the maintenance and operations of the park grounds, buildings, other improvements and other grounds now or to be under the control of the Golf Maine Park District for the fiscal year beginning May 1, 2023 and ending April 30, 2024, and that said sum or sums of money are deemed necessary by said Board of Park Commissioners of Golf Maine Park District to defray said expense and liabilities and that said Board of Park Commissioners of said Golf Maine Park District hereby certifies the objects and purposes for which said budget and appropriations are made, and the amount budgeted and appropriated for each object or purpose as follows:

PART ONE
ESTIMATED REVENUES AVAILABLE

| | |
|--|----------------|
| Estimated Cash on Hand May 1, 2023 | \$2,967,909.20 |
| General Taxes | \$1,600,634.00 |
| Replacement Tax | \$50,000.00 |
| Interest on Investment | \$8,000.00 |
| Grant Proceeds | 0 |
| Bond Proceed | 0 |
| Recreation Fees | \$455,000.00 |
| Estimated Amount Available | \$5,081,543.20 |
| Less: Estimated Expenditures (Budget) | \$2,550,500.00 |
| Estimated Ending Cash Balance April 30, 2024 | \$2,531,043.20 |

PART TWO
ESTIMATED EXPENDITURES

| | BUDGET | APPROPRIATIONS |
|----------------------------|--------------------|--------------------|
| I. Corporate Fund | | |
| Legal & Professional | \$15,000.00 | \$17,250.00 |
| Health Insurance | \$110,725.00 | \$127,333.00 |
| Dues | \$9,000.00 | \$10,350.00 |
| Contractual Agreements | \$55,000.00 | \$63,250.00 |
| Repairs | \$25,800.00 | \$29,670.00 |
| Utilities/Telephone | \$76,700.00 | \$88,205.00 |
| Office Supplies | \$15,000.00 | \$17,250.00 |
| Maintenance Supplies | \$20,000.00 | \$23,000.00 |
| Equipment | \$6,000.00 | \$6,900.00 |
| Motor Fuel | \$6,100.00 | \$7,015.00 |
| Building/Park Improvements | \$10,200.00 | \$11,730.00 |
| Other | <u>\$7,475.00</u> | <u>\$8,596.00</u> |
| Total Corporate Fund: | \$357,000.00 | \$410,550.00 |
| II. Recreation Fund | | |
| Administrative Salaries | \$326,200.00 | \$375,130.00 |
| Recreation Salaries | \$272,000.00 | \$312,800.00 |
| Maintenance Salaries | \$204,900.00 | \$235,635.00 |
| Travel & Training | \$18,000.00 | \$20,700.00 |
| Contractual Agreements | \$75,000.00 | \$86,250.00 |
| Supplies | \$12,930.00 | \$14,869.00 |
| Special Activities | \$4,975.00 | \$5,721.00 |
| Postage | \$1,990.00 | \$2,288.00 |
| Printing | \$14,900.00 | \$17,135.00 |
| Equipment | \$19,900.00 | \$22,885.00 |
| General Park Improvement | \$490.00 | \$563.00 |
| Marketing | \$24,800.00 | \$28,520.00 |
| Wellness Incentives | \$4,975.00 | \$5,721.00 |
| Other | <u>\$18,940.00</u> | <u>\$21,781.00</u> |
| Total Recreation Fund: | \$1,000,000.00 | \$1,150,000.00 |

PART TWO
ESTIMATED EXPENDITURES
(Continued)

| | BUDGET | APPROPRIATIONS |
|---|--------------|----------------|
| III. Liability Insurance Fund | \$30,000.00 | \$34,500.00 |
| IV. Worker's Compensation Insurance Fund | \$9,000.00 | \$10,350.00 |
| V. Unemployment Compensation Insurance Fund | \$30,000.00 | \$34,500.00 |
| VI. Bond & Interest Fund | \$530,000.00 | \$609,500.00 |
| VII. Illinois Municipal Retirement Fund | \$62,500.00 | \$71,875.00 |
| VIII. Social Security Fund | \$58,000.00 | \$66,700.00 |
| IX. Audit Fund | \$8,000.00 | \$9,200.00 |
| X. Paving & Lighting Fund | \$1,000.00 | \$1,150.00 |
| XI. Handicapped Recreation Fund | \$45,000.00 | \$51,750.00 |
| XII. Police Fund | \$20,000.00 | \$23,000.00 |
| XIII. Capital Improvements Fund | \$400,000.00 | \$460,000.00 |

