

**GOLF MAINE PARK DISTRICT  
REGULAR SCHEDULE BOARD MEETING  
8800 W. Kathy Lane, Niles, IL 60714  
847.297.3000**

**June 20, 2024**

**6:00 PM**

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comment
4. Changes or Additions to the Agenda
5. Approval of the Consent Agenda
  - i. Minutes of the May 16, 2024 Regular scheduled Meeting
  - ii. Minutes of the May 16, 2024 Combined Annual Budget and Appropriation Meeting
  - iii. Treasurer's Report May 2024
  - iv. Bills Payable May 2024
  - v. Minutes of the April 23, 2023 M-NASR Board Meeting
6. Staff Reports
7. Unfinished or Continuing Business
  - i. Legislative Update
8. New Business
  - i. Acceptance of Resignation of John Jekot, Executive Advisor
  - ii. Approval of Kevin Hubka as FOIA Officer for the District
  - iii. Approval of Kevin Hubka as Account Administrator on Banks and Investment Accounts
  - iv. Approval of Kevin Hubka as Secretary of the Board of Commissioners
  - v. Approval of Authorized Signers on Banks and Investment Accounts
    1. Kevin Hubka (Account Administrator/ Signer)
    2. Jamal Liddell (Signer)
    3. Zain Durrani (Signer)
    4. Jay Shah (Signer)
  - vi. Approval of Capital Asset Policy
  - vii. Approval of additional services of Patriot Pavement Maintenance to Feldman parking lot
  - viii. Approval of additional services of Patriot Pavement Maintenance to Dee Park pathway and parking lot
  - ix. Niles Chamber of Commerce Annual Golf Outing
  - x. Board Member Comments
9. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

10. Action as a result of Closed Session
  - i. Approval of Resolution 24-02 authorizing the release of Closed Session Minutes and Destruction of Closed Session Audio Recordings
11. Adjournment

***Our Mission*** - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.



**7. STAFF REPORTS**

- a. Kevin Hubka, Executive Director
  - i. Detailed report was submitted to the board in the packet
- b. John Jekot, Executive Advisor
  - i. Detailed report was submitted to the board in the packet

**8. UNFINISHED or CONTINUING BUSINESS**

- a. Legislative
  - i. Detailed report was submitted to the board in the packet

**9. NEW BUSINESS**

- a. Approval of Ordinance 24-01; Combined Budget and Appropriation Ordinance
  - i. President Jamal Liddell moved to approve
  - ii. Seconded by Commissioner Zain Durrani
  - iii. Roll was Called: Ayes: 3 Nays: 0 Absent: 1 (Jasmin @ 6:30)
  
- b. Approval of Ordinance 24-02, Authorizing the Disposal of Certain Surplus Property
  - i. President Jamal Liddell moved to approve
  - ii. Seconded by Commissioner Jay Shall
  - iii. Roll was Called: Ayes: 3 Nays: 0
- c. Approval of Amendment to Fiscal Policy Manual
  - i. President Jamal Liddell moved to approve
  - ii. Seconded by Commissioner Zain Durrani
  - iii. Roll was Called: Ayes: 3 Nays: 0
- d. Approval of Splash Pad Repairs (George's Landscaping) not to Exceed \$10,000.00
  - i. President Jamal Liddell moved to approve
  - ii. Seconded by Commissioner Zain Durrani
  - iii. Roll was Called: Ayes: 3 Nays: 0
  - iv.
- e. Approval of Professional Services for OSLAD Grant Assistance for Dee Park Inclusive Play Area Development (Design Perspectives) @ \$4,994.22
  - i. President Jamal Liddell moved to approve
  - ii. Seconded by Commissioner Zain Durrani
  - iii. Roll was Called: Ayes: 3 Nays: 0
- f. Approval of Feldman Copy Machine (Cost Copy Consultants) not to Exceed \$10,385.00 (includes trade-in of current machine)
- g. Approval of Feldman Server not to Exceed \$3,045.00
- h. Approval of Feldman Gymnasium Additional Scoreboard not to Exceed \$6,825.00
- i. Approval of Gym Décor at Feldman & Dee Park Gymnasiums not to Exceed \$5,250.00
- j. Approval of Office/Board Room Chairs not to Exceed \$5250.00
- k. Approval of Pressure Washer W/Attachments not to Exceed \$1,575.00
- l. Approval of Super Raker not to Exceed \$31,500.00
- m. Approval of Staff Computers (2) not to Exceed \$2,310.00
- n. Approval of Tablets for Student Center not to Exceed \$2,520.00
- o. Approval of Air Hockey Table not to Exceed \$1,575.00
- p. Approval of Foes Ball Table not to Exceed \$630.00
  - i. Commissioner Zain Durrani moved to approve
  - ii. Seconded by President Jamal Liddell
  - iii. Roll was Called: Ayes: 3 Nays: 0

- q. Board Member Comments
  - i. None


**10. CLOSED SESSION**

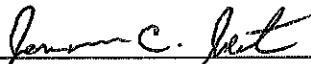
- a. President Jamal Liddell motioned that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act. at 6:38pm.
- b. Seconded by: Commissioner Zain Durrani.
- c. Roll was Called: Ayes: 3 Nays: 0
- d. Out of Executive Session at 7:04pm.

**11. ADJOURNMENT**

- a. President Jamal Liddell moved to adjourn the meeting.
- b. Seconded by Commissioner Zain Durrani
- c. Roll was Called: Ayes: 3 Nays: 0
- d. Meeting adjourned at 7:04pm

Minutes Approved

  
 \_\_\_\_\_  
 Jamal Liddell  
 President

  
 \_\_\_\_\_  
 John C. Jekot  
 Secretary

\_\_\_\_\_

**MINUTES OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION MEETING  
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT  
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS  
HELD ON MAY 16, 2024**

**1. CALL TO ORDER**

- a. President Jamal Liddel called the meeting to order at 5:54pm

**2. ROLL CALL**

- a. Roll was called: Jamall Liddell, Jay Shah, Zain Durrani,  
Jasmin Zahirovic (remote)
- b. Absent: Yogesh Patel
- c. Staff Present: Kevin Hubka, Executive Director  
John Jekot, Executive Advisor

**3. VISITORS / VISITOR COMMENTS**

- a. None

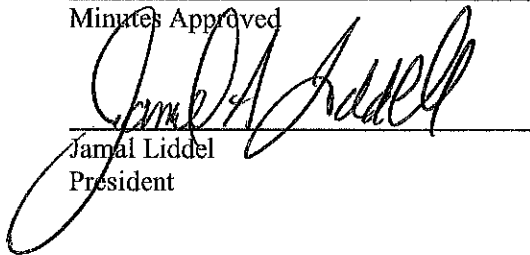
**4. ORDINANCE NO. 24-01; COMBINED BUDGET AND APPROPRIATION ORDINANCE**

- a. John Jekot stated that the purpose of this meeting is to give the public an opportunity to comment or ask questions regarding the proposed ordinance.
- b. There were no comments or questions asked by the public.

**5. ADJOURNMENT**

- a. President Jamal Liddel moved to adjourn the meeting.
- b. Seconded by Commissioner Jay Shah
- c. Roll was Called: Aye: 4 Nay: 0
- d. Meeting adjourned at 5:55pm.

Minutes Approved

  
Jamal Liddel  
President

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John C, Jekot  
Secretary

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**GOLF MAINE PARK DISTRICT**  
**FISCAL YEAR 2024-25**  
**SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES**  
**May , 2024**

MONTHLY CASH POSITION	April 2024		May 2023
	Cash Balance	Prior Month	Prior FY Cash Balance
Beginning Balance	\$1,329,277.24	\$787,281.31	\$895,125.24
Cash Receipts	30,513.75	33,306.75	23,136.00
RE Taxes	17,052.33	539,731.58	354,303.21
Replacement Taxes	7,755.64	3,596.65	8,174.24
Interest	6,487.65	6,282.05	5,933.57
Transfer into Cash Accounts	0.00	0.00	229,545.54
Transfer Out of Investments	0.00	0.00	(229,545.54)
Disbursements of Bills	(118,302.54)	(43,708.81)	(80,845.62)
Bond Payments	(2,802.50)	NA	NA
Other Inc/(Dec)	0.00	NA	NA
NSF/Fees	(75.50)	(15.00)	(7.35)
<b>Month End Balance</b>	<b>\$1,269,906.07</b>	<b>\$1,326,474.53</b>	<b>\$1,205,819.29</b>
<b>BANK BALANCES BY ACCOUNT</b>			
	<b>Bank Balance</b>	<b>Bank Balance</b>	<b>Prior FY Bank Balance</b>
Savings Account - 1407	\$1,344,759.83	\$1,328,085.79	\$1,250,469.60
Checking Account - 7604	299,545.26	227,325.77	355,169.63
NorthShore - OSLAD - 4331	1,526.91	1,526.52	1,524.41
Director's Account	2,839.35	1,569.35	1,079.35
Liability Account	1,063.53	1,063.53	1,062.53
Wintrust Savings - BOND - 2537	\$1,080,133.88	\$1,148,468.55	\$1,093,054.10
Wintrust Checking - 2216	\$69,186.88	\$208,864.93	\$198,899.06
Wintrust Scholarship Fund - 3539	NA	NA	\$4,193.90
<b>Total Cash Accounts</b>	<b>\$2,799,055.64</b>	<b>\$2,916,904.44</b>	<b>\$2,905,452.58</b>
<b>INVESTMENTS BY ACCOUNT</b>			
	<b>Investment Balance</b>	<b>Investment Balance</b>	<b>Prior FY Invest Balance</b>
Illinois Funds Money Market	\$66,220.64	\$65,624.73	\$62,456.62
IPDLAF+Class	NA	NA	NA
<b>Total Investments</b>	<b>\$66,220.64</b>	<b>\$65,624.73</b>	<b>\$62,456.62</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$2,865,276.28</b>	<b>\$2,982,529.17</b>	<b>\$2,967,909.20</b>

