

**GOLF MAINE PARK DISTRICT
REGULAR SCHEDULED BOARD MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

November 21, 2024

6:00 PM

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comment
4. Changes or Additions to the Agenda
5. Approval of the Consent Agenda
 - i. Minutes of the August 27, 2024 MNASR Board Meeting
 - ii. Minutes of the October 17, 2024 Regular scheduled Meeting
 - iii. Treasurer's Report October 2024
 - iv. Bills Payable October 2024
6. Staff Reports
 - i. Executive Director
7. Unfinished or Continuing Business
 - i. Legislative Update
 - ii. IAPD/IPRA Soaring to New Heights Conference (January 23-25, 2025) @ Hyatt Regency Chicago
8. New Business
 - i. Approval of Resolution 24-02 Truth in Taxation
 - ii. IAPD Delegate Credentials Certificate to the Annual Business Meeting **on January 25, 2024 @ 3:30pm.**
 - iii. Approval of M-NASR Articles of Agreement
 - iv. Approval of Picnic Shelter @ Dee Park (OSLAD)
 - v. Board Member Comments
9. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

10. Adjournment

*Indicates information attached

Our Mission - *To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.*

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
6820 Dempster St. Morton Grove, IL
August 27, 2024 | 10:00 AM**

Board President Jeff Wait called the August 27, 2024 meeting to order at 10:00 AM.

Board Members in attendance:

Joe Weber, Des Plaines Park District
Kevin Hubka, Golf Maine Park District
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
John Shea, Park Ridge Park District
Michelle Tuft, Skokie Park District
Karen Hawk, Village of Lincolnwood

Staff in attendance: Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent of Recreation; Kelly Brunning, Sr. Operations Manager; Audra Ebling, Communications and Marketing Manager; Nicole Derrig, Program Manager

Changes to Agenda: None

Introduction of Visitors: Nicole Derrig, M-NASR Program Manager

Public Comment: None

Consent Agenda:

- Minutes of the June 25, 2024 Board Meeting
- Minutes of the June 25, 2024 Closed Session
- Treasurer's Report for the months ending June 30, 2024 and July 31, 2024
- Voucher list of bills in the amount of \$75,742.60

Michelle Tuft made a motion to approve the Consent Agenda, seconded by John Shea. The motion passed in a roll call vote as follows:

Des Plaines Park District - yes
Golf Maine Park District - yes
Village of Lincolnwood - abstain
Morton Grove Park District - yes
Niles Park District - yes
Park Ridge Park District - yes
Skokie Park District - yes

Superintendent Barrera reviewed the program report, highlighting summer events and programs including the End of Summer Party and overnight trip to Jellystone Campground in Caledonia, Wisconsin. Fall programming begins September 9. M-NASR is working cooperatively with the City of Evanston and Lincolnway Special Recreation for a monthly wheelchair basketball program and with Shore Community Services for a sports program for the individuals in their adult day program. Inclusion statistics from summer were reviewed. Barrera attended Skokie's Backlot Bash on Saturday, August 24, speaking to several potential new families. Barrera spoke on the programming longevity planning process. Program Manager Nicole Derrig presented on 2024 Day Camp.

Audra Ebling reviewed the communications and marketing report, highlighting the completion of the fall brochure and the video shoots of several programs and camps this summer which will be used to create the video shown at the Liponi Foundation Dinner Dance. Ebling also reviewed a Google ads grant that was received.

Executive Director Breitlow reported that Fundraising and Events Manager Regina Mundt has started. She has already attended the Liponi Foundation Chicago Dogs Fundraiser, Mini-Golf Fundraiser, End of Summer Party and submitted a grant to Maine Township. The Chicago Dogs fundraiser raised just under \$3,000 and the mini-golf outing had its highest year, raising over \$10,000. Breitlow thanked Skokie Park District for their assistance and all park districts for their support and donations.

The Board reviewed the budget report as presented.

Breitlow highlighted agency goals, including member district facility visits. Breitlow reported that both the visit from PDRMA and Maine Township to Day Camp went very well this summer, with staff doing an excellent job representing M-NASR. Breitlow reported on progress with the needs assessment study being completed by the University of St. Francis. Communication and Marketing Manager Ebling will work with each member district's marketing position to coordinate their promotion of the needs assessment as well.

Breitlow presented the proposed 2024 part-time pay rates. Joe Weber made a motion to approve the rates as presented, seconded by Karen Hawk. This passed in a roll call vote as follows:

Des Plaines Park District - yes
Golf Maine Park District - yes
Village of Lincolnwood - yes
Morton Grove Park District - yes
Niles Park District - yes
Park Ridge Park District - yes
Skokie Park District - yes

The updated policy and procedure manuals were reviewed, including feedback that member districts had submitted. The manuals will be brought to the Board at the October meeting to vote on approval.

A motion was made by Joe Weber at 10:45 to adjourn the Board meeting of the Maine-Niles Association of Special Recreation, seconded by John Shea. The motion passed unanimously in a voice vote.

Jeffrey Wait, Board President
Morton Grove Park District

Date

Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation

Date

**MINUTES OF THE REGULAR MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON OCTOBER 17, 2024**

1. CALL TO ORDER

- a. President Jamal Liddell called the meeting to order at 6:09pm.