PART THREE - SUMMARY

| | BUDGET | APPROPRIATIONS |
|--------------------------------------|---------------------|---------------------|
| Corporate Fund | \$357,000.00 | \$410,550.00 |
| Recreation Fund | \$1,000,000.00 | \$1,150,000.00 |
| Liability Insurance Fund | \$30,000.00 | \$34,500.00 |
| Worker's Compensation Insurance Fund | \$9,000.00 | \$10,350.00 |
| Unemployment Comp. Insurance Fund | \$30,000.00 | \$34,500.00 |
| Bond and Interest Fund | \$530,000.00 | \$609,500.00 |
| Illinois Municipal Retirement Fund | \$62,500.00 | \$71,875.00 |
| Social Security Fund | \$58,000.00 | \$66,700.00 |
| Audit Fund | \$8,000.00 | \$9,200.00 |
| Paving and Lighting Fund | \$1,000.00 | \$1,150.00 |
| Handicapped Recreation Fund | \$45,000.00 | \$51,750.00 |
| Police Fund | \$20,000.00 | \$23,000.00 |
| Capital Improvement | <u>\$400,000.00</u> | <u>\$460,000.00</u> |
| Total of all Funds | \$2,550,500.00 | \$2,933,075.00 |

SECTION 3. That all expended balances of any item or items of any general appropriation made in this Ordinance be expended in making up any deficiency in any item in the same general purpose, or any like appropriation made by this Ordinance.

SECTION 4. That all unexpended balances from annual appropriations of previous years be and they are hereby re-appropriated for the same or similar purposes.

SECTION 5. That should any clause, sentence, paragraph or a part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not effect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 6. This Ordinance shall be in full force and effect from and after its adoption as provided by law.

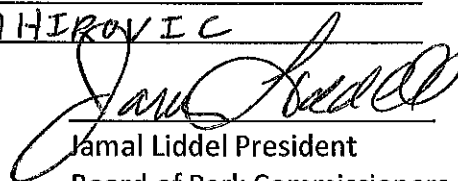
Adopted this 26th day of June 2023 pursuant to a roll call vote as follows:

Ayes: JAMAL LIDDEL, ZAIN DURRANI, JAY SHAH, YOGESH PATEL

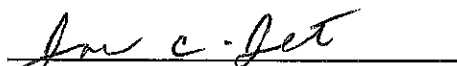
Nays: _____

Abstained: _____

Absent & Not Voting: JASMIN ZAHIROVIC


Jamal Liddel President
Board of Park Commissioners
Golf Maine Park District

ATTESTED this 26th day of June 2023:


John C. Jekot, Secretary
Board of Park Commissioners
Golf Maine Park District

CERTIFICATION OF ESTIMATION OF
REVENUES FOR FISCAL YEAR 2023-2024

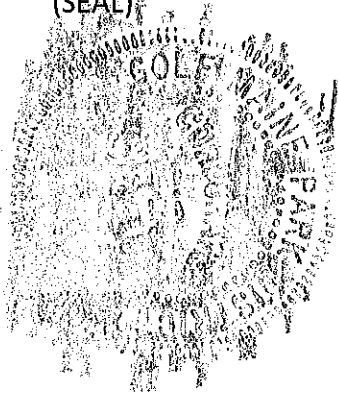
I, Zain Durrani, do hereby certify that I am the duly qualified and elected Treasurer and chief fiscal officer at the Golf Maine Park District and as such official, I do further certify that the estimated revenues, by source, anticipated to be received by the Golf Maine Park District, Cook County, Illinois, in the fiscal year 2023-2024 are those estimated revenues as set forth in Part I of the attached Combined Budget and Appropriation Ordinance of the Golf Maine Park District, Cook County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024, as adopted by the Board of Park Commissioners at its properly convened meeting held on the 26th day of June 2023 all, as appears from the official records of said Park District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Golf Maine Park District, at 8800 Kathy Lane, Niles, Illinois on this 26th day of June 2023.