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INVOICE REGISTER FOR GOLF MAINE PARK DISTRICT  
CHECK RUN DATES 05/01/2024 - 05/31/2024

Vendor ID	Vendor Name	Invoice #	Description	Inv. Date	Amount	Check Number	Check Date
00645	RECDESK LLC	INV-14691	ANNUAL SUBSCRIPTION MAY 1, 2024-APR 30,2025	4/4/2024	6,100.00	4565	5/1/2024
00490	DESIGN PERSPECTIVES	24-8712-3	CONSTRUCTION DOCUMENTS/EXPENSE	4/29/2024	4,984.22	4566	5/7/2024
00592	LAUTERBACH & AMEN, LLP	91013	PROF SERVICES APRIL 2024	5/3/2024	548.00	4569	5/7/2024
00370	GROOT, INC.	12514131092	WASTE PICKUP SERVICES @ DP	5/1/2024	533.93	4567	5/7/2024
00370	GROOT, INC.	12514130T092	WASTE PICKUP SERVICES @ FP	5/1/2024	246.86	4568	5/7/2024
00534	COMCAST	APR 26, 2024-7511	HIGH SPEED INTERNET	4/26/2024	88.24	4563	5/7/2024
00080	MAINE NILES ASSN OF SPEC. REC.	GM MDC 2	2ND QTR 2024 MEMBER DIST CONTRIBUTION	4/2/2024	11,361.06	4570	5/7/2024
00083	CAPITAL ONE TRADE CREDIT	1655156343	EARTH DAY SUPPLIES	4/19/2024	148.66	4562	5/7/2024
00662	ARTISTICALLY A&A	000046	4TH-6TH GR BASKETBALL JERSEY	4/29/2024	732.00	4559	5/7/2024
00662	ARTISTICALLY A&A	000046	HOOP DISTRICT JERSEY 6TH GR	4/29/2024	30.00	4560	5/7/2024
00662	ARTISTICALLY A&A	000049	FIELD DAY T-SHIRTS	4/30/2024	1,992.00	4561	5/7/2024
00845	RECDESK LLC	INV-14727	REV TRANACTION COST 5/1/23 - 4/30/24	5/3/2024	404.00	4571	5/7/2024
00566	COSTPERCOPY CONSULTANTS, INC.	AR56099	DP COPIER COLOR OVERAGE FEE 3/17/24 - 4/16/24	4/30/2024	19.08	4564	5/7/2024
00566	COSTPERCOPY CONSULTANTS, INC.	AR56030	FP COPIER COLOR OVERAGE FEE 3/10/24 - 4/9/24	4/30/2024	340.75	4565	5/7/2024
	FIFTH THIRD MASTERCARD	May 9, 2024	JOHN, KEVIN, ANTHONY, SAMIR PURCHASES	4/2/2024	2,520.07	ONLINE PYMT	5/7/2024
00604	AMAZON CAPITAL SERVICES	1RMY-PYV1-VN6J	OFFICE SUPPLIES	5/2/2024	25.99	4572	5/13/2024
00604	AMAZON CAPITAL SERVICES	1MFY-Q474-RFKX	OFFICE SUPPLIES	5/1/2024	201.31	4573	5/13/2024
00116	PDRMA	424125	PROPLIAB, WKRS COMP, EMPLOY PRAC, POL LIAB, CYBER	4/30/2024	2,035.43	4576	5/13/2024
00116	PDRMA	0424125H	HEALTH APR 2024	4/30/2024	8,102.75	4577	5/13/2024
00566	COSTPERCOPY CONSULTANTS, INC.	AR56031	MONTHLY PHONE SERVICE 4/15 - 5/14	4/30/2024	220.40	4574	5/13/2024
00566	COSTPERCOPY CONSULTANTS, INC.	AR56198	ONLINE MONTHLY BACKUP FEES 4/30 - 5/29	4/30/2024	80.00	4575	5/13/2024
00052	HOME DEPOT	Apr 29, 2024	MAINT SUP, SPEC EVENT, PARK IMPROV	4/29/2024	2,052.76	4579	5/15/2024
00671	CITI CARDS	May 10, 2024	DJNA, KEVIN, ANTHONY PURCHASES	5/10/2024	5,145.23	4586	5/20/2024
00604	AMAZON CAPITAL SERVICES	1QT7-LN6W-7P7D	MAINTENANCE SUPPLIES	5/9/2024	59.98	4580	5/20/2024
00604	AMAZON CAPITAL SERVICES	1T9P-4H9Q-PL6C	SPECIAL EVENT SUPPLIES	5/11/2024	82.01	4581	5/20/2024
00515	ANDERSON PEST SOLUTIONS	80751647	PEST CONTROL @ DP	5/5/2024	60.90	4582	5/20/2024
00515	ANDERSON PEST SOLUTIONS	80735883	PEST CONTROL @ FP	5/5/2024	95.70	4583	5/20/2024
00663	JOHNSTONE SUPPLY	S101618530.001	FIX DP OFFICE FURNACE	5/2/2024	174.74	4588	5/20/2024
00515	ANDERSON PEST SOLUTIONS	80751646	PEST CONTROL @ DP WASP TREATMENT	5/8/2024	185.20	4584	5/20/2024
00128	RUDIG TROPHIES	89370	YOUTH BASKETBALL SUPPLIES	5/9/2024	425.20	4581	5/20/2024
00566	COSTPERCOPY CONSULTANTS, INC.	AR56347	50% DOWN NEW SERVER	5/17/2024	1,435.20	4587	5/20/2024
38	TRUGREEN PROCESSING CENTER	191993033	LAWN SERVICE @ DEE PARK	5/9/2024	1,952.14	4592	5/20/2024
38	TRUGREEN PROCESSING CENTER	192004019	LAWN SERVICE @ FELDMAN PARK	5/9/2024	219.30	4593	5/20/2024
00531	MONARCH BURGLAR ALARM CO.	INV #JUN 1 - SEPT 1	DP GARAGE ALARMNET MONITORING & SERVICE	5/20/2024	147.00	4589	5/20/2024
00647	NORTH SHORE RHYTHMIC GYMNASTICS CTR	May 17, 2024	SESSION #3 4/3/2024 - 5/6/2024	5/17/2024	798.00	4590	5/20/2024
00436	BAILA-TONE FITNESS, LLC	May 17, 2024	SESSION #3 34/11/2024 - 5/9/2024	5/17/2024	593.25	4585	5/20/2024
	WINTRUST BANK	4-0601224	BOND PAYMENT	6/1/2024	2,802.50	WIRE PYMT	5/21/2024
00156	COM ED	MAY 13, 2024 - DP	ELECTRICITY @ DP	5/13/2024	975.67	4596	5/28/2024
00096	NICOR GAS	MAY 13, 2024 - DP	GAS AT DP	5/13/2024	236.03	4600	5/28/2024
00555	ILLINOIS STATE POLICE	20240400680	NYANUE, HARPER, WDOIAK, GOMEZ	4/30/2024	40.00	4599	5/28/2024
00156	COM ED	MAY 15, 2024-FP	ELECTRICITY @ FELDMAN PARK	5/15/2024	2,223.55	4597	5/28/2024
00604	AMAZON CAPITAL SERVICES	1XH6-MJTL-R19F	REC SUPPLIES	5/15/2024	311.10	4594	5/28/2024
00604	AMAZON CAPITAL SERVICES	1D4P-9CDV-CNGX	SPECIAL EVENT SUPPLIES-POP UP	5/14/2024	18.78	4595	5/28/2024
00888	NORTHERN TOOL & EQUIPMENT COMPANY	INV0002755784	POWERWASHER AND ATTACHMENTS	5/20/2024	1,306.22	4601	5/28/2024
00882	DESIGN GROUP SIGNAGE CORP	240149-1	ADVANCE DEPOSIT-2 ILLUMINATED BUSINESS SIGNS	5/28/2024	55,824.33	4598	5/28/2024
00409	TRESSLER, LLP	487386	SERVICES RENDERED THROUGH APRIL 20, 2024	5/23/2024	396.00	4602	5/28/2024

TOTAL 118,302.54

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING**  
The Lakeview Center, 1177 Howard Ave, Des Plaines  
April 23, 2024 | 10:00 AM

Board President Jeff Wait called the April 23, 2024 meeting to order at 10:00 AM.