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddell, Jay Shah, Yogesh Patel, Zain Durrani

Absent: Jasmin Zahirovic

3. VISITORS / VISITOR COMMENTS

- a. There were no visitors.

4. APPROVAL OF THE CONSENT AGENDA

- a. Commissioner Jamal Liddell moved to approve the consent agenda.
b. Seconded by Commissioner Jay Shah.
c. Roll was called: Ayes: 4 Nays: 0

5. STAFF REPORTS

- a. Kevin Hubka, Executive Director
i. Detailed report was submitted in the board packet.

6. UNFINISHED or CONTINUING BUSINESS

- a. Legislative
i. Detailed report was submitted in the board packet.
b. Approval of NUTOYS (Playground Equipment)
i. Commissioner Jamal Liddell motioned to approve.
ii. Seconded by Commissioner Zain Durrani.
iii. Roll was called: Ayes: 4 Nays: 0
c. Approval of NUTOYS (Rubber Surfacing)
i. Commissioner Jamal Liddell motioned to approve.
ii. Seconded by Commissioner Yogesh Patel.
iii. Roll was called: Ayes: 4 Nays: 0

7. NEW BUSINESS

- a. Approval of 2025 Board Meeting Schedule.
i. President Jamal Liddell motioned to approve.
ii. Seconded by Commissioner Jay Shah.
iii. Roll was called: Ayes: 4 Nays: 0
b. Board member comments - None


8. CLOSED SESSION

- a. None.


9. ADJOURNMENT

- a. President Jamal Liddell moved to adjourn the meeting.
- b. Seconded by Commissioner Zain Durrani.
- c. Role Was Called Aye: 4 Nay: 0
- d. Meeting adjourned at 6:30pm.

Minutes Approved



Jamal Liddell
President



Kevin Hubka
Secretary

GOLF MAINE PARK DISTRICT
FISCAL YEAR 2024-25
SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES
October , 2024

	October 2024	September 2024	October 2023
MONTHLY CASH POSITION	Cash	Prior	Prior FY
	Balance	Month	Cash Balance
Beginning Balance	\$1,603,334.30	\$1,601,923.20	\$889,410.07
Cash Receipts	33,073.25	47,965.50	13,630.00
RE Taxes	4,987.39	NA	NA
Replacement Taxes	5,292.07	NA	NA
Interest	6,201.91	6,832.79	5,707.90
Transfer into Cash Accounts	NA	NA	NA
Transfer Out of Investments	NA	NA	NA
Disbursements of Bills	(70,362.53)	(86,629.39)	(33,765.62)
Bond Payments	NA	NA	NA
Other Inc/(Dec)	NA	NA	NA
NSF/Fees	(75.50)	NA	(15.00)
Month End Balance	\$1,582,450.89	\$1,570,092.10	\$874,967.35
BANK BALANCES BY ACCOUNT	Bank	Bank	Prior FY
	Balance	Balance	Bank Balance
Savings Account - 1407	\$1,309,558.85	\$1,603,334.30	\$889,956.46
Checking Account - 7604	279,335.97	308,300.34	284,659.07
Director's Account	2,564.35	2,964.35	1,525.38
Liability Account	1,064.53	1,064.53	1,079.35
NorthShore - OSLAD - 4331	1,527.87	1,527.68	1,063.53
Wintrust Savings - BOND - 2537	\$862,160.59	\$858,607.62	\$1,117,733.36
Wintrust Checking - 2216	\$325,714.70	\$98,857.47	\$219,448.70
Wintrust MaxSafe - 3219 (NEW)	\$254,848.70	\$253,780.77	NA
Total Cash Accounts	\$3,036,775.56	\$3,128,437.06	\$2,515,465.85
INVESTMENTS BY ACCOUNT	Investment	Investment	Prior FY
	Balance	Balance	Invest Balance
Illinois Funds Money Market	\$67,697.36	\$67,413.70	\$63,859.21
Total Investments	\$67,697.36	\$67,413.70	\$63,859.21
TOTAL CASH AND INVESTMENTS	\$3,104,472.92	\$3,195,850.76	\$2,579,325.06