Zain Durrani, Treasurer and Chief Fiscal Officer
Board of Park Commissioners
Golf Maine Park District

(SEAL)



STATE OF ILLINOIS)
) SS
 COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, John C. Jekot, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Golf Maine Park District, Cook County, Illinois (the "District"), and as such official, I am the keeper of the records, ordinances, files and seal of said Park District; and,

I do further certify that the foregoing instrument is a true and correct copy of Ordinance **No. 23-01** entitled:

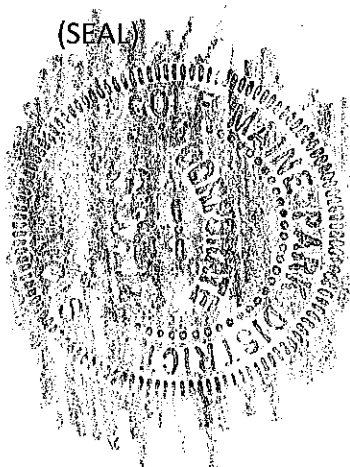
AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE GOLF MAINE PARK DISTRICT OF COOK COUNTY, ILLINOIS, FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024

adopted at a duly called rescheduled Regular Meeting of the Board of Park Commissioners of the Golf Maine Park District, held at 8800 Kathy Lane, Niles, Cook County, Illinois, in said District at 7:05 p.m. on the 26th day of June, A.D. 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, at 8800 Kathy Lane, Niles, Cook County, Illinois, this 26th day of June 2023.

(SEAL)



John C. Jekot

 John C. Jekot, Secretary
 Board of Park Commissioners
 Golf Maine Park District

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**GOLF MAINE PARK DISTRICT
2023
MEETING SCHEDULE
(Revised 06/06/2023)**

In accordance with the Open Meeting Act, the following is a list of regular Park Board Meeting dates for the 2023 calendar year. Notification of schedule changes will be made and posted. Special Meeting dates & times will be added to this list as they are scheduled.

Meetings are held at Feldman Recreation Center unless posted otherwise.
8800 W. Kathy Lane, Niles, Illinois 60714
847-297-3000

**Board of Commissioners
7:00pm**

- January 19 - CANCELLED
- January 26 - RESCHEDULED - CANCELLED
- February 16 - CANCELLED
- February 22 - RESCHEDULED (6:00pm)
- March 16 - CANCELLED
- March 15 - RESCHEDULED
- March 23 (Special Meeting)
- April 20 - CANCELLED
- April 19 - RESCHEDULED
- April 19 - CANCELLED
- April 27 - RESCHEDULED (6:00pm)
- May 18 - CANCELLED
- May 17 - RESCHEDULED
- May 17 - CANCELLED
- May 25 - RESCHEDULED (6:00pm)
- June 15 - CANCELLED
- June 14 - RESCHEDULED
- June 14 - CANCELLED
- June 26 - RESCHEDULED
- July 20 - CANCELLED
- July 19 - RESCHEDULED
- August 17 - CANCELLED
- August 16 - RESCHEDULED
- September 21 - CANCELLED
- September 20 - RESCHEDULED
- October 19 - CANCELLED
- October 18 - RESCHEDULED
- November 16 - CANCELLED
- November 15 - RESCHEDULED
- December 14 - CANCELLED
- December 13 - RESCHEDULED



April 12, 2023

Mr. John Jekot,
Executive Advisor
Golf Maine Park District
8800 West Kathy Lane
Niles, IL 60714

RE: Professional Design Services for Dee Park Playground Design Services &
OSLAD Grant Assistance
(Proposal Number: 23-2068X)

Dear John,

It has been a pleasure to be of service to the Park District in the past. I appreciate the opportunity to be a part of your team preparing an OSLAD application for the upcoming 2023-2024 grant cycle. We have a substantial OSLAD project list that demonstrates our experience in the field of competitive grant writing.