- Board Members in attendance:**
- Joe Weber, Des Plaines Park District
  - John Jekot, Golf Maine Park District
  - Jeff Wait, Morton Grove Park District
  - Tom Elenz, Niles Park District
  - Gayle Mountcastle, Park Ridge Park District
  - Michelle Tuft, Skokie Park District
  - Karen Hawk, Village of Lincolnwood

**Staff in attendance:** Trisha Breiflow, Executive Director

**Changes to Agenda:** Jeff Wait added an Executive Session following Item VIII. New Business.

**Introduction of Visitors:** None

**Consent Agenda:**

- Minutes of the February 27, 2024 Board Meeting
- Treasurer's Report for the months ending February 29, 2024 and March 31, 2024
- Voucher list of bills in the amount of \$52,171.53

John Jekot made a motion to approve the Consent Agenda, seconded by Michelle Tuft. The motion passed unanimously in a voice vote.

Breiflow reviewed highlights from each of the staff reports (program, marketing, communications, and fundraising and development).

Breiflow reported updated policies and procedures, including a board manual that had been sent to corporate counsel for review. Breiflow reported the Liponi Foundation is budgeting \$100,000 for vehicle reimbursement, so M-NASR will start budgeting about \$35,000 each vehicle replacement year. Breiflow and Superintendent Barrera have been meeting with other SRAs regarding their adult day programs and anticipate this is a need that will come out of the needs assessment. M-NASR will be switching to have RecTrac host both RecTrac and WebTrac. Currently, M-NASR hosts RecTrac, so this should alleviate downtime when updates are needed as well as the need for additional disk space.



A motion was made by Gayle Mountcastle to approve that each member district is responsible for any wages related to time-off for inclusion aides in their district as related to the Paid Leave For All Workers Act. This passed in a roll call vote as follows:

- Des Plaines: Yes
- Golf Maine: Yes
- Morton Grove: Yes
- Niles: Yes
- Park Ridge: Yes
- Skokie: Yes
- Lincolnwood: Yes

Gayle Mountcastle was presented with Proclamation 2024-1, recognizing the contributions of Gayle Mountcastle to the Maine-Niles Association of Special Recreation.

A motion was made by Gayle Mountcastle to approve the Disposal of Property Resolution 2024-1, seconded by Michelle Tuft. This passed in a roll call vote as follows:

- Des Plaines: Yes
- Golf Maine: Yes
- Morton Grove: Yes
- Niles: Yes
- Park Ridge: Yes
- Skokie: Yes
- Lincolnwood: Yes

A motion was made by Jeff Wait at 10:28 am to adjourn into Closed Session for items related to 5ILCS 120/2 (c) (1) and seconded by Michelle Tuft. This passed in a voice vote as follows:

- Des Plaines: Yes
- Golf Maine: Yes
- Morton Grove: Yes
- Niles: Yes
- Park Ridge: Yes
- Skokie: Yes
- Lincolnwood: Yes

A motion was made by Jeff Wait at 10:31 am to convene to regular session, seconded by Michelle Tuft. This passed in a voice vote as follows:

- Des Plaines: Yes
- Golf Maine: Yes
- Morton Grove: Yes
- Niles: Yes
- Park Ridge: Yes
- Skokie: Yes
- Lincolnwood: Yes



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MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
COMPARATIVE MONTH TREASURER'S REPORT  
FOR THE MONTHS OF APRIL 30, 2024 AND MAY 31, 2024

	<u>APRIL</u>	<u>MAY</u>
<b><u>MONTHLY CASH POSITION</u></b>		
BEGINNING BALANCE	\$ 1,090,184.83	\$ 1,339,877.75
CASH RECEIPTS	430,807.71	99,293.01
INTEREST	27.04	26.39
PAYROLL DISBURSEMENTS	(110,367.03)	(106,048.26)
DISBURSEMENTS ON LIST OF BILLS	(36,156.58)	(37,467.64)
OTHER INCREASES/(DECREASES) *	(34,618.22)	(34,601.65)
 ENDING BALANCE	 <u>\$ 1,339,877.75</u>	 <u>\$ 1,261,079.60</u>
<b><u>BANK BALANCES BY ACCOUNT</u></b>		
GENERAL ACCOUNT	\$ 1,332,489.44	\$ 1,253,664.90
IMPREST ACCOUNT	1,467.08	\$ 1,467.08
TOTAL CASH ACCOUNTS	<u>\$ 1,333,956.52</u>	<u>\$ 1,255,131.98</u>
 ILLINOIS FUNDS MONEY MARKET ACCOUNT	 <u>\$ 5,921.23</u>	 <u>\$ 5,947.62</u>
TOTAL INVESTMENT ACCOUNTS	<u>\$ 5,921.23</u>	<u>\$ 5,947.62</u>
TOTAL CASH AND INVESTMENTS	<u>\$ 1,339,877.75</u>	<u>\$ 1,261,079.60</u>

**DETAILED INVESTMENT INFORMATION**

<b><u>ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE</u></b>		
MONTHLY INTEREST INCOME	\$ 27.04	\$ 26.39
YEAR-TO-DATE INTEREST INCOME	\$ 79.01	\$ 105.40

\* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.  
"Other increases" may occur when checks written in a prior month are voided in the current month.

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BALANCE SHEET  
AS OF APRIL 30, 2024 AND MAY 31, 2024

(Unaudited)

	<u>APRIL</u>	<u>MAY</u>
<b>ASSETS</b>		
Cash at bank	1,333,956.52	1,255,131.98
Petty cash	300.45	300.45
Investments	5,921.23	5,947.62
Accounts receivable	15,449.59	26,451.64
Prepaid Expenses	18,595.68	18,611.43
 Total Assets	 <u><u>\$ 1,374,223.47</u></u>	 <u><u>\$ 1,306,443.12</u></u>
 <b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
Payables, accruals and deferred revenues	<u>20,872.36</u>	<u>19,584.58</u>
Total Liabilities	20,872.36	19,584.58
 <b>Fund Balance</b>		
Beginning of the year	1,073,458.66	1,073,458.66
Current year activity	<u>279,892.45</u>	<u>213,399.88</u>
Total Fund Balance	1,353,351.11	1,286,858.54
 Total Liabilities and Equity	 <u><u>\$ 1,374,223.47</u></u>	 <u><u>\$ 1,306,443.12</u></u>

# BOARD REPORT – JUNE 2024

(By: Kevin Hubka, Executive Director)

## **\*UPCOMING EVENTS**

\*JUNE 29 & 30 - 4TH ANNUAL JIM RAU BASKETBALL TOURNAMENT @ FELDMAN

\*JULY 26 - MOVIE IN THE PARK @ DEE PARK

\*AUGUST 6 - NATIONAL NIGHT OUT @ DEE PARK

\*AUGUST 9 - SUMMER FEST @ DEE PARK

\*AUGUST 23 - MOVIE IN THE PARK @ DEE PARK

## **\*PROJECT/CAPITAL ITEM LIST REPORT**

<u>PROJECT</u>	<u>STATUS</u>	<u>COMMENTS</u>
FELDMAN GYM DÉCOR/PAINTING	IN PROGRESS	TARGET DATE - AUGUST 2024
WASHER/DRYER	IN PROGRESS	RESEARCH
ADMINTON SLEEVE REPAIR	APPROVED/DELAYED	LOOKING INTO NEW VENDORS
SIGNAGE @ FELDMAN / DEE	IN PROCESS	FILING PERMITS
FELDMAN/DEE PARKING LOTS RESURFACING	APPROVED	additional work needed
TENNIS/BASKETBALL COURT RESURFACING	APPROVED	SCHEDULING
SPRAY PARK PIT REPAIR	COMPLETED	COMPLETED
COPIER @ FELDMAN	COMPLETED	COMPLETED
AIR HOCKEY TABLE	COMPLETED	COMPLETED
TABLETS	COMPLETED	COMPLETED
FOOSBALL/GAME TABLE	COMPLETED	COMPLETED
SCOREBOARD	IN PROGRESS	ORDERED
PRESSURE WASHER	COMPLETED	COMPLETED
SAND RAKER	IN PROGRESS	N/A
SERVER	COMPLETED	COMPLETED
STAFF COMPUTERS	COMPLETED	COMPLETED

**\*OSLAD PROJECT REPORT**

- \*RECEIVED FIRST PART OF STATE MONEY. MONEY TO BE PUT IN HIGH INTEREST ACCOUNT UNTIL NEEDED.
- \*MET WITH DESIGNER AND NUTOYS REP., TO GO OVER PLAYGROUND EQUIPMENT UPDATES.
- \*DESIGNER TO UPDATE PLAN (completed)

**\*MARKETING COMMITTEE REPORT**

- \*MEETING WITH POTENTIAL SPONSORS HAS BEGUN.