INVOICE REGISTER FOR GOLF MAINE PARK DISTRICT
CHECK RUN DATES 10/01/2024 - 10/31/2024

Vendor ID	Vendor Name	Invoice #	Description	Inv. Date	Amount	Check Number	Check Date
00592	COSTPERCOPY CONSULTANTS, INC,	AR58840	IT/TECH MAINTENANCE AGREEMENT-QTR SEPT-DEC 2024	09/30/2024	605.00	4868	10/07/2024
00031	COSTPERCOPY CONSULTANTS, INC,	AR58839	MONTHLY PHONE SRV 9/16 - 10/14	09/30/2024	220.40	4869	10/07/2024
00128	COSTPERCOPY CONSULTANTS, INC,	AR58895	ONLINE MONTHLY BACKUP FEES 9/30-10/29	09/30/2024	100.00	4870	10/07/2024
00604	COSTPERCOPY CONSULTANTS, INC,	AR58838	DEE PARK COPIER COLOR OVERAGE FEE	09/30/2024	3.71	4871	10/07/2024
00449	LAUTERBACH & AMEN, LLP	96318	PROF SRV RENDERED SEPT 2024	10/02/2024	931.00	4875	10/07/2024
00604	ANDREW MCCANN LAWN SPRINKLER	IN000021061	WINTERIZED LAWN IRRIGATION SYSTEM 9/23/24	09/23/2024	365.00	4877	10/07/2024
00522	QUILL CORPORATION	40693704	COPY PAPER	09/20/2024	163.93	4879	10/07/2024
00077	AMAZON CAPITAL SERVICES	14NV-4JXW-9NXK	MAINTENANCE EQUIPMENT	09/28/2024	75.94	4885	10/07/2024
00370	FAST SIGNS	29-81119	TABLE COVERS & BANNER STAND & GRAPHICS	09/23/2024	1,454.29	4872	10/07/2024
00370	AMAZON CAPITAL SERVICES	199D-7MNQ-Q19D	RECREATION SUPPLIES	09/23/2024	378.20	4866	10/07/2024
00640	AIR COMFORT CORPORATION	407098	FELDMAN REPAIR	09/26/2024	825.00	4864	10/07/2024
00692	LURVEY LANDSCAPE SUPPLY	T1-10553011	STRAW BALES	10/01/2024	143.50	4877	10/07/2024
00436	GROOT, INC.	13274208T092	WASTE PICKUP SERVICES @ DP	10/01/2024	582.10	4873	10/07/2024
00096	GROOT, INC.	13274207T092	WASTE PICKUP SERVICES @ FP	10/01/2024	246.86	4874	10/07/2024
00515	MBD MARTIAL ARTS, INC.	23307031	SESSION #1 9/9 - 9/30	10/01/2024	360.00	4878	10/07/2024
00515	LAUTERBACH & AMEN, LLP	91404.3	WORKFORCE HUB SETUP PAYMENT 3 OF 6	10/07/2024	584.00	4878	10/07/2024
00052	BAILA-TONE FITNESS, LLC	Oct 8, 2024	SESSION #1 8/16 - 9/19	10/08/2024	363.25	4880	10/08/2024
00118	NICOR GAS	SEPT 26, 2024	GAS AT FP	09/26/2024	164.04	4887	10/14/2024
00118	ANDERSON PEST SOLUTIONS	68807236	PEST CONTROL @ DP	10/06/2024	60.90	4884	10/14/2024
00804	ANDERSON PEST SOLUTIONS	68792358	PEST CONTROL @ FP	10/06/2024	95.70	4885	10/14/2024
00804	HOME DEPOT	SEPT 29, 2024	MAINTENANCE PURCHASES & REFUNDS	09/29/2024	921.26	4886	10/14/2024
00522	PDRMA	0924125H	MONTHLY CONTRIBUTIONS-SEPT 2024	09/30/2024	5,986.15	4888	10/14/2024
00289	PDRMA	924125	PROPLIAB WRK COMP,EMPTY PRAC,POL LIAB, CYBER	09/30/2024	2,035.43	4889	10/14/2024
00533	AMAZON CAPITAL SERVICES	1JWL-QCCJ-XRYV	REPAIRS	10/08/2024	184.04	4882	10/14/2024
00555	AMAZON CAPITAL SERVICES	171Q-YQQQ-FWQD	OFFICE SUPPLIES	10/08/2024	30.39	4883	10/14/2024
00515	AIR COMFORT CORPORATION	407636	REPAIR @ FP MULTI-PURPOSE ROOM AC	10/11/2024	2,866.00	4881	10/14/2024
00156	BURRIS EQUIPMENT	ES3002454	48" CORE AERATOR	10/08/2024	900.00	4898	10/21/2024
00166	EXPERT CHEMICAL & SUPPLY, INC.	962753	MAINTENACNE SUPPLIES	10/17/2024	3,003.02	4903	10/21/2024
00608	ILLINOIS STATE POLICE	20240900680	BACKGROUND CHECK ALEJANDRO HERNANDEZ, MANUEL HERNANDEZ	09/30/2024	10.00	4906	10/21/2024
00515	ANDERSON PEST SOLUTIONS	87608737	PEST CONTROL @ FP	09/01/2024	95.70	4895	10/21/2024
00604	COM ED	Oct 15, 2024	ELECTRICITY @ DP	10/15/2024	1,774.95	4900	10/21/2024
00604	COM ED	Oct 16, 2024	ELECTRICITY @ FP	10/15/2024	2,317.49	4901	10/21/2024
00604	FOX VALLEY FIRE AND SAFETY	IN00721005	ANNUAL INSP FIRE ALARM SYSTEM @ FP	10/18/2024	495.00	4905	10/21/2024
00804	ANDERSON PEST SOLUTIONS	67624052	PEST CONTROL @ DP	09/01/2024	60.90	4896	10/21/2024
00604	AMAZON CAPITAL SERVICES	1QPM-WD9P-JW73	OFFICE SUPPLIES	10/02/2024	21.99	4890	10/21/2024
00632	AMAZON CAPITAL SERVICES	1YFQ-C73H-71NW	RECREATION SUPPLIES	10/05/2024	79.98	4891	10/21/2024
00449	AMAZON CAPITAL SERVICES	1KXV-MGWX-LCGG	YOUTH LEAGUE BASKETBALL	10/03/2024	29.98	4892	10/21/2024
00534	AMAZON CAPITAL SERVICES	1R6Q-J6YP-RD9G	OFFICE SUPPLIES	10/10/2024	23.19	4893	10/21/2024
00891	AMAZON CAPITAL SERVICES	1FYR-LCTF-MVYN	OFFICE SUPPLIES	10/16/2024	29.99	4894	10/21/2024
00671	APEX3 SYSTEMS	2883	1-YR SUBSCRIPTION PER CAMERA QTY-32	10/02/2024	6,400.00	4897	10/21/2024
00638	FAST SIGNS	29-80936	VINYL OUTDOOR FLOOR GRAPHICS	08/29/2024	185.22	4904	10/21/2024
00696	COMCAST	Oct 17, 2024	HIGH SPEED INTERNET @ DP	10/17/2024	212.90	4902	10/21/2024
00080	WINDY CITY ACES VOLLEYBALL CLUB LLC	Oct 21, 2024	WINDY CITY ACE BOYS SEASON PYMT #2 10/20/2024	10/21/2024	12,000.00	4907	10/21/2024
00634	CITI CARDS	Oct 10, 2024	DINA, KEVIN, ANTHONY TRANSACTIONS	10/10/2024	3,072.23	4899	10/21/2024
00804	TRUGREEN PROCESSING CENTER	201683737	LAWN SERVICE @ DP	10/15/2024	1,952.14	4922	10/28/2024
00804	OMEGA COMMUNITY HUMAN SERVICES ORG.	Oct 22, 2024	ZUMBA W/CARLOS SESSION #1 9/16-10/21	10/22/2024	204.00	4921	10/28/2024
00604	MAINE NILES ASSN OF SPEC. REC.	GM MDC 4	MEMBER DIST. CONTRIBUTION 4TH QTR	10/11/2024	11,381.04	4920	10/28/2024
00604	CMFP	625402	QTRLY BILLING 10/1/2024-12/31/2024 - FP	10/13/2024	210.00	4917	10/28/2024
00604	AMAZON CAPITAL SERVICES	1RGW-D1MQ-VXHP	OFFICE SUPPLIES	10/18/2024	34.89	4908	10/28/2024
00604	AMAZON CAPITAL SERVICES	16KQ-YDHL-VHJQ	OFFICE SUPPLIES	10/18/2024	216.27	4909	10/28/2024
00077	AMAZON CAPITAL SERVICES	1FD4-H11V-MRQX	OFFICE SUPPLIES	10/18/2024	22.18	4910	10/28/2024
00534	AMAZON CAPITAL SERVICES	1W4M-TCDD-TFQ9	OFFICE SUPPLIES	10/18/2024	18.71	4911	10/28/2024
00516	AMAZON CAPITAL SERVICES	1D6D-63G7-PRF7	OFFICE SUPPLIES	10/17/2024	37.86	4912	10/28/2024
00516	AMAZON CAPITAL SERVICES	1L3D-7QKD-Q7WD	OFFICE SUPPLIES	10/17/2024	17.99	4913	10/28/2024
00518	LURVEY LANDSCAPE SUPPLY	T1-10557212	GRASS SEED DEE PARK FIELD	10/24/2024	146.00	4919	10/28/2024
00534	COMCAST	OCT 26, 2024 - 7511	HIGH SPEED INTERNET @ FP	10/26/2024	202.90	4918	10/28/2024
00516	AQUA ILLINOIS, INC.	OCT 25, 2024-3737	DP METER READING	10/25/2024	252.98	4914	10/28/2024
00516	AQUA ILLINOIS, INC.	OCT 25, 2024 - 3781	FELDMAN METER READING	10/25/2024	372.06	4915	10/28/2024
00516	AQUA ILLINOIS, INC.	OCT 25, 2024 - 3782	FELDMAN METER READING-SPRINKLER	10/25/2024	133.13	4916	10/28/2024
	FIFTH THIRD MC TRANSACTIONS	Oct 9, 2024	ANTHONY, KEVIN, SAMIR PURCHASES	10/9/2024	915.71	ONLINE PYMT	10/7/2024
	FIFTH THIRD MC TRANSACTIONS	Nov 9, 2024	ANTHONY, KEVIN, SAMIR PURCHASES	11/9/2024	2,786.02	ONLINE PYMT	10/21/2024