SCOPE OF SERVICES REQUESTED:

The Golf Maine Park District is requesting a professional services proposal from Design Perspectives, Inc. for the preparation of a conceptual OSLAD site plan, budgeting and assistance with an upcoming OSLAD grant application for a proposed park playground renovation project.

Design Perspectives, Inc. has broken the following items above into a series of steps that have been selected by you to include as professional services in our base fee.

Dee Park Playground Design Services & OSLAD Grant Assistance

A. Project Start Up

Design Perspectives will meet with the Executive Advisor to fully define the work plan as it relates specifically to the task, along with finalizing the schedule. The purpose of this start-up meeting is to further clarify plan goals and objectives, discuss roles and responsibilities, establish project and meeting schedules and request documentation. **The Park District will need to provide a plat of survey, deed and title insurance.**

Total number of meetings for this step: 1

B. OSLAD Site Design

Design Perspectives will prepare a site plan for the grant application with a general outline of budget allowances that will be discussed and agreed upon.

Total number of meetings for this step: 1

C. Information Gathering, Community Input & Involvement

The Park District will host the public meeting to gather community input. The public meeting will be held to showcase the park conceptual design and seek out final public comment of the possible grant elements. Design Perspectives will prepare the material needed for the meeting.

D. OSLAD Grant Preparation

The Illinois Department of Natural Resources utilizes the Amplifund on-line grant submission portal for the grant writing application submission. The Park District will be responsible for creating the Amplifund application account, completing the project related forms and submitting the actual application.

Our work will include assistance in the preparation of a grant submittal for OSLAD funds administered by the Illinois Department of Natural Resources.

1. Assist in the preparation of the grant application for submission. **The Park District will be responsible for all pre-qualification related requirements. The Park District will also need to provide certain park documents for ownership verification and be overall responsible for the grant submittal via AmpliFund to IDNR by the required deadline.**
2. Design Perspectives will finalize the OSLAD site plan, grant elements, final project budget as well as the supporting graphic and written grant technical documentation for Park District staff to be included into the Amplifund application.

The technical documentation assistance includes:

- DOC 4 Development Cost Estimate
- Attachment A-1 Narrative Statement
- Attachment A-2 Location Map
- Attachment A-3 Site Development Plan
- Attachment A-3a Floor Plans and Elevation Drawings
- Attachment A-5 Environmental Assessment Statement (Including CERP)
- Attachment A-7 Flood Map

PROJECT SCHEDULE:

We will meet all deadlines to complete the project. We will communicate on a regular basis to coordinate our work and meet or exceed the following schedule. The scope of work will be completed by the grant deadline.

STAFF ASSIGNMENTS:

The staff assigned to work on this project has the unique qualifications to complete this project in a quick and efficient manner while still producing a "sense of place." Tod J. Stanton, will serve as project manager for this project.

FEES:

The scope below has been broken down with a lump sum fee approach for each task. The total to complete items A-D is \$13,200.00. The reimbursable expenses will be billed at cost and are included in the lump sum fee as an allowance. Any work outside of the services listed in this proposal will be handled on an hourly basis with a budget allowance approved by the Client prior to commencing the work.

| Task | Lump Sum Fee |
|--|--------------------|
| A. Project Start Up | \$500.00 |
| B. OSLAD Site Design | \$5,500.00 |
| C. Information Gathering, Community Input & Involvement | \$1,000.00 |
| D. OSLAD Grant Preparation | \$6,000.00 |
| Expenses | \$200.00 |
| Total: | \$13,200.00 |

REIMBURSABLES EXPENSES:

The list of possible items includes expenses such as mileage, printing, copying, postage, etc.