**\*PDRMA UPDATE**

- \*WILL COME OUT IN MID-JUNE TO EVALUATE OUR SUMMER CAMP PROCESS. (SAFETY & REGULATIONS)

**\*HR/BUSINESS REPORT**

- \*2024 AUDIT KICK-OFF HAS OFFICIALLY BEGUN.
- \*PRELIMINARY DATE: JUNE 12 (COMPLETED)
- \*ON-SITE FIELD WORK: JULY 15-17

**\*RECREATION REPORT**

- \*INTERGOVERNMENTAL AGREEMENT FOR SCHOOL DISTRICT 63.
  - 1)DOCUMENT SENT TO SCHOOL DISTRICT FOR REVIEW. ✓
  - 2)DOCUMENT WILL BE SIGNED BY PARK DISTRICT BOARD (Target - August Board Mtg)
  - 3)DOCUMENT WILL BE SIGNED BY DISTRICT 63 SCHOOL BOARD (Target - August Board Mtg)
- \*INTERGOVERNMENTAL AGREEMENT FOR SCHOOL DISTRICT 207.
  - 1)DOCUMENT SENT TO SCHOOL DISTRICT FOR REVIEW. ✓

Revenue Report	MAY (2023)	MAY (2024)	(+/-)
PROGRAMS	\$24,255.00	\$26,451.00	+\$2,196.00
RENTALS	\$33,898.00	\$34,290.75	+\$392.75
<b>Total</b>	<b>\$58,153.00</b>	<b>\$60,741.75</b>	<b>+\$2,588.75</b>

(Year over Year Comparison) Total: **UP 4.5%** total revenue in the same span over last year.

# LEGISLATIVE UPDATE



THE LATEST LEGISLATIVE ISSUES AFFECTING PARKS, RECREATION AND CONSERVATION

#17-2024 -- June 6, 2024

TO: IAPD Members

FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO  
Jason Anselment, IAPD General Counsel  
Mitchell Remmert, Director of Advocacy and Strategic Initiatives

RE: Governor Signs New State Budget

On Wednesday, Governor Pritzker approved the new State budget, [SB 251 \(Sims, E., Jr. / Gordon-Booth, J\)](#), as P.A. 103-0589.

[As we previously reported](#) when the General Assembly concluded its Spring Session, the newly approved budget includes **\$54 million for new OSLAD grants** and funding for other critical state grant opportunities.

Additionally, the budget includes appropriations and reappropriations for member-initiative capital projects for individual park districts, forest preserves, conservation districts, municipalities, and special recreation agencies. **If you believe your agency may have received such an appropriation, we recommend searching the enacted law [by clicking here](#).**

We will continue to update you as the Governor acts upon bills that were approved by the General Assembly during the next few months and will keep you updated as additional information regarding grant funding becomes available.

# Legislative Update



The Latest Legislative Issues Affecting Parks, Recreation and Conservation

**#16-2024 -- May 31, 2024**

**TO: IAPD Members**

**FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO  
Jason Anselment, IAPD General Counsel  
Mitchell Remmert, Director of Advocacy and Strategic Initiatives**

**RE: IAPD Concludes Successful Spring Session**

As mentioned in [Wednesday's video update](#), lawmakers worked throughout the holiday weekend to complete their work for the Spring Session.

After consecutive days of intense budget negotiations, the Senate voted to approve a new state budget on Sunday night and adjourned at 11:11 p.m. Although the House briefly adjourned late Saturday night, Representatives then returned to the Capitol on Tuesday and worked throughout the night. The House eventually passed the state budget in the very early morning hours on Wednesday and finally adjourned the Spring Session at at 4:52 a.m.

## **OSLAD Protected in New State Budget**

As you are aware, the [Governor proposed to sweep all \\$25 million in revenues for OSLAD grants in FY 2025](#) into the General Revenue Fund as part of his budget plan. This action would have thwarted funding for an additional 40-50 projects during the next grant cycle at a time when demand for OSLAD grants has never been higher. **Because of your advocacy, lawmakers rejected the Governor's proposed sweep and appropriated \$54 million for new OSLAD grants!**

The appropriation level included in the new state budget and opposition to the proposed sweep is a testament to your grassroots advocacy efforts and engagement with your local legislators. IAPD thanks you for your dedication, and **we thank members of the General Assembly for recognizing the**



critical investment in park and recreation agencies that the OSLAD program represents.

**PLEASE FOLLOW UP WITH YOUR LEGISLATORS AND THANK THEM FOR PROTECTING OSLAD.**

The Illinois Department of Natural Resources' [grant schedule currently indicates](#) that the **next OSLAD grant cycle will open on July 1, 2024**. We encourage your agency to begin preparing your application if you have not already done so.

All other grant appropriations and re-appropriations, including member-initiative projects, are included in the new state budget through [SB 251 \(Sims, E., Jr. / Gordon-Booth, J.\)](#).

**Two more IAPD Platform Bills Headed to the Governor**

IAPD's two-year [Legislative Platform](#) consisted of eight separate proposals, five of which passed both chambers and were signed into law during the first year of the 103rd General Assembly. **We are excited to report that two more Platform bills passed both chambers this spring and now head to the Governor for his consideration.**

If signed by the Governor, [SB 2849 \(Morrison, J. / Rita, B.\)](#) will allow units of local government to adopt rules related to the use of drones above public property that is intended or permitted to be used for recreational or conservation purposes so long as those rules do not conflict with any state or federal laws or regulations. This legislation will help address problematic behavior reported by many park districts and forest preserves in the six years since the State preempted units of local government from regulating drones.

Another Platform bill, [HB 4488 \(West, M., II / Morrison, J.\)](#), will address an issue faced by many park districts as the result of a provision in current law that allows an election authority to require units of local government to make their public buildings available as early voting polling places for up to four weeks. While election authorities and local governments are typically able to work through scheduling conflicts at the local level without issue, some local election authorities have used this statutory authority to displace park district programs and services, despite the availability of other locations. [HB 4488](#) will require county clerks to work cooperatively with park districts to find an alternative location to serve as an early voting polling place if the room requested by the election authority would interfere with scheduled park district programming. In the unlikely event the park district and the election authority are unable to identify a mutually agreeable alternative room at the park district, the legislation requires the election authority and the park district to document the difficulties for their respective entities for the County Board, which shall ultimately determine which location shall be used as an early voting polling place. Although originally introduced as [HB 4503 \(Stuart, K.\) / SB 2870 \(Aquino, O.\)](#), this IAPD Platform bill ultimately passed the General Assembly as part of this year's 137-page elections omnibus bill, which contains numerous other provisions. These changes are contained on pages [77-78](#).

**Again, both of these Platform bills now head to the Governor for his consideration.**

The final IAPD Platform bill, [HB 4502 \(Lilly, C. / Johnson, A.\)](#), which would statutorily protect OSLAD grant funds from being swept or transferred into another state fund, unanimously passed the House with a vote of 108-0. Unfortunately, the Senate did not take up this measure prior to adjournment. While we are disappointed this Platform bill did not pass the full General Assembly, we can not understate the significance that the General Assembly overwhelmingly sided against the Governor's proposed sweep of the OSLAD fund this year, which is a testament to the continued legislative support for the OSLAD program.

IAPD also supported the introduction and adoption of [HR 736 \(Sheehan, P.\) / SR 957 \(Johnson, A.\)](#) that champion the vital role that park and recreation programs play in Illinois communities and that declare July 2024 as Parks and Recreation Month. Both resolutions were unanimously approved by both the House and the Senate.

**IAPD Advocacy Protects Member Agencies**

Throughout the two years of the 103rd General Assembly, legislators introduced more than 9,800 proposals and filed more than 3,000 amendments to these bills. IAPD reviewed each of these proposals for their potential impact to our membership. A number of these bills would have been extremely harmful to IAPD member agencies, but as a result of IAPD's efforts, they failed to pass either chamber this spring.