TOTAL 70,362.53



“IN THE KNOW”

BOARD REPORT – NOVEMBER 2024

(By: Kevin Hubka, Executive Director)

OSLAD UPDATE:

PLAYGROUND EQUIPMENT TO BE DELIVERED IN DECEMBER. THE BIDDING PROCESS WILL START IN JANUARY. THE PLAYGROUND PROJECT SCHEDULED TO START IN SPRING 2025.

DEE PARK FIELD UPDATE:

DEE PARK FIELD PROJECT IS COMPLETED FOR FALL/WINTER. OUR MAINTENANCE DEPARTMENT AND RECREATION DEPARTMENT COLLABORATED AND EXECUTED LANDSCAPING IMPROVEMENTS TO OUR DEE PARK FIELD. OVER 144 CUBIC YARDS OF SOIL WAS USED IN THIS PROJECT. WE ADDRESSED DRAIN LINES, MAJOR DIVOTS, LARGE UNEVEN AREAS IN THE FIELD. ALL AREAS THAT WERE WORKED ON HAVE BEEN SEEDED, DRAGGED, ROLLED. ALL DRAIN LINES HAVE STRAW LAYED DOWN TO PROMOTE GROWTH. WE WILL FOLLOW UP IN SPRING WITH “TOUCH-UPS”.