An hourly rate will apply for any additional work requested in writing by the Client.

2023 HOURLY BILLING RATES:

Principal/Project Manager: \$155.00 per hour

If the above scope of work and terms are acceptable, please sign both copies below and return the one marked copy. An executed copy of this proposal will serve as our binding agreement between both parties. This proposal expires for the scope of work outlined after May 31, 2023.

John C. Jekel 6/26/2023
Authorized Signature, JOHN C. JEKEL Date
Golf Maine Park District

T. Stanton

4/12/23

Mr. Tod J. Stanton, President
Design Perspectives, Inc.

Date

CONTRACT TERMS & CONDITIONS:

- A. Standard of Care – The standard level of care for professional services performed by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances at the same time and locality.
- B. Indemnification – Client and Consultant each agree to identify and hold harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorney fees and court costs, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by joint or concurrent negligence of the Client and Consultant, they shall be borne by each party in proportion to its negligence. All claims shall be limited to the contract value for this Agreement's scope of service.
- C. Dispute Resolution – Client and Consultant agree that they shall first submit any and all unsettled claims, counter claims, disputes, and other matters in question arising out of or related to this Agreement to mediation in accordance with industry rules of American Arbitration Association, effective as of the date of this agreement.
- D. Termination of Contract – Client may terminate this Agreement with seven days prior written notice to Consultant for convenience or cause. Consultant may terminate this Agreement with seven days prior written notice to Client. Upon written termination, all project related material will be turned over to the Client upon request and payment has been made up for all work up to request of termination. Failure of Client to make payments when due shall be cause for suspension of services and ultimately termination.
- E. Opinions of Cost – When included in Consultant's scope of services, estimates of probable construction cost are prepared by Consultant to represent judgment as a professional generally familiar with the industry. Consultant makes no claim to control these associated costs and may vary from Consultant's estimate.
- F. Force Majeure – Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without negligence.
- G. Ownership of Documents – Use of the documents by Client without permission shall be at the Client's sole risk.
- H. Payment – We will invoice this project on a 30-day cycle. Prompt payment is expected within 30 days from Client per the Illinois Prompt Payment Act.



AIR COMFORT
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June 23, 2023

Kevin Hubka | Superintendent of Parks & Rec.
Golf Maine Park District
8800 Kathy Lane
Niles, IL 60714

Project: PM Recommended Repairs
Project Address: 8800 Kathy Lane Niles, IL

For the above Base Bid price this proposal includes:

RTU #1-North Gymnasium

- Recover refrigerant per E.P.A. guidelines
- Provide crane service
- Remove and dispose of defective condenser coil
- Furnish and install (1) OEM Condenser Coil
- Furnish and install (2) Liquid Line Driers
- Pressurize with nitrogen and perform leak check
- Evacuate system
- Furnish and install new R410A refrigerant into Circuit #1
- Scale recovered refrigerant back into Circuit #2
- Remove defective supply fan VFD
- Furnish and install (1) 5hp Danfoss VFD
- Program new VFD to match motor parameters
- Furnish and install (1) Digital/Programmable Thermostat
- Start-up and verify proper operation

Base Bid: \$9,977.00

RTU #2-South Gymnasium

- Remove defective supply fan VFD
- Furnish and install (1) 5hp Danfoss VFD
- Program new VFD to match motor parameters
- Furnish and install (1) Digital/Programmable Thermostat
- Start-up and verify proper operation

Base Bid: \$2,615.00

Current Lead Times: VFD 6-8 weeks | Condenser Coil Special Order

Our Base Bid proposal does not include:

- Overtime Labor

This proposal and alternates listed below are hereby accepted and Air Comfort is authorized to proceed with the work.
This proposal is valid for 30 days.

o: 708.345.1900
f: 708.345.2115
2550 Braga Drive
Broadview, IL 60155
aircomfort.com

This proposal incorporates by reference the terms and conditions attached.