You may recall that last year IAPD led the charge to defeat [HB 2936 \(Reick, S.\)](#) that would have prohibited the use of annual rollover bonds to pay back the debt service on alternate bonds that park districts often use to finance larger capital improvement projects. Despite failing in committee last year by a vote of 4-5, the bill resurfaced this year due to a House procedural rule that allows legislative measures to be considered twice in a committee hearing. Like last year, **IAPD was the lone organization to provide testimony in opposition to this bill**, and the bill failed by a vote a 3-5-1. Had this legislation moved forward, it would have hamstrung the ability of park districts to complete larger capital improvement projects at the least possible cost to taxpayers by prohibiting these available capital dollars from being used to finance larger projects. Instead, it would force park districts to utilize more expensive financing or ask voters to raise taxes through a referendum.

[HB 5345 \(Hernandez, L.\)](#) would have eliminated the sub-minimum wage for employees and workers in positions where tips and gratuities are customary and instead required employers to pay at least the minimum wage. However, an amendment to the bill would have also eliminated the sub-minimum wage for youth that IAPD successfully negotiated in 2019. **When IAPD vehemently opposed this amendment earlier this session, the sponsor tabled it**, meaning this language was not incorporated into the bill that ultimately passed out of the House Labor and Commerce Committee before stalling on the House floor.

As introduced, [HB 5050 \(Manley, N.\)](#) would have allowed county boards to dissolve township road and bridge districts, sanitary districts, drainage districts, mosquito abatement districts, or street light districts by resolution, ordinance, or executive order. A subsequent amendment to the bill would have required the county board of each county to create a plan to **reduce the number of all governmental units within the county by 10-20%** and file that plan with the General Assembly based on local government efficiency reports submitted to the county. **IAPD met with the sponsor to express our strong opposition to this proposal**, noting that it is improper for the county board, which in some cases can be a direct cause of inefficiencies for other units of local government, to be the deciding voice in recommending consolidation without any formal criteria in making that recommendation or plan to replace services lost because of consolidation. Furthermore, a one-size-fits-all requirement to reduce the number of units of local government by a specific amount disregards whether those units are the most effective and efficient local government to provide those services. **As a result of our advocacy, the sponsor filed an amendment to the bill removing this consolidation provision.** Despite passing out of the House Executive Committee, the bill was not called for a vote before the full House.

[HB 4937 \(Morris, Y.\)](#) would have required museums operated by or on land owned by a local government to provide unlimited free admissions to Illinois teachers, regardless of whether the teacher was accompanied by students. **IAPD opposed this proposal** in recognition of the financial and administrative burden imposed on museums and the fact that public museums are already required to provide 52 free admission days under the Park District Aquarium and Museum Act.

**Again, as a result of IAPD's advocacy efforts, these four bills did not pass the General Assembly this session and are effectively dead for the time being although they could resurface in the future.**

**IAPD's Efforts Protect Members in Other Bills that are Headed to the Governor**

Throughout the legislative session, IAPD also worked behind the scenes on dozens of proposals by obtaining amendments to improve legislation, provide clarity to avoid future problems and unintended consequences to our member agencies, eliminate or reduce exposure to liability, and in some cases, exempt member agencies from burdensome mandates.

**While some of these bills are not covered in this update because they did not move forward, several have passed both chambers and are headed to the Governor for his signature or veto, as detailed below.** IAPD will be providing additional information on these measures later in the summer once the Governor takes action.

[HB 255 \(Mussman, M. / Villa, K.\)](#) will create the Youth and Young Adult Conservation and Education Pilot Program under the IDNR. Through the program, IDNR would be permitted to provide grants to local governments and non-profit entities to provide conservation education and employment opportunities to youth and young adults, develop and implement conservation

education or job training programs, and offer internship opportunities with IDNR. An initial amendment filed to the legislation would have eliminated the Youth Recreation Corps grant program that has benefited IAPD member agencies in the past. **IAPD opposed the removal of this historically successful grant program and, as a result of our advocacy, the sponsor filed a new amendment that left the Youth Recreation Corps grant program intact while expanding eligibility for the new program to include local governments.**

HB 4350 (Davis, J. / Rezin, S.) will require DCFS to develop a notice aimed toward children under the age of 18 that provides information on what constitutes physical and sexual abuse and how to report such abuse. The legislation will also require certain businesses and establishments to post the notice in all restrooms open to the public or in another conspicuous location in clear view of the public. As passed by the House, the list of businesses and establishments required to post this notice included "entertainment facilities or sporting facilities providing services or opportunities to those under the age of 18." **IAPD approached the House and Senate sponsors with concerns** that this requirement could be interpreted to apply to facilities, athletic fields, and other outdoor areas operated by park districts where it would be difficult to implement and subject them to a \$500 penalty for each failure to post the notice. **As a result of our advocacy,** the sponsor filed an amendment limiting the legislation to "entertainment facilities and sporting facilities that are indoor structures with a legal occupancy of at least 5,000 persons."

SB 3342 (McClure, S. / Faver Dias, L.) will create the Pesticide Application on Rights-of Way Notification Act and place substantial new notification requirements on units of local government when applying pesticides to a public right of way. As introduced, the legislation applied to all units of local government, including IAPD member agencies. IAPD met with the Senate sponsor to point out that pesticide application notices are already mandated on park district property under the Lawn Care Products Application and Notice Act. As a result, the sponsor filed an amendment to the bill that specifically **exempts park districts, forest preserve districts, and conservation districts from the legislation's requirements.**

SB 3567 (Harriss, E. / Elik, A.) alters a provision in the Truth in Taxation Law that requires a taxing district with a website maintained by its full-time staff to post notice of a Truth in Taxation hearing on its website in addition to the "black box" newspaper publication. Originally, the legislation would have required taxing districts to post these notices "*conspicuously*" on their homepage or on a page accessible through a direct link from the homepage and to leave the notice posted for not less than 30 consecutive days. IAPD opposed the original bill out of concern that a taxing body could have its notice challenged by parties with differing interpretations of what "conspicuous" means. **As a direct result of our advocacy, the sponsor amended the bill to strike the word "conspicuous"** and instead require that the notice must be posted on or near the top of the taxing body's homepage or on a page accessible through a direct link from the homepage. The notice will need to remain on the webpage for a period of not less than 30 consecutive days. This requirement would still only apply to a taxing body that has a website maintained by the full-time staff of the taxing district.

[SB 3646 \(Peters, R. / Hernandez, B.\)](#) is an Illinois Department of Labor (IDOL) initiative that will update and reorganize the Child Labor Law. Notable changes include a requirement for employers to report to the minor's school if the minor is injured or killed at work, a requirement for a minor's work permit to include school schedule information determined relevant by the school issuing officer, a requirement for an updated work permit to be issued if any information changes, such as a change in a minor's address, and a new prohibition against retaliation.

**When the bill was introduced, IAPD noted that it omitted the current exemption that allows 14- and 15-year-olds to work an additional two hours (until 9:00 p.m.) during the school year, and an additional hour (until 10:00 p.m.) during the summer when working for park districts, not-for profit youth clubs, and municipal parks and recreation departments subject to other limitations. The legislation also removed IDOL's discretion as it relates to circumstances when it may revoke the employment certificate for 12- and 13-year-olds that officiate youth sports activities and, instead, would have mandated revocation even in extraordinary circumstances like where a supervising parent has an emergency with another child. Additionally, the proposal would have quadrupled the civil penalties IDOL is authorized to impose for violations under the Act in all circumstances. As a result of IAPD's advocacy, the bill that passed the General Assembly restores the exemption for 14- and 15-year-olds, preserves IDOL's discretion as it relates to revoking 12- and 13-year-olds' work certificates, and addresses our concerns over the enhanced penalties by creating a tiered penalty structure depending on the severity of the violation.**

As introduced, [SB 3597 \(Ventura, R. / Gabel, R.\)](#) would have allowed townships, counties, and school districts to borrow money from the Illinois Finance Authority to build, purchase, or lease new clean energy infrastructure projects. **At IAPD's request, this borrowing authority was extended to all units of local government, including park districts, forest preserve districts, and conservation districts.**

All of these bills now head to the Governor for his signature or veto.

### **Other Bills Impacting IAPD Member Agencies Headed to the Governor**

Several other bills we have been tracking have also passed both chambers and are now headed to the Governor for further consideration, as detailed below.

[HB 612 \(Kifowit, S. / Morrison, J.\)](#) will expand the Disabled Veteran Homestead Exemption to provide a 100% property tax exemption for veterans of World War II regardless of their level of disability and provide that these veterans do not need to reapply for the exemption on an annual basis. Additionally, the legislation will limit the exemption for a veteran with a service-connected disability of 70% or more, or a surviving spouse of a veteran whose death was service-connected, to the first \$250,000 of a qualified property's EAV as opposed to the entire value under current law.