SPECIAL THANK YOU TO SAMIR KURTOVIC, MICHAEL HUBKA, AND FRED BROBERG FOR THEIR HARD WORK ON THIS PROJECT.

RECREATION UPDATE:

PROGRAM PLANNING FOR 2025 HAS BEGUN AND WE ARE NOW PREPPING FOR THE NEW PROGRAM BOOK. AS WE APPROACH OUR BUSY “HOLIDAY SEASON”, WE ARE MAKING CHANGING TO SEVERAL SPECIAL EVENTS, WHICH WILL NOW HAVE A NEW TWIST. WE WILL HAVE OUR 2ND ANNUAL FOOD DRIVE THIS HOLIDAY SEASON, AND ALL DONATIONS WILL GO TO THE MAINE TOWNSHIP FOOD PANTRY. WE WILL ALSO BE ORGANIZING OUR 4TH ANNUAL TOY DRIVE THIS HOLIDAY SEASON.

SPECIAL EVENTS UPDATE:

HALLOWEEN EVENT ON 10/19/24 WAS A HUGE SUCCESS. WE HAD 87 OF 133 REGISTERED PARTICIPANTS SHOW UP TO THIS EVENT. **CONGRATULATIONS TO ANTHONY SILMON, PUNEET SINGH, AND ALEXIS WUICH FOR PUTTING ON THIS AMAZING EVENT!** *SPECIAL THANK YOU TO JAY SHAH AND YOGESH PATEL FOR HELPING US WITH THIS EVENT!*

HERE IS A LIST OF THE UPCOMING EVENTS:

*11/22/24 - TURKEY SHOOT @ DEE PARK

*11/22/24 - THANKSGIVING GAME NIGHT @ DEE PARK

*12/7/24 - SANTA PROGRAM

*TBD - UNITY FOR THE COMMUNITY WORKSHOP

STAFF/VOLUNTEER PARTY:

REMINDER - NOVEMBER 23 @ 6PM-10PM.

MASTER PLAN / STRATEGIC PLAN FOR GMPD:

I HAVE CONTACTED SEVERAL COMPANIES IN REGARDS TO INITIATING A MASTER PLAN AND/OR A STRATEGIC PLAN FOR OUR PARK DISTRICT. THE LAST MASTER PLAN WAS DONE IN 2014-2018. ONCE I HAVE MORE INFORMATION, I WILL PRESENT THE OPTIONS AT THE FEBRUARY BOARD MEETING, IF POSSIBLE.

MAINTENANCE UPDATE:

OUR MAINTENANCE TEAM IS IN THE PROCESS OF WINTERIZING DEE PARK (OUTDOOR BATHROOMS/WATER FOUNTAINS/SPLASH PAD). AERATING DEE PARK AND FELDMAN PARK HAS BEGUN. LEAF PICKUP AND MULCHING HAS STARTED AS THE SEASON IS TURNING. MAINTENANCE DEPARTMENT CONTINUES TO KEEP BOTH FACILITIES CLEAN AND MAKE REPAIRS WHEN NEEDED.

PROJECT/CAPITAL ITEM LIST REPORT

<u>PROJECT</u>	<u>STATUS</u>	<u>COMMENTS</u>
FELDMAN GYM DÉCOR/PAINTING	NOT STARTED	WINTER 2024
SIGNAGE @ FELDMAN	IN PROGRESS	VARIANCE APPROVED BY VILLAGE OF NILES. THEY HAVE BEGUN TO FABRICATE THE SIGN. THEY WILL PUT THE CONCRETE FOUNDATION DOWN IN LATE OCTOBER/NOVEMBER.
SIGNAGE @ DEE	IN PROGRESS	THERE IS AN ISSUE WITH THE SIZE OF THE VIDEO SCREEN, AND WE MAY NEED TO FILE A VARIANCE WITH COOK COUNTY. MORE INFO TO COME.
KUBOTA	COMPLETED	COMPLETED
PLAYGROUND EQUIPMENT (OSLAD)	ORDERED	DELIVERY - DECEMBER
PLAYGROUND SHELTER (OSLAD)	IN PROGRESS	NEEDS APPROVAL

GOLF MAINE PARK DISTRICT

RESOLUTION 24-02

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

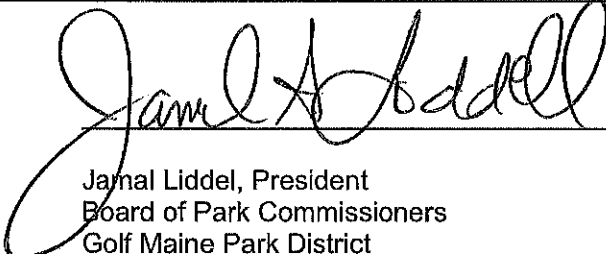
1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2023 real estate tax levy of the Park District (2024 tax bill) is \$1,150,128.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2024 (2025 tax bill) is \$1,207,634.
3. Based on the foregoing, the estimated percentage increase in the proposed 2024 aggregate levy over the amount of real estate taxes extended upon the final 2023 aggregate levy is 5%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

Passed this 21st day of November, 2024.