FELDMAN PARK IMPROVEMENT PROJECTS: NOT TO EXCEED \$29,000.00.

(LIST OF PROPOSED IMPROVEMENTS WILL BE PROVIDED AT MEETING)

| | |
|--------------------------------------|------------|
| 1) AUTOMATIC RIM/LIGHT SWITCHES | \$3000.00 |
| 2) FELDMAN MAIN LOBBY SEATING | \$5000.00 |
| 3) FELDMAN GYM LOBBY/OFFICE MAKEOVER | \$14000.00 |
| 4) GYM WHITEBOARDS | \$450.00 |
| 5) FELDMAN GYM/BUILDING DÉCOR | \$5000.00 |
| 6) WASHER/DRYER | \$1500.00 |

**Ordinance No. 23-02
An Ordinance Authorizing the Sale
Of Personal Property Owned By
The Golf Maine Park District**

WHEREAS, the Golf Maine District ("Park District") is the owner of the following **vehicles or equipment** purchased several years ago for a specified and limited purpose ("Property"):

| Year | Manufacturer | Description | Vin/Serial Number # |
|------|--------------|-----------------------------------|---------------------|
| | Digium | Desk Phones @ 12 | |
| | Brother | Fax Machine | |
| | | Server | |
| | Royal | Cash Register | |
| | | POS Cash Register @ 03 | |
| | | Miscellaneous Computer Components | |
| | Synology | Network Attached Storage (NAS) | |
| | Aruba | Wireless Access Point (AP) | |
| | Netgear | Network Switch | |

WHEREAS, the Park District's Board of Park Commissioners ("Park Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending its disposal; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22), at least three-fifths (3/5) of the Board of Park Commissioners of the Golf Maine Park District hereby finds and determines that the Property is no longer necessary or useful to the Park District in that, because of its age and condition, it can no longer be utilized for any of the Park District's current needs or operations; and

WHEREAS, the Park Board wishes to authorize its conveyance or sale, or otherwise authorize Park District staff to investigate sources for the conveyance or sale of said Property;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS as follows:

SECTION 1: The Park Board finds that the Property is no longer necessary, useful to, or for the best interests of the Park District and hereby declares said Property to be surplus

SECTION 2: The Park Board hereby authorizes and directs Park District staff to dispose of the Property in any manner determined to be in the best interests of the Park District, which may include sale, auction, donation, or any other lawful means, at any time following the adoption of this Ordinance, and to take such other actions as the Executive Director, or his or her designee, shall deem necessary or appropriate in order to carry out the intent and effect the provisions and purposes of this Ordinance.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

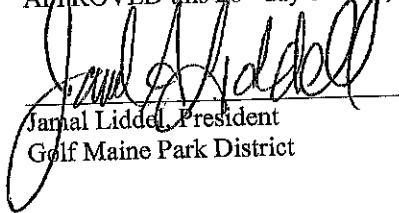
PASSED this 26th day of June, 2023

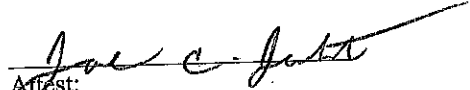
AYES: JAMAL LIDDEL, JAY SHAH, JASMIN ZAHIROVIC, ZAIN DURRANI

YOGESH PATEL
NAYS: NONE

ABSENT: NONE

APPROVED this 26th day of June, 2023.


Jamal Liddel, President
Golf Maine Park District


Attest:
John C. Jekot, Secretary



☰ MENU

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 [2023 NRPA ANNUAL CONFERENCE](#)

2023 NRPA Annual Conference

Dallas Texas | October 10, 2023

NRPA's annual conference is the premier event of the park and recreation community. Take advantage of this opportunity to learn and engage with your peers or showcase your products and services.

Date

Date: 10/10/2023
Start Time: 12:00 AM
End Time: 12:00 AM

Location

City: Dallas
State: Texas

Contact

Email
customerservice@nrpa.org