[HB 2161 \(Guzzardi, W. / Toro, N.\)](#) will amend the Illinois Human Rights Act to make it a civil rights violation for any employer to refuse to hire, to segregate, to engage in harassment, or act with respect to recruitment, hiring, promotion, renewal of employment, selection for training or apprenticeship, discharge, discipline, tenure or terms, privileges, or conditions of employment on the basis of family responsibilities. The legislation defines "family responsibilities" as "an employee's actual or perceived provision of personal care to a family member." The legislation clarifies that an employer is not obligated to make accommodations for an employee based on family responsibilities, nor is an employer prevented from taking adverse action or enforcing reasonable workplace rules or policies related to leave, scheduling, productivity, attendance, absenteeism, timeliness, work performance, referrals from a labor union hiring hall, and benefits, as long as its rules or policies are applied in accordance with the legislation.

[HB 2232 \(Rita, B. / Castro, C.\)](#) will allow a claim for a property tax refund to be submitted for up to 20 years after a decision by the Property Tax Appeal Board but limits the aggregate total of the refund to \$5 million in any calendar year for claims filed more than 7 years after the year in which the party is seeking a refund. Note that [Public Act 102-0519](#) would allow a taxing district subject to PTELL to increase its levy by a prior year's adjustment whenever an assessment is decreased due to the issuance of a certificate of error, a court order, or a final administrative decision of the Property Tax Appeal Board that results in a refund from the taxing district.

[HB 3763 \(Guzzardi, W. / Villivalam, R.\)](#) will amend the Personnel Record Review Act to clarify that every employee has a legal right to inspect, copy, and receive copies of personnel documents such as: 1) employment-related contracts or agreements that the employer maintains are legally binding on the employee, 2) employee handbooks that the employer made available to the employee or that the employee acknowledged receiving, and 3) written employer policies or procedures that the employer contends the employee was subject to and that concern qualifications for employment, promotion, transfer, compensation, benefits, discharge, or other disciplinary action. The legislation also clarifies that the employee may make the request to a person responsible for maintaining the employer's personnel records, including the employer's human resource's department, payroll department, the employee's supervisor or department manager, or to an individual as provided in the employer's written policy. Additionally, the legislation stipulates what must be included within the employee's written request.

[HB 4059 \(Haas, J. / Rezin, S.\)](#) will require DCFS or any State agency that assumes responsibility for daycare licensing to host licensing orientation programs to help educate potential daycare centers about the daycare licensing process and offer to host orientation programs at least twice annually in each legislative district in the State.

[HB 4491 \(Faver Dias, L. / Johnson, A.\)](#) will allow an early childhood teacher with a minimum of 2,880 hours of experience as an early childhood teacher at the early childhood teacher's current facility to be present for the first and last hour of the workday and at the open and close of an early childcare facility. Current state administrative rules require the director of the facility to be

present during this timeframe. [HB 4491](#) is intended to grant greater staffing flexibility to these facilities by allowing either the director or a qualified teacher to be present.

[HB 4867 \(Moeller, A. / Fine, L.\)](#) will amend the Illinois Human Rights Act to prohibit discrimination based on "reproductive health decisions," which are defined as "a person's decisions regarding the person's use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care."

[HB 5488 \(Hirschauer, M. / Villa, K.\)](#) will create the Legacy Tree Program Task Force charged with making recommendations for the creation of a statewide legacy tree recognition program to promote the identification, awareness, commemoration, and preservation of significant trees within the State. **The task force includes a representative of IAPD**, is required to meet on a quarterly basis for four years, and must submit a report with final recommendations to the General Assembly no later than June 30, 2028. **IAPD supported the legislation.**

[HB 5511 \(Hoffman, J. / Castro, C.\)](#) is a procurement omnibus bill that, among other provisions, will amend the Illinois Governmental Joint Purchasing Act to allow governmental units to purchase a supply or service that is available on contracts from multiple contractors if the governmental unit determines that the selected contract best meets the governmental unit's needs.

[HB 5561 \(Evans, M., Jr. / Castro, C.\)](#) is an initiative of the Illinois Attorney General's Office designed to protect workers from retaliatory conduct by employers under the Illinois Whistleblower Act. Specifically, the legislation will broaden the scope of conduct protected under the Act to protect an employee who discloses or threatens to disclose information about an activity, policy, or practice of an employer that the employee has a good faith belief that such activity, policy, or practice violates a State or federal law, rule, or regulation or poses a substantial and specific danger to public health or safety. The legislation will also expand the definition of retaliation by employers to include blacklisting an employee from future employment opportunities and immigration-based retaliation. Finally, the legislation will provide express statutory authority for the Attorney General's office to bring suit against employers who retaliate or threaten retaliation against employees.

[SB 1 \(Lightford, K. / Canty, M.\)](#) is an initiative of the Governor's office aimed at streamlining early childhood and childcare programs that are currently housed at the Illinois State Board of Education, Illinois Department of Human Services, and Illinois Department of Children and Family Services. The legislation will create a new Department of Early Childhood on July 1, 2024, and move early childhood programs and services from legacy agencies to the new Department on July 1, 2026. The legislation does not propose any policy or implementation changes to existing programs or services other than to move them to the new agency in 2026. However, if signed by the Governor as expected, there will likely be changes during the next two years, and IAPD will be closely monitoring these changes and will keep members updated.

[SB 536 \(Ellman, L. / Costa Howard, T.\)](#) will amend the Public Funds Investment Act to allow local governments to earn additional interest on their investments by increasing the maturity length in highly rated corporate obligations to 10 years from the date of purchase (currently 3 years). The legislation will also allow local governments to adopt an ordinance or resolution to allow for the investment of public funds in other instruments not specifically listed in the Act so long as those investments comply with other laws authorizing investments of public funds and with the public agency's investment policy.

[SB 692 \(Morrison, J. / Morgan, B.\)](#) will create the Task Force on Interjurisdictional Zoning Impacts to study State and local zoning laws and policies relating to large industrial developments, annexation laws and policies, the potential impacts of large industrial developments on neighboring units of local governments, trends in industrial zoning across urban, suburban, and rural regions of Illinois, and outcomes in recent zoning proceedings for large industrial developments. **The task force includes a representative of IAPD.**

[SB 1960 \(Koehler, D. / Evans, M., Jr.\)](#) will provide a regulatory framework for the operation of low-speed electric scooters at park districts, forest preserves, and conservation districts that choose to authorize the use of e-scooters by ordinance. When this legislation was introduced last year, IAPD advocated for the express authority of park districts, forest preserves, and conservation districts to regulate electric scooters on property they own, manage, or lease and to clarify local authority to prohibit the use of these devices on bicycle lanes and paths where the local authority has jurisdiction. **IAPD originally supported the bill as it passed the Senate.** Unfortunately, the bill was amended in the House to remove a critical provision that protected local governments from liability if an electric scooter was used in an area not specifically authorized by the local government. **IAPD opposed the removal of this provision due to the resulting exposure to liability. If this legislation is signed by the Governor, we will caution agencies against authorizing the use of electric scooters without working closely with their local counsel and risk services provider due to the liability exposure.**

[SB 2781 \(Ventura, R. / Huynh, H.\)](#) will establish the Healthy Forests, Wetlands, and Prairies Grant Program through IDNR with the goal of restoring degraded forest lands and native prairies. Through the program, eligible grant recipients, including park districts, municipalities, conservation districts, and forest preserve districts, may use grant funding for: (1) local projects restoring or expanding forests, wetlands, prairies, or other natural landscapes demonstrated to absorb carbon dioxide from the atmosphere; (2) education and marketing regarding local projects or steps community members may take to promote the growth of native vegetation that removes carbon dioxide from the atmosphere; and (3) any other purpose approved by IDNR that advances the State goal that there be no overall net loss of the State's existing forest, prairie, or wetland acres or their functional value due to State-supported activities. **IAPD supported the legislation.**

Last year, we reported on [HB 1370 \(Tarver, C., II / Villa, K.\)](#), which would require the owner or operator of an event facility that is used for holding public meetings or public events to provide for recycling at these facilities if they have



a maximum legal capacity of at least 3,500 persons. **IAPD successfully advocated for an amendment to this proposal to clarify that these requirements apply only to facilities that are structures and not other “locations” such as open spaces like public parks.** Although HB 1370 did not pass both chambers prior to the General Assembly’s adjournment, the proposal was reintroduced as [SB 2876 \(Villa, K. / Tarver, C., II\)](#), and **incorporates the suggested language IAPD previously advocated for in HB 1370 by omitting references to “locations.”** [SB 2876](#) will require the owner or operator of an event facility with a maximum legal capacity of least 3,500 person to offer 1) the recycling of items that are generated at a public meeting or public event held at the facility, 2) the transfer of these recyclable materials to a recycling center for processing, and 3) the compost of organic items that are generated at a public meeting or public event held at the facility if the facility is located in a county with a composting facility. If signed by the governor, a violation will be considered a business offense and punishable by a fine of not less than \$750 and not more than \$1,500 for the first offense, and not less than \$1,500 and not more than \$2,500 for each subsequent offense.