AYES: JAMAL LIDDELL, ZAIN DURANE, YOGESH PATEL, JAY SHAH


NAYS: _____

ABSENT: JASMIN ZAHIRUIC



Jamal Liddell, President
Board of Park Commissioners
Golf Maine Park District

Attested and filed this 21st day of November, 2024.



Kevin Hubka
Secretary, Board of Park Commissioners
Golf Maine Park District

STATE OF ILLINOIS)
) SS
 COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Kevin Hubka, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Golf Maine Park District, Cook County, Illinois (the "District"), and as such official, I am the keeper of the records, resolutions, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 24-02 regarding the 'Truth in Taxation Law' passed by the Board of Park Commissioners of the Golf Maine Park District, held at 8800 Kathy Lane, Niles, Cook County, Illinois, in said District at 6:00 p.m. on the 21st day of November, A.D. 2024.

I DO HEREBY CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, at 8800 Kathy Lane, Niles, Cook County, Illinois, this 21st day of November, 2024.

(SEAL)



Kevin Hubka, Secretary
 Board of Park Commissioners
 Golf Maine Park District



OFFICE OF THE COOK COUNTY CLERK
FILING STATEMENT

The following document was filed in the office of the Cook County Clerk.

05-0410-000 : GOLF MAINE PARK DISTRICT

Ordinance/Resolution: 24-02

Adopted On: 11/21/2024

2024 Truth in Tax

Filed On: 11/22/2024

A handwritten signature in cursive script that reads 'Cedric Liles'.

County Clerk of the County of Cook, Illinois



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 8, 2024

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 23-25, 2025.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 25, 2025 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

GOLF MAINE PARK DISTRICT held at
(Name of Agency)
8800 W. KATHY Ln, NILES on NOVEMBER 21, 2024 at 6:00pm
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 25, 2025 at 3:30 p.m.:**

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	<u>KEVIN HUBKA</u>	<u>EXECUTIVE DIRECTOR</u>	<u>KEVIN@GMPD.ORG</u>
1st Alternate:	<u>Anthony SIMON</u>	<u>Supt. of Recreation</u>	<u>Anthony@GMPD.ORG</u>
2nd Alternate:	<u>PUNEET SINGH</u>	<u>Recreation Sup.</u>	<u>Puneet@GMPD.ORG</u>
3rd Alternate:	<u>YOGESH PATEL</u>	<u>COMMISSIONER</u>	<u>YOGESH@GMPD.ORG</u>

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:



Signed: *Janet A. Hessel*
(President of Board)

Attest: *Kim Ho*
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 8, 2024
RE: RESOLUTIONS

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 26, 2024) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 11, 2024) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 26, 2024.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 8, 2024
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 26, 2024 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 11, 2024) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 26, 2024 is the deadline for all changes and/or amendments to be received in the Association's office.



ARTICLES OF AGREEMENT
MAINE-NILES ASSOCIATION OF
SPECIAL RECREATION

MISSION:

*We provide individuals with disabilities access to meaningful
and life-enriching recreation and leisure opportunities.*

VALUES:

Positivity * Inclusivity * Empowerment * Community * Excellence * Safety

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ARTICLES OF AGREEMENT

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION

ARTICLES OF AGREEMENT among certain duly organized and operating Park Districts under the provisions of an Act of General Assembly of the State of Illinois known as “The Park District Code” approved July 8, 1947, as amended, and the Village of Lincolnwood, organized under the provisions of the “Municipal Code” approved July 1, 1961, as amended and all laws amendatory thereof and supplementary thereto.

WITNESSETH

WHEREAS, the Park Districts and the Village of Lincolnwood (hereinafter referred to as “Member Districts”) desire to provide recreational programs for the disabled, within their districts and to share the expenses of such programs on a cooperative basis; and Member Districts are authorized to enter into this Agreement by Section 8-10.2 of the Park District Code, and by the Inter-Governmental Cooperation Act of the State of Illinois.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

Section 1: Name. For the purpose of this Agreement, Member Districts shall be known collectively as Maine-Niles Association of Special Recreation (M-NASR).

Section 2: Purpose. The purpose of M-NASR shall be to provide special recreation programs for the individuals with disabling conditions in need of special programs as determined by the M-NASR Board.

Section 3: Members. Member Districts in this program are:

Des Plaines Park District	Niles Park District
Golf-Maine Park District	Park Ridge Park District
Morton Grove Park District	Skokie Park District
Village of Lincolnwood	

Section 4: Governing Board. M-NASR shall be governed by a Board of Directors, consisting of one representative from each of the Member Districts, which shall be the Executive Director of each Member District. At its option, each Member District, by its governing board, may select an alternate Board Member to represent the Member District in the event that the Executive Director cannot attend a Board meeting. The alternate may be an elected Commissioner or a full-time employee of the Member District. The alternate shall have full voting privileges. Notification of the alternate should be submitted in writing by the Executive Director to the Secretary of the Board.

At its December meeting, the Board of Directors shall elect from among themselves a President, Vice-President, and Treasurer. The Board shall appoint a Secretary. The term of office of each officer shall be for one year.

Section 5: Voting Procedure. Any approval or consent required by a Member District under this Agreement shall be by the affirmative vote of a majority of the governing board of the Member District.

