

**MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON AUGUST 16, 2018**

1. CALL TO ORDER

- i. President Shah called the meeting to order at 7:06 pm

2. ROLL CALL

- i. Roll was called: Present: KM, JS, RV Absent: DP

3. CLOSED SESSION

- i. President Shah moved to adjourn into closed session to discuss the application for board vacancy. Seconded by Commissioner Morrison.
- ii. Roll was called: Yays: KM, JS, RV Absent: DP
- iii. Reconvened in open session at 7:28 pm.

4. VISITORS

- i. Mark Resnick, park district resident was present to be interviewed by the board with regard to his application for park board vacancy.
- ii. Commissioner Morrison moved to approve the application of Mark Resnick to fill the vacancy of board commissioner. Seconded by Commissioner Vaughan.
- iii. Roll was called: Yays: KM, JS, RV Absent: DP

5. PRESENTATION-RECOGNITION OF PARK DISTRICT VOLUNTEERS

- i. President Shah commended the event and added that the movie was well attended.

6. CHANGES OR ADDITIONS TO THE AGENDA

- i. None

7. APPROVAL OF THE CONSENT AGENDA

- i. Commissioner Morrison moved to approve the consent agenda.
- ii. Seconded by Commissioner Vaughan
- iii. Roll was called: Yays: KM, JS, RV Absent: DP

8. STAFF REPORTS

- i. Staff reports were submitted to the board in the packet.
- ii. President Shah inquired as to the timeline of the website and stated that he would like to see it before it goes live
- iii. When questioned about not mailing out the brochure, Director Jekot stated that it would save over \$1,100 in mailing costs per brochure as well as less copies ordered for a total annual savings over \$3,000.. President Shah suggested sending it out electronically via e-mail and see how the response is.

9. DIRECTOR REPORT

- i. Director's report was submitted to the board in the packet.
- ii. Director Jekot commented that the roof contract is complete and a pre-construction meeting is scheduled for next week.
- iii. Director Jekot added that all security cameras are up and running at Dee.

10. UNFINISHED OR CONTINUING BUSINESS

- i. **Goals**
Director Jekot stated that the goals are all on a spreadsheet and color coded making them easy to understand.
- ii. The new financial software should be implemented in January
- iii. Director Jekot passed out various reports including Programs vs. Rentals, Marketing Distribution Timeline as well as Free Open Gym Days. He then passed out a statistical report of open gym participants; May-Aug 2017 (499 participants) vs. May-August 2018, (755 participants)
- iv. **Capital Improvement Update**
- v. Director Jekot stated that he ordered additional Dee Park flat screens for viewing, as well as additional security cameras and the splash pad had to go wireless. The additional equipment accounts for the increase from the original quote.
- vi. Director Jekot stated that the Feldman track will have hand weights for the use of its participants.
- vii. The Director reviewed for the board the current capital improvement projects regarding YTD expenses.

11. NEW BUSINESS

- i. **Approval of Professional Services (Design Perspectives) for 2018 OSLAD Grant Application (not to exceed \$6,000)**
- ii. So moved by President Shah. Seconded by Commissioner Morrison.
- iii. Roll was called: Yays: KM, JS, RV Absent: DP
- iv. **Approval of Financial Software (BS & A Software) @ \$39,550.**
- v. So moved by Commissioner Morrison. Seconded by President Shah.
- vi. Roll was called: Yays: KM, JS, RV Absent: DP
- vii. **Approval of Building Permit (Cook County Collector) for Dee Park Athletic Field Lighting @ \$1,863.58**
- viii. So moved by Commissioner Morrison. Seconded by President Shah.
- ix. Roll was called: Yays: KM, JS, RV Absent: DP
- x. Approval of Security Cameras (AZBS Technology) for Feldman and additional cameras at Dee Park @ \$15,786.29
- xi. So moved by Commissioner Morrison. Seconded by Commissioner Vaughan.
- xii. Roll was called: Yays: KM, JS, RV Absent:DP

12. BOARD MEMBER COMMENTS

None

13. ADJOURNMENT

- i. President Shah moved to adjourn the meeting.
 - ii. Seconded by Commissioner Morrison
 - iii. Voice Vote: Aye: 3 Nay: 0 Abs: 1
- Meeting adjourned at 8:42 pm

Minutes Approved

Jinal Shah
President

John C. Jekot
Secretary