Under current law, mosquito abatement districts may abate mosquitoes, flies, and insects. As introduced, [SB 2938 \(Fine, L. / Gong-Gershowitz, J.\)](#), would have expanded that authority to any animal capable of carrying disease-producing organisms to a human or animal host. **In response to concerns raised by forest preserve districts** about the breadth of this expanded authority, the sponsor agreed to narrow the scope of the bill by limiting the expanded authority to only ticks and rats. The legislation will also permit mosquito abatement districts to conduct routine surveillance of vectors (defined as arthropods, rodents, including rats and mice, birds, or other animals capable of carrying disease-producing organisms to a human or animal host but not including animals that transmit disease to humans only when used as human food) to detect and report on the presence of vector-born diseases of public health significance. Additionally, the legislation will allow mosquito abatement districts to annex territory if it operates predominantly within a municipality or two or more municipalities that would be coterminous upon the annexation of the territory.

If signed by the Governor, [SB 2959 \(Bennett, T. / Kifowit, S.\)](#) will require aquariums and museums that are operated under the Park District Aquarium and Museum Act to give free admission to Gold Star Family members who show a driver license or identification card containing the Gold Star designation. Gold Star Family members are Illinois residents who are surviving widows/widowers, parents or siblings of U.S. Armed Forces members who lost their life while serving during peacetime or war. [According to the Illinois Department of Veterans Affairs, there are currently 333 Gold Star Families in Illinois.](#)

[SB 3207 \(Tracy, J. / Frese, R.\)](#) will allow a daycare center to operate for a full 24 hours and provide care for an individual child for a period of up to 12 hours if the parent or guardian of the child is employed in a position that requires regularly scheduled shifts and a 10-hour period elapses between daycare visits. The legislation requires DCFS to adopt administrative rules necessary to implement the legislation.

[SB 3208 \(Villa, K. / Avelar, D.\)](#) will set the conditions for when an employer is required to provide a current or former employee with a copy of the employee's pay stubs. First, the legislation will require an employer to maintain a copy of an employee's pay stubs for a period of not less than 3 years after the date of payment and require the employer to provide a current employee a copy of their pay stubs within 21 calendar days of the employee's request. Employers will be permitted to require the employee to submit their request in writing and employers will not be required to grant an employee's request for a copy of their pay stubs more than twice in a 12-month period. Second, the legislation will require an employer to provide a former employee with a copy of their pay stubs within 21 calendar days of their request. An employer will be required to provide the copy of the pay stubs in either a physical or electronic format, as chosen by the former employee. An employer will not be required to grant the former employee's request more than one year after the date of separation or more than twice during that time period. Finally, if an employer furnishes electronic pay stubs and former employees cannot access those electronic pay stubs for at least a full year after separation, then the employer must offer to provide the outgoing employee with a record of all their pay stubs from the year preceding the date of separation. An employer must keep a written record of the offer and the employee's response.

[SB 3310 \(Simmons, M. / Tarver, C., II\)](#) will extend the date for an aggrieved party to file a charge for an alleged violation of the Human Rights Act from 300 calendar days to 2 years.

[SB 3455 \(Martwick, R. / Canty, M.\)](#) will require the Illinois Department of Revenue to conduct a study of the property tax system in Illinois, examine whether the existing property tax levy, assessment, appeal, and collection process is reasonable and fair, and issue recommendations to improve that process. The Department's preliminary report is required to be completed by May 31, 2025, with a final report due to the General Assembly and Governor by July 1, 2025.

[SB 3649 \(Peters, R. / Evans, M., Jr.\)](#) will create the Worker Freedom of Speech Act and prohibit an employer, employer's agent, representative, or designee from discharging, disciplining, or otherwise penalizing an employee for 1) declining to attend or participate in an employer-sponsored meeting, or 2) declining to receive or listen to communication from the employer if the meeting or communication is designed to communicate the employer's position on religious or political matters. Employers will be required to post and keep posted a notice of employees' rights under the proposed legislation in a location where employee notices are customarily placed. The legislation will allow an aggrieved employee to bring a private right of action to enforce any provision of the legislation no later than 90 days after the date of the alleged violation in the circuit court where the violation is alleged to have occurred or where the principal office of the employer is located. The legislation does not limit the right of an employer or its agent from communicating to its employees any information that is necessary for the employees to perform their required job duties, nor does it prohibit an employer or its agent from requiring its employees to attend any training intended to foster a civil and collaborative workplace or reduce or prevent workplace harassment or discrimination.

The bills discussed above are only a small sample of the hundreds of bills that IAPD has tracked this Spring Session. For a complete list of the status of all of the bills we are tracking, please visit [IAPD's Bill Tracker](#) on the IAPD website, and, as always, please let us know if you have questions concerning any of the bills referenced above or any other specific legislation.

We will continue to update you as the Governor acts upon bills that were approved by the General Assembly during the next few months and keep you updated as additional information regarding grant funding becomes available.

**We would like to thank all of you again for your involvement in IAPD and for your support and grassroots advocacy efforts that helped IAPD achieve another successful legislative session!**

**John C. Jekot**  
**Executive Advisor**  
**Golf Maine Park District**  
**8800 W Kathy Lane**  
**Niles, Illinois, 60714**  
**JJekot@msn.com**  
**837-651-7624**

June 10, 2024

Jamal Liddell  
Board President  
Golf Maine Park District  
8800 W Kathy Lane  
Niles, Illinois, 60714

Dear Jamal,

I am writing to formally resign from my position as Executive Advisor at Golf Maine Park District, effective June 30, 2024. My last day in the office will be June 14, 2024, after which I will take my two-week vacation.

I have thoroughly enjoyed my time at Golf Maine Park District and am grateful for the opportunities for growth and development that I have experienced here. I am proud of the work we have accomplished together.

I have accepted a new position as Executive Director at Summit Park District, and I am excited about this new chapter in my career.

I will do everything possible to ensure a smooth transition of my responsibilities before my departure. Please let me know if there is anything specific you would like me to focus on during this transition period.

Thank you for your support and understanding. I wish Golf Maine Park District continued success in the future.

Sincerely,



John C. Jekot

# Golf Maine Park District Capital Asset Policy

## **Purpose**

The purpose of this capital asset policy is to provide control and accountability over capital assets, and to gather and maintain information needed for the preparation of financial statements. The Golf Maine Park District capital asset policy is herein established to safeguard assets and to insure compliance with GASB34 for governmental financial reporting.

## **Overview**

This policy is herein established to safeguard and address Golf Maine Park District investment in property, which comprises a significant resource. This policy is meant to ensure compliance with various accounting and financial reporting standards including Generally Accepted Accounting Principles (GAAP), and Governmental Accounting, Auditing, and Financial Reporting (GAAFR).

Further, this policy is meant to reflect Golf Maine Park District desire to meet the reporting requirements set forth in the Governmental Accounting Standards Board (GASB) Statement No. 34. Specifically, the GASB Statement No. 34 states that governments should provide additional disclosures in their summary of significant accounting policies including the policy for capitalizing assets and for estimating the useful lives of those assets which is used to calculate the depreciation expense. The Statement also requires disclosure of major classes of assets, beginning and end-of-year balances, capital acquisition, sales/dispositions, and current-period depreciation expense.

## **INVENTORY, VALUING, CAPITALIZING, AND DEPRECIATION**

### **Inventory**

Responsibility for control of capital assets will rest with the operating department wherein the asset is located. The Business Manager (or designee) shall ensure that such control is maintained by establishing an inclusive capital asset inventory schedule. Asset purchases, which fall below the capitalization threshold, will not be included in the capital asset inventory.

Each Department will be responsible for control of capital assets for their department. The Business Manager (or designee) shall ensure that such control is maintained by establishing a capital asset inventory schedule, and work with each Manager semi-annually to update the inventory. The inventory schedule will include the following for each asset:

- Asset Description – A description of the asset (serial #, model#)
- Asset Classification (Vehicles and Furniture, Fixtures & Equipment)
- Department name and physical location of asset
- Date asset was purchased/acquired and or disposed
- Cost of Asset
- Method of acquisition (purchased or donated)
- Estimated useful life

This list will be maintained, updated, and reviewed by the Business Manager (or designee) on an ongoing basis.