Section 6: Term of Agreement. Subject to the other terms and conditions of this Agreement, the term of this Agreement shall be perpetual.

Section 7: Obligations. Member Districts, upon request of the Executive Director of M-NASR, shall make available to M-NASR, from time to time, its recreational areas, equipment and transportation facilities on a cooperative basis, but subject to the needs and demands of the Member District, including the assessment of the Member District upon M-NASR of reasonable extraordinary costs incurred as a direct result of M-NASR use.

Section 8: Fee Establishment. The Board of Directors of M-NASR may establish, from time to time, fees for the individuals who are participating in the M-NASR programs.

Section 9: Outside Funding. The Board of Directors of M-NASR may obtain funds from other organizations in accordance with Section 8-1(g) of the Park District Code as amended, to assist in the best possible service to the special populations within the M-NASR area at the lowest possible cost to participants.

Section 10: Insurance. M-NASR shall provide a minimum of one million dollars of liability insurance protecting all employees, full-time, part-time and volunteers as well as elected or appointed officials. Non-ownership vehicle insurance shall also provide for bodily injury, medical, property damage and rental reimbursement. In addition, the property of M-NASR shall be insured to its estimated dollar value.

Section 11: Membership Rate. The Board of Directors, for each fiscal year, shall determine the net amount deemed necessary to defray all necessary expenses and liabilities of M-NASR (Budget): (a) determine the most recently available accurate total values of taxable property of all Member Districts and of each Member District as equalized; (b) determine the percentage of each Member District's equalized assessed valuation of the total equalized assessed valuation of all Member Districts, and; (c) apply the resulting percentage of the separate equalized assessed valuation of each Member District to the budget to compute the annual assessment of each Member District.

The Board of Directors shall provide each Member District with a written statement upon immediate receipt of assessment figures from the county setting forth:

- A. The latest known valuation of each Member District and the total assessed valuation of the aggregate of the Member District as equalized.

- B. The share of the net amount determined necessary to defray all necessary expenses of M-NASR for the coming fiscal year, which must be borne by each Member District.
- C. Each Member District shall provide the Board of Directors of M-NASR a copy of their tax levy pertaining to M-NASR or other evidence of the source of revenues to be used by Member Districts for their participation in M-NASR.
- D. The budget shall be approved by a two-thirds vote of the M-NASR Board of Directors prior to the beginning of the next fiscal year.

Section 12: Membership Payment. Each Member District shall, as of February 15 of the current year, submit twenty-five percent (25%) payment for the Member District share of operating M-NASR; and submit twenty-five percent (25%) of payment as of May 15; and twenty-five percent (25%) payment as of August 15 with the remaining twenty-five percent (25%) of payment due as of November 15 of the current year.

Section 13: Addition of New Member Districts. Any Park District or Municipality may make an application to become a member of M-NASR upon such terms and conditions as the Board of Directors of M-NASR may establish. No applicant shall become a member of M-NASR unless approved by at least a two-thirds vote of the Member Districts.

Section 14: Withdrawal of Member Districts. Any Member District may withdraw from M-NASR effective January 1 of any year by notifying the Board of Directors not later than March 31 of the preceding year that said Member District shall withdraw from M-NASR.

Any liabilities/obligations of that Member District to M-NASR shall cease as of such January 1 date, except for liabilities/obligations by the withdrawing Member District incurred prior to that date and yet unpaid or not yet discharged. Notice of withdrawal received subsequent to March 31 shall not be deemed effective January 1 of the next succeeding year, but rather will be deemed effective January 1 of the second succeeding year after notice is given and the withdrawing Member District shall be responsible for paying its assessment for the entire interim period. If any Member District continues to refuse to provide use of facilities for the disabled, fails to make any payments, breaks any other provision of this Agreement, such Member District may be removed from membership in M-NASR as follows:

- A. Upon approval of a majority of the Board of Directors, a written notice shall be forwarded to the individual Park District or Municipal Recreation Board of the Member District in question, specifying in detail the terms which the Board of Directors deems sufficient cause to justify removal of such Member District from M-NASR. The notification shall specify the period of time in which such items are to be corrected or appropriate corrective steps are to be taken.
- B. Should the Member District fail to take steps to the satisfaction of the Board of Directors within the specified time, a special meeting of the M-NASR Board of Directors will be called at which time the matter shall be brought before the Board of Directors for hearing and action. At least ten (10) days written notice of the time and place of such hearings shall be given to the Member District alleged to be in violation of this Agreement by Certified Mail addressed to the Member of the M-NASR Board of Directors and the President of the said Member District. The Member District in question shall be

permitted to appear and to submit reasons why it should not be removed from membership.

- C. After notice and hearing, the Board of Directors may terminate a Member District's further participation in M-NASR by a two-thirds vote of the Board of Directors. The Member District whose non-conforming activities are being reviewed shall not be allowed to vote on the questions. Removal from membership shall not relieve the withdrawing Member District of liabilities or obligations incurred during participation and shall become effective immediately. Such termination shall not relieve the terminated Member District from paying its assessment for the entire fiscal year of the year of termination.

Section 15: Amendments to Agreement. This Agreement may be amended by a two-thirds majority of the Member Districts of M-NASR. This Agreement shall be amended as necessary in the event a Municipality or a Municipal Recreation Board is admitted to membership, in order to comply with the applicable provisions of the Illinois Municipal Code then in effect.