Golf Maine Park District  
Capital Asset Policy – Continued

**Valuing Capital Assets**

Capital assets should be valued at cost or historical costs, plus those costs necessary to place the asset in its location (i.e. freight, installation charges). In the absence of historical costs information, a realistic estimate will be used. Donated assets will be recorded at the estimated current fair market value.

**Capitalizing**

*When to Capitalize Assets:*

Assets are capitalized at the time of acquisition. To be considered a capital asset for financial reporting purposes, an item must be at or above the capitalization threshold (see schedule - page 3) and have a useful life of at least one year.

*Assets not Capitalized:*

Capital assets below the capitalization threshold (see schedule - page 3) on a unit basis but warranting "control" shall be inventoried and an appropriate list will be maintained by the Business Manager (or designee).

Capital Assets should be capitalized if they meet the following criteria:

- Tangible
- Useful life of more than one year (benefit more than a single fiscal period)
- Cost exceeds designated threshold (see schedule - page 3)

Capital Assets include the following major classes of assets:

- Buildings
- Land Improvements
- Furniture & Equipment
  - Vehicles
  - Furniture and Equipment

**Depreciation**

Depreciation is computed on a straight-line method on a monthly basis from the month of acquisition. Additions and improvements will only be capitalized if the cost either enhances the asset's functionality or extends the asset's useful life.

Projects in process will be added to the asset base as the projected expenses are incurred. However, the project will first need to meet its individual threshold.

Golf Maine Park District  
Capital Asset Policy – Continued

**Capital Assets Useful Lives are as follows:**

	<u>Useful Life</u>	<u>Capitalization Threshold</u>
Buildings	20-50	50,000
Land Improvements	15-20	50,000
Furniture & Equipment		
• Vehicles	8	10,000
• Furniture and Equipment	5-20	1,000-2,500

**OTHER**

**Donations or Transfer**

Each Department must add additions and deletions from donated or transferred assets to the inventory listing by notifying the Business Manager (or designee).

**Surplus Property**

Each Department must report all capital assets classified as surplus to the Board of Commissioners.

**Lost or Stolen Property**

When suspected or known losses of inventoried assets occur, Golf Maine Park District should conduct a search for the missing property. The search should include transfer to another department, storage, scrapping, and surplus property. If the missing property is not found, the loss should be reported to the Board of Commissioners and removed from the inventory.

**Revised: June 20, 2024**

25.1



June 13<sup>th</sup>, 2024

**Golf Maine Park District**

8800 W Kathy Ln,  
Niles, IL 60714

**Location: Feldman**

8800 W Kathy Ln,  
Niles, IL 60714

**OPTION 1: Mastic Catch Basin Repairs**

**\$7,000.00**

PPM will provide all labor, materials, and equipment to install black mastic around (7) catch basins. PPM will remove and blow out all damaged asphalt and loose debris. PPM will sweep all loose debris prior to installation of black mastic. PPM will level out areas surrounding catch basins with mastic material.



**OPTION 2: Asphalt Catch Basin Repairs**

**\$19,950.00**

PPM will provide all labor, hardware, and equipment to remove damaged asphalt around (7) catch basins. PPM will sawcut and remove an 8' x 8' square of damaged asphalt around catch basins. PPM will reset, frame and grate as required. PPM will install concrete ring to adjust elevation for proper drainage as required. PPM will repave area with asphalt as required.

All work to be performed Monday - Friday 7:00am-3:30pm.  
Any work not detailed above will incur and additional charge.

Accepted By: \_\_\_\_\_



25.2



June 19<sup>th</sup>, 2024

**Golf Maine Park District**

8800 W Kathy Ln,  
Niles, IL 60714

**Location: Dee Park**

9229 W Emerson St.  
Des Plaines, IL 60016

**Scope of Work: Asphalt Grind and Pave Path, 4 inches ~ 5,200 ft<sup>2</sup> \$33,986.00**

Grind the asphalt 4 inches and haul away to an authorized dump site.  
Install and compact 2.5 inches of hot mix asphalt binder course.  
Install and compact 1.5 inches of hot mix asphalt surface course.  
PPM will provide up to 2 inches of new stone if required.  
Leave property neat and broom clean upon completion.  
All traffic control and barricading included in price.

**Scope of Work: Variable Asphalt Patching \$16,000.00**

PPM will provide all labor, materials, and machinery to mill down 2" - 4" of asphalt at off-street parking.  
Recompact stone base as required. Clean sweep and broom area to be paved. Install necessary IDOT binder course asphalt and roll to required compaction. Install necessary IDOT surface course asphalt and roll to required compaction.

**Scope of Work: Broken Wheel Stops \$4,400.00**

PPM will provide all labor, materials, and equipment to remove and replace all broken wheel stops at the off-street parking.

**Scope of Work: Mastic Repairs \$8,800.00**

PPM will provide all labor, materials, and equipment to install black mastic around various locations on site.  
PPM will remove and blow out all damaged asphalt and loose debris. PPM will sweep all loose debris prior to installation of black mastic. PPM will install black mastic at areas provided on map.

All work to be performed Monday - Friday.  
Any work not detailed above will incur an additional charge.

Accepted By: \_\_\_\_\_

**ANNUAL  
GOLF  
OUTING & DINNER**

Wednesday, July 17, 2024  
Chevy Chase Country Club

**FAMOUS REVERSE RAFFLE!  
WIN AMAZING BASKETS  
AND CASH PRIZES**

- Beat the Pro!
- Interactive games at each hole
- Enjoy a fun day on the course with lunch & dinner buffet\*

NILES Chamber of Commerce

\*Dinner only options available

### \$ Fees/Admission

- Golf Foursome Package with Raffle tickets - \$980
- Golf Foursome : Golf Lunch Dinner - \$780
- Golf Individual Package with Raffle ticket - \$275
- Golf Individual : Golf Lunch Dinner - \$225
- Dinner Package - Dinner Cocktails & Raffle Ticket - \$135
- Dinner & Cocktails only - \$85
- Raffle Ticket purchase - \$50
- Sponsorship Opportunities Available

### 📍 Location

Chevy Chase Golf Club  
1000 N. Milwaukee  
Wheeling, IL

**GOLF MAINE PARK DISTRICT**

**RESOLUTION 24-02**

**A RESOLUTION AUTHORIZING THE RELEASE OF CLOSED SESSION MINUTES**

**AND**

**THE DESTRUCTION OF CLOSED SESSION AUDIO RECORDINGS**

**WHEREAS**, the Golf Maine Park District Board of Commissioners has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

**WHEREAS**, as required by the Act, the Board has kept written minutes and verbatim records in the form of an audio recording of all such closed sessions; and

**WHEREAS**, pursuant to the requirements of 5 ILCS120/2.06(d) the Board has determined that the minutes of the meetings listed below no longer require confidential treatment and should be made available for public inspection; and

**WHEREAS**, the Board also approves the destruction of verbatim recordings of closed sessions listed below, all of which are of meetings which occurred more than 18 months prior to the destruction of the recording.

**WHEREAS**, the Board will comply with the law and disposal of audio will not be completed in cases when exceptions like potential litigation is in play.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Golf Maine Park District as follows:

**SECTION 1:** The closed session minutes from those meetings set forth as follows are hereby released:

May 16, 2024

**SECTION 2:** The Board Secretary is hereby authorized and directed to make said minutes available for inspection and copy in accordance with the Illinois Freedom of Information Act.

**SECTION 3:** The Board Secretary is hereby authorized and directed to destroy all audio recordings for those meetings set forth as follows:

NONE

**SECTION 4:** This resolution shall be in full force and effective from and after its passage and approval.

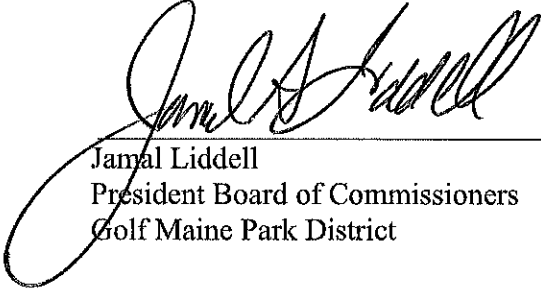
Adopted this 20<sup>th</sup> day of June, 2024 pursuant to a roll call vote as follows:

\_\_\_\_\_ Ayes: \_\_\_\_\_

\_\_\_\_\_ Nays: \_\_\_\_\_


\_\_\_\_\_ Abstained: \_\_\_\_\_

\_\_\_\_\_ Absent & Not Voting: \_\_\_\_\_



\_\_\_\_\_  
 Jamal Liddell  
 President Board of Commissioners  
 Golf Maine Park District

ATTESTED this 20<sup>th</sup> of June, 2024



\_\_\_\_\_  
 Kevin Hubka  
 Secretary, Board of Park Commissioners  
 Golf Maine Park District