Section 16: Enforcement of Agreement. In the event a Member District breaches, violates or defaults under any provision of this Agreement, and M-NASR institutes an action in a court of law in order to enforce such provisions, M-NASR shall be entitled to receive from such Member District and such Member District shall be obligated to pay to M-NASR, all costs incurred by M-NASR in enforcing the terms of the Agreement including, without limitation, court costs and reasonable attorneys' fees as shall be deemed appropriate by said court should the Member District be found by the court to have breached, violated or defaulted under any provision of this Agreement.

Section 17: Interpretation of Agreement for First Fiscal Year. Notwithstanding any provision to the contrary herein, the failure of any Member District to comply with the provisions of Section 11 of this Agreement during the first fiscal year hereof, shall not constitute a breach, violation or default under this Agreement.

Section 18: Applicability of Illinois Pension Code. M-NASR and its governing board shall be subject to Article 7 of the Illinois Pension Code effective January 1, 1982.

IN WITNESS WHEREOF, each Member District has caused this Agreement to be executed by their President and attested to by its Secretary/Clerk pursuant to resolution of the Board of Park Commissioners of the Member Districts.

Adopted this ____ day of _____, 2024.

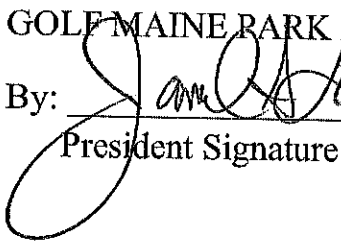
Jeffrey Wait, President
Board of Directors
Maine-Niles Association of Special Recreation

ATTEST:

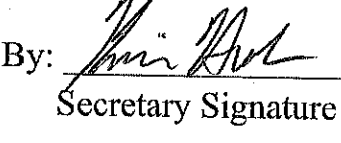
Trisha Breitlow, Secretary
Board of Directors
Maine-Niles Association of Special Recreation

IN WITNESS WHEREOF, the Golf Maine Park District has caused this Articles of Agreement of the Maine-Niles Association of Special Recreation, with a revision date of April 2001, review date of August 2019, and revision date of October 2024 to be executed by their President and attested to by its Secretary/Clerk pursuant to resolution of the Board of Park Commissioners of the Golf-Maine Park District.

GOLF MAINE PARK DISTRICT

By:  Jamal Liddell 11/21/24
President Signature President Printed Name Date

ATTEST:

By:  KEVIN HUBKA 11/21/2024
Secretary Signature Secretary Printed Name Date

PARKREATION, INC

27 East Palatine Road, Prospect Heights, IL 60070

November 7, 2024

Quotation Number: la110724a

Kevin Hubka

Project Name: Dee Park

Golf Maine Park District

8800 W. Kathy Lane,

Niles, IL 60714-5708

847-297-3000 ex. 103

Kevin@gmpd.org

Quoted By: Lani Chaplik

<u>QTY</u>	<u>Product #</u>	<u>Description</u>	<u>All pricing is valid until 1-5-2025</u>	<u>Unit Price</u>	<u>Total Price</u>
1	RH20X36TS-P4	20' x 36' Rectangle Hip Shelter by Icon Shelters, Inc. Primary roof: Unfinished 2x6 Tongue and groove Roof Deck Secondary Roof: 16" Filled Cut 24 ga. Med Lok Standing Seam Roof 4:12 Roof Pitch, 8' Eave Height Surface Mount with Column Base cover included E Coat/ Powder coating included 0-6 electrical cutouts included Standard Engineer Set - 2 calculation books and 4 sets of drawings. Includes foundation Estimated Freight			\$52,654.00
4					\$250.00
					\$1,300.00
					\$54,204.00

Terms:

1. We understand that all accounts are payable to Parkreation, Inc. according to the terms of their invoice, and if not paid on or before said date, are then delinquent. TIME agrees to pay any and all service charges added each month to past due invoices. Terms are Net 30 days upon delivery with approved credit. All charges are due and payable in full at Parkreation, Inc., 27 E. Palatine Rd., Prospect Heights, IL 60070 unless notified in writing to the contrary. To the extent the terms and conditions of any purchase order/contract and/or any purchase order/contract confirmations are inconsistent with the terms and conditions of this signed quote, the terms and conditions of this signed quote shall prevail.
2. All pricing is valid for 30 days from the date above.
3. The above pricing (if more than one item) is based upon a package purchase. Any adjustments may be subject to a price revision.
4. Customer is responsible for the off-loading of the equipment and an accurate inventory should be taken at the time and all missing or damaged parts should be noted to the Driver. You have 60 days to report any missing or damaged parts to your sales representative. Truck Driver will not unload equipment.
5. Non-taxable entities are required to provide a copy of tax exempt certificate or be taxed upon invoice.
6. Installation not included unless specifically quoted

Date _____ Purchaser's Signature _____ Purchaser's Title _____

Email Address _____ Special Instructions _____

Ship to address _____

Park Site Address _____

IllinoisOffice@Parkreation.com - 27 East Palatine Road, Prospect Heights, IL 60070 - Phone 847-419-7744, Fax 847-419-7747
IndianaOffice@Parkreation.com - 204 Leeds Drive, Valparaiso, IN 46383 - Phone 888-640-1433, Fax 219-477